



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

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Fifth District

October 26, 2009

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: 
William T Fujioka
Chief Executive Officer

STATUS REPORT ON PLACEMENT OF DEPARTMENT OF PUBLIC WORKS CUSTODIAL STAFF (RESPONSE TO ITEM 24-B, AGENDA OF AUGUST 25, 2009)

On August 25, 2009, acting on a motion by Supervisor Ridley-Thomas, your Board directed the following actions related to the custodial program at the Department of Public Works headquarters building:

1. Instruct the Directors of Public Works and Internal Services to move forward with the hybrid model, maintaining County staff for daytime custodial services and contract out for night custodial services; and to consolidate custodial services from the Department of Public Works (DPW) to the Internal Services Department (ISD);
2. Instruct the Chief Executive Officer and Director of Internal Services to establish a labor/management initiative aimed at reducing costs, increasing efficiency, and improving the quality of the Internal Services Department's in house custodial services; and report back to the Board on the progress of the initiative no later than March 1, 2010; and
3. Instruct the Chief Executive Officer and Director of Internal Services to ensure all impacted staff currently working at the Department of Public Works are placed in comparable positions, and report back to the Board on a monthly basis.

This memo provides the second monthly report on item #3 of the above regarding the placement of existing DPW temporary custodial staff into permanent positions at ISD or elsewhere in the County.

"To Enrich Lives Through Effective And Caring Service"

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The following actions have been completed since the last status report:

- 19 of the 27 temporary employees have accepted offers of employment with ISD.
- 1 temporary employee has received a job offer from ISD, but has not yet accepted the offer.
- 6 temporary employees have been interviewed by Probation (3), DHS (2), and the Sheriff (1).
- 1 temporary employee is pending the results of a criminal background check.
- ISD and DPW have completed a major portion of the actions required to implement the custodial contractor for night services. It is expected that ISD will assume management of custodial services at the DPW headquarters building by no later than December 1, 2009.

We will provide your Board with another status report in late November. If you have any questions, please contact Ellen Sandt at (213) 974-1186 or esandt@ceo.lacounty.gov.

WTF:SH:ES:
LS:TT:JJ:
GS:CL:cg

c: Executive Officer, Board of Supervisors
Director of Internal Services
Director of Public Works
Acting Director of Personnel