County of Los Angeles
CHIEF EXECUTIVE OFFICE
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(213) 974-1101
http://ceo.lacounty.gov

WILLIAM T FUJIOKA
Chief Executive Officer

May 1, 2009

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

To: Supervisor Don Knabe, Chair
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

QUARTERLY REPORT ON APPROVED CONTRACTS UNDER CEO DELEGATED AUTHORITY

At the Board of Supervisors meeting held July 28, 1992, the Chief Executive Officer (CEO) was instructed to report to the Board on approved contracts under the CEO's delegated contracting authority. In keeping with that practice, attached is the report for January 1, 2009 through March 31, 2009.

On February 19, 2008, the Board delegated authority to the CEO to distribute quality improvement grants to eligible child care providers participating in the Steps to Excellence Project (STEP), with each grant under $5,000 and the total funds awarded not to exceed $690,000. STEP is a voluntary Child Care Program Quality Rating System for Los Angeles County developed to assess the quality of care offered to children. The quality improvement grants are intended as an incentive for licensed centers and family child care home providers to meet STEP quality standards.

Although the STEP grants are delegated authority contracts, we will not be reporting them on an individual basis due to the large volume involved. If you have any questions or need additional information on the STEP grants, please contact Helen Chavez with the Office of Child Care, at (213) 893-0505.

If you have any questions or need additional information on issues not related to STEP, please contact Ed Corser at (213) 974-2291.

WTF:DL:SK
EC:CL:yjf

Attachments

c: Executive Officer, Board of Supervisors
County Counsel
Budget Deputies

"To Enrich Lives Through Effective And Caring Service"

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APPROVED CONTRACTS UNDER THE CHIEF EXECUTIVE OFFICER'S DELEGATED CONTRACTING AUTHORITY (WITHOUT STEPS TO EXCELLENCE PROJECT QUALITY IMPROVEMENT GRANTS) JANUARY 1, 2009 THROUGH MARCH 31, 2009

CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/ CONTRACTOR	DESCRIPTION
08/28/08 *	$135,000 Maximum Amendment #1	05/14/08 – 03/31/09 Amendment #1	PATH Partners AO-08-049	To develop a Homeless Services Needs Assessment and Strategy. Contractor will: (1) complete an inventory and analysis of existing resources and services in the areas that are encompassed by the Gateway Cities Council of Governments (COG); (2) identify service gaps and barriers to services in the areas that are encompassed by the Gateway COG; (3) develop a comprehensive strategy that meets community needs; and (4) develop a comprehensive funding plan to support the design and implementation of the recommended strategies. Amended to extend term ending date from 11/30/08 to 03/31/09, and to include an updated statement of work.
10/01/08 *	$50,000 Maximum	10/01/08 – 06/30/09	RMT, Inc. AO-09-014	To provide as-needed environmental consulting services.
12/12/08 *	$814,000 Maximum	12/13/08 – until acceptance of work by the County	MACTEC Engineering and Consulting, Inc. AO-09-022	To provide environmental assessment and geotechnical investigation services at Rancho Los Amigos National North and South Campus.
12/16/08 *	$1,121,350 Maximum	12/17/08 – 06/30/09	HMC Architects AO-09-025	To provide architectural and engineering services, site planning concepts, and functional and space programming for the Martin Luther King Jr. Medical Center.
12/18/08 *	$55,101.15 Maximum	12/19/08 – 06/30/09	Sapphos Environmental Inc. AO-09-029	To provide environmental services related to the Martin Luther King Jr. Medical Center.
01/01/09	$127,179 Maximum	01/01/09 – 06/30/09	City of Santa Monica AO-09-030	As part of the Santa Monica Homeless Community Court Pilot Project, Consultant is to provide service to an additional 35 persons on top of those serviced by Delegated Authority Contract #AO-08-003, connecting homeless persons in the City of Santa Monica with supportive services and housing through the "homeless court."
01/01/09	$23,118 Maximum	01/01/09 – 06/30/09	City of Santa Monica AO-09-031	To provide administrative services to the Santa Monica Homeless Community Court Pilot Project, which uses the "homeless court" to connect homeless persons in the City of Santa Monica with supportive services and housing.

