



# COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR



KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 437  
LOS ANGELES, CALIFORNIA 90012

**MARK J. SALADINO**  
TREASURER AND TAX COLLECTOR

TELEPHONE  
(213) 974-2101

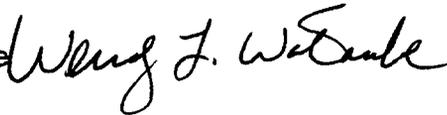
September 18, 2009

TELECOPIER  
(213) 626-1812

TO: Supervisor Don Knabe, Chairman  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Michael D. Antonovich

FROM: Mark J. Saladino   
Treasurer and Tax Collector

Rick Auerbach   
Assessor

Wendy L. Watanabe   
Auditor-Controller

SUBJECT: **EDUCATIONAL PROGRAM - PROPERTY TAXES 101**

Our departments are providing an Educational Program – Property Taxes 101. This program is to provide basic information related to the assessment, billing and collection of property taxes. We would like to invite your staff to our first Educational Program presentation. We have two presentations scheduled for two hours each on Wednesday, October 7, 2009. The first presentation will be from 9:00 a.m. to 11:00 a.m., and the second presentation will be from 1:00 p.m. to 3:00 p.m., at the Kenneth Hahn Hall of Administration, Room 140.

In the presentations, we will cover subjects such as how the tax bills are created, the role of each department (i.e., Assessor, Auditor-Controller and Treasurer and Tax Collector), the various types of tax bills and notices that are issued, payments, due dates, when penalties are assessed, tax sales, unsecured taxes, liens and enforcement methods, decline in value applications, etc. Our goal is to provide useful information that can be used to better serve our taxpayers and your constituents. Participants will walk away with a basic understanding of the property tax system.

To ensure we have sufficient seating and handout materials, please have attendees reserve a seat by contacting Martha Duran at (213) 974-0964 by Friday, September 25, 2009.

If you have questions regarding our Educational Program, please contact Donna Doss, Assistant Treasurer and Tax Collector, at (213) 974-2077.

MJS:DJD:al  
Zip.2009-10 Property taxes

c: Chief Executive Officer  
Executive Officer, Board of Supervisors  
County Counsel