COUNTY OF LOS ANGELES

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Director

ROBIN KAY, Ph.D.
Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

550 SOUTH VERMONT AVENUE, 12th Floor, LOS ANGELES, CA 90020

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DEPARTMENT OF MENTAL HEALTH

http://dmh.lacounty.gov

Reply To: (213) 738-4601
Fax: (213) 386-1297

July 1, 2009

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.
Director of Mental Health

SUBJECT: **MHSA HOUSING PROGRAM PROSPECTIVE PROJECT**

On June 10, 2008 your Board approved the Department of Mental Health's (DMH) Mental Health Services Act (MHSA) Housing Program Plan and authorized DMH to participate in the statewide MHSA Housing Program jointly administered by the California Department of Mental Health (CDMH) and the California Housing and Finance Agency (CalHFA) for the development of permanent supportive housing for individuals with mental illness and their families. The MHSA Housing Program Los Angeles County Application Process includes a non-competitive solicitation of Letters of Interest (a brief description of the project), review of proposed projects by the MHSA Housing Advisory Board and informing your Board of the projects proposed to be submitted by DMH to CDMH and CalHFA for funding.

This is to inform you of a Letter of Interest that DMH proposes to support. Details of the proposed project are as follows:

Project Sponsor:	Step Up on Second Street, Inc.
Property Manager:	Step Up on Second Street, Inc.
Service Provider:	Step Up on Second Street, Inc.
MHSA Funded Units:	26
Total Units:	27
Target Population:	Homeless Adults and Transition Aged Youth (TAY) that meet the criteria for MHSA Services
Targeted Income Level:	30% of Area Median Income
Locations:	5850 Hollywood Blvd Hollywood, CA 90028
Supervisorial District:	3
Capital Funds Requested:	$2,725,580

In accordance with the process outlined in the Application Process, the MHSA Housing Advisory Board reviewed the Letter of Interest during its June 22, 2009 meeting and recommended that the Department enter into negotiations to ensure the project meets DMH's needs and to develop the required supportive service plan. The Department will contact the Board office responsible for the area in which the proposed project is to be located to discuss the proposal. Following successful completion of this notification, discussion and the application, DMH will post the project for public comment for 30 days prior to submitting the project to CDMH and CalHFA.

If you have any questions, please contact me, or your staff may contact Maria Funk, Ph.D., District Chief, Countywide Housing, Employment and Education Resource Development at (213) 251-6582.

MJS:MF:gnr

c: Robin Kay, Ph.D.
Kathleen Daly, M.D., M.P.H.
Maria Funk, Ph.D.