



GAIL FARBER, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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IN REPLY PLEASE

REFER TO FILE: **AS-0**

July 14, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**FUNDING SUPPLEMENT FOR AS-NEEDED FIRE EXTINGUISHER SERVICES  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

This action is to supplement a contract for as-needed fire extinguisher and building sprinkler system inspection, maintenance, repair, recharge, and replacements for various Department of Public Works facilities and vehicles.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the supplemented contract work is categorically exempt from the provisions of the California Environmental Quality Act.
2. Approve supplementing Contract No. 001727 with Liege Corporation, d.b.a. J & M Fire Extinguisher Company, located in Montebello, California, by \$15,000 to increase the aggregate maximum annual amount from \$34,495 to \$49,495.
3. Authorize the Director of Public Works or her designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract, if required.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of these recommended actions is to supplement the annual contract amount due to a higher-than-expected amount of necessary fire sprinkler system and fire extinguisher inspections, repairs, recharges, and replacements in the Department of Public Works' (Public Works) facilities and vehicles. Public Works has contracted for these services since 1988, which provides for as-needed fire extinguisher and building sprinkler system inspection, maintenance, repair, recharge, and replacements in Public Works' facilities and vehicles.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner will support Public Works in meeting these goals.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund. The additional \$15,000 will increase the contract's annual not-to-exceed amount from \$34,495 to \$49,495 plus 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract, if required.

Financing for these additional services is included in Public Works' Fiscal Year 2009-10 various fund budgets. When the need arises for services under this contract, financing for these services will be from the appropriate fund source. Total annual expenditures for these services will not exceed the contract amount approved by your Board, and no services will be ordered without the funding authorization of Public Works' Financial Management Branch.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On January 30, 2007, Agenda Item 44, your Board approved Contract No. 001727 with Liege Corporation, d.b.a. J & M Fire Extinguisher Company, for as-needed fire extinguishers services, authorizing aggregate annual contract expenditures of \$34,495. The contract was for an initial one-year period with four 1-year renewal options, for a total contract period of five years commencing on February 16, 2007, with a final expiration date of February 15, 2012, if all option years are exercised. All terms, conditions, requirements, prices, and specifications of the contract will remain unchanged.

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The current contract allows your Board to increase the contract sum as needed; therefore, an amendment to the existing contract is not necessary.

**ENVIRONMENTAL DOCUMENTATION**

These services continue to be categorically exempt from the provisions of the California Environmental Quality Act (CEQA) Guidelines. These services are within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of CEQA.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The approval of this request will not result in any impact on other current services or projects.

**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

Respectfully submitted,



GAIL FARBER  
Director of Public Works

GF:GZ:cg

c: Chief Executive Office (Lari Sheehan)  
County Counsel  
Executive Office