County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

July 21, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**APPROVE AMENDMENT NUMBER TWO
FOR AUTHORIZATION OF EXTENSION OF AGREEMENT NUMBER 74205
WITH ACS STATE AND LOCAL SOLUTIONS, INC.
FOR PARKING CITATION PROCESSING SERVICES
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Los Angeles County Sheriff's Department (Department) is seeking your Board's approval to amend Agreement Number 74205 to extend the current Agreement term for parking citation processing services for an additional six months in any increment through February 11, 2010. The current Agreement with ACS State and Local Solutions, Inc. (ACS) will expire on August 11, 2009. This extension period will enable the Department to complete contract negotiations without interruption of the current revenue-generating parking citation processing services agreement.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Chairman of the Board to sign the attached Amendment Number Two to Agreement Number 74205 with ACS to continue providing parking citation processing services for the Department's Parking Enforcement Detail through February 11, 2010.

2. Authorize the Sheriff, or his designee, to execute applicable documents when the original contracting entity has merged, been purchased, or otherwise changed; and to execute Amendments to meet the needs of the Department if it is in the best interest of the County.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of this action will ensure that there is no interruption of parking citation processing services and that the revenue generated from these services is not delayed. The extension will allow the Department to complete the contract negotiation process for a new parking citation processing services agreement for the Department's Parking Enforcement Detail.

Implementation of Strategic Plan Goals

The services provided under this Agreement support the County's Strategic Plan, Goal 1, Operational Effectiveness.

Under this Agreement, ACS, which specializes in collection services, coordinates the entire parking citation collection process, including sending required notices, tracking citations, maintaining records, and collecting and depositing parking citation fees and penalties.

FISCAL IMPACT/FINANCING

There is no net County cost due to this being a revenue generating agreement. All revenues are deposited to the County General Fund. The fees paid to ACS for services are offset by the revenue generated from the parking citation fines and penalties that ACS will process, collect, and deposit to the County.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On November 12, 2002, your Board approved Agreement Number 74205 with ACS to provide Parking Citation Processing Services for the Department. Each of the Department's options to extend the Agreement through November 11, 2008, were exercised.

On October 21, 2008, your Board approved Amendment Number One, which extended the Agreement to its current expiration date of August 11, 2009. Amendment Number One granted the Department time to complete a Request for Proposals (RFP) process for a new parking citation processing services agreement. The Department is pleased to advise your Board that it is nearing completion of the RFP process as it is currently in negotiations with the selected proposer.

Approval of Amendment Number Two, as proposed herein, will allow the continuation of uninterrupted parking citation services to the Department under Agreement 74205 while simultaneously allowing the Department to complete negotiations for the new contract.

Agreement 74205 will expire concurrently with the effective date of the new contract.

County Counsel has reviewed and approved Amendment Number Two as to form.

Except as expressly provided in Amendment Number Two, all other provisions and conditions of the Agreement will remain the same and in full force and effect.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this action will ensure uninterrupted parking citation processing services to the Department until a new contract has been successfully negotiated.

CONCLUSION

Upon approval by your Board, please return three adopted copies of this Board letter and three adopted copies of Amendment Number Two to the Department's Contracts Unit.

Sincerely,

LEROY D. BACA
SHERIFF

COUNTY OF LOS ANGELES

AMENDMENT NUMBER TWO
TO AGREEMENT NUMBER 74205
PARKING CITATION PROCESSING SERVICES

This Amendment Number Two is entered into by and between the County of Los Angeles (hereinafter "County") and ACS State and Local Solutions, Inc., a New York Corporation, (hereinafter "Contractor"), effective as of August 12, 2009, based on the following recital:

A. WHEREAS, on November 12, 2002, the County and Contractor entered into Agreement Number 74205 (hereinafter "Agreement") to provide parking citation processing services;

B. WHEREAS, on October 21, 2008, the County and Contractor amended the Agreement to continue providing parking citation processing services through August 11, 2009; and

C. WHEREAS, the Agreement currently expires on August 11, 2009; and

D. WHEREAS, the County and Contractor desire to extend the term of this Agreement to avoid interruption of services.

NOW THEREFORE, in consideration of the foregoing recitals, all of which are incorporated as part of the Agreement, County and Contractor hereby further agree as follows:

1. Effective August 12, 2009, this Agreement is extended for a period of six (6) months through February 11, 2010, in any increment. In the event a new agreement for parking citation processing services is fully executed by the parties prior to February 11, 2010, then this Agreement shall terminate in its entirety upon the full execution and effectiveness of the new agreement.

Except as expressly provided in this Amendment Number Two, all other provisions and conditions of the Agreement will remain the same and in full force and effect.

Contractor represents and warrants that the person executing this Amendment Number Two for Contractor is an authorized agent who has actual authority to bind Contractor to each and every item, condition, and obligation of the Agreement and that all requirements of Contractor have been fulfilled to provide such actual authority.

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COUNTY OF LOS ANGELES

AMENDMENT NUMBER TWO
TO AGREEMENT NUMBER 74205
PARKING CITATION PROCESSING SERVICES

IN WITNESS WHEREOF, the Los Angeles County Board of Supervisors has caused this Amendment Number Two to be subscribed by its Chair and the seal of such Board to be hereto affixed and attested by the Executive Officer thereof, and Contractor has caused this Amendment Number Two to be executed on its behalf by its duly authorized officer.

THE COUNTY OF LOS ANGELES

By: _____
Chairman, Board of Supervisors

ATTEST:
SACHI A. HAMAI
Executive Officer
Los Angeles County
Board of Supervisors

By: _____
Deputy

ACS State and Local Solutions, Inc.

Signed: _____

Printed: Mark J. Talbot

Title: VP

APPROVED AS TO FORM:
ROBERT E. KALUNIAN
Acting County Counsel

By: _____
Deputy County Counsel