APPROVED CONTRACTS UNDER THE CHIEF EXECUTIVE OFFICER'S DELEGATED CONTRACTING AUTHORITY (WITHOUT STEPS TO EXCELLENCE PROJECT QUALITY IMPROVEMENT GRANTS) JANUARY 1, 2009 THROUGH MARCH 31, 2009

CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/ CONTRACTOR	DESCRIPTION
01/03/09	$796,590 Maximum (Increased by $404,000), with a maximum amount of $392,590 for the combined total of the first two years, and $202,000 per year for the third and fourth year. Amendment #2	01/03/07 – 01/02/11 Amendment #2	Non-Profit Industries, Inc.; DBA Socialserve.com AO-07-037	To develop and maintain an internet-based housing database website services including a call center. Amended to extend term ending date from 01/03/09 to 01/02/11, and to renew the website administration and maintenance services for an additional two years.
01/06/09	$50,000 Maximum	01/07/09 – 12/31/10	Allan D. Kotin & Associates AO-09-032	To provide economic and real estate financing consulting services for the County.
01/23/09	$167,730 Maximum (Increased by $28,730) Amendment #2	01/24/07 – 06/30/09 Amendment #2	Enviro-Tox Services, Inc. AO-07-038	To provide environmental consulting services with respect to the risk and toxicology assessment for the field implementation of the Remedial Investigation/Feasibility Study Work Plan at the Victoria Golf Course/Former BKK Landfill. Amended to extend term ending date to 06/30/09, and to address changes to the project resulting from additional activities and extended time required to complete final reports and services.
02/01/09	$75,000 Maximum	01/01/09 – 12/31/09	Holland & Knight, LLP	To assist with support and advocacy of top legislative and appropriation priorities, as identified by the County's Community Development Commission (CDC). This agreement replaces the agreement with MARC Associates, Inc., but retains the same terms and conditions.
02/03/09	$110,616 Maximum	02/04/09 – 12/31/09	Information Partners, Inc. AO-09-033	To develop recommendations for a system-wide labeling standard that will improve the public's ability to locate and retrieve materials in the library branches, and examine process efficiencies that can be introduced at County libraries.
02/10/09	$79,200 Maximum	02/11/09 – 09/11/09	Eileen Stern AO-09-034	To perform analytical and technical work relative to child welfare fiscal management services under the direction of the Senior Deputy Director of the Department of Children and Family Services.
02/18/09	$28,000 Maximum	02/19/09 – 09/30/09	Altmayer Consulting, Inc. AO-09-036	To conduct an update of the Chief Executive Office (CEO) Strategic Plan and identify ongoing strategic issues which merit continued CEO focus and attention.

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CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/ CONTRACTOR	DESCRIPTION
02/20/09	$125,000 Maximum	02/20/09 – 08/31/09	McDermott Consulting, Inc. AO-09-038	To assist the CEO and Department of Health Services (DHS) in devising and implementing communication strategies and plans of outreach regarding the County's efforts to re-open Martin Luther King, Jr. Hospital. Consultant will also work with others whom the CEO and DHS may identify, including representatives of the University of California and the State of California, to achieve these responsibilities.
02/20/09	$50,000 Maximum Amendment #1	05/28/08 – 06/30/09 Amendment #1	San Gabriel Valley Council of Governments AO-08-047	To provide direction and administrative management of the Corporation for Supportive Housing (CSH) for the development of the Regional Homeless Service Strategy. Amended to extend term ending date from 12/31/08 to 06/30/09, and to include an updated statement of work.
02/20/09	$150,000 Maximum Amendment #1	05/16/08 – 06/30/09 Amendment #1	San Gabriel Valley Council of Governments AO-08-048	To select a consultant as a subcontractor to develop a Regional Homeless Services Strategy, which shall be presented to the Board of Supervisor (BOS) for their review, possible approval, and potential funding of its implementation. Contractor is forbidden from retaining the money for this contract, and has already selected Corporation for Supportive Housing (CSH) as the consultant. Amended to extend term ending date from 12/01/08 to 06/30/09, and to include an updated statement of work.
03/03/09	$32,500 Maximum	03/03/09 – 06/01/09	Fred MacFarlane AO-09-039	Assist the CEO and DHS in devising and implementing communication strategies and plans of outreach regarding the County's efforts to re-open Martin Luther King, Jr. Hospital.
03/09/09	$65,242 Maximum (Increased by $6,000) Amendment #2	06/12/08 – 04/13/09 Amendment #2	Christina Gavino Gray AO-08-051	To provide newsletter and website services to the County, specifically the Third Supervisorial District. Amended to extend term ending date from 03/21/09 to 04/13/09, and to provide additional special projects as needed.
03/10/09	$80,000 Maximum	03/11/09 – 07/31/09	Performance Works Consulting AO-09-040	To review and assess the implementation and effectiveness of the new CEO governance structure, and to develop an implementation plan for unfinished objectives.

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CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/ CONTRACTOR	DESCRIPTION
03/11/09	$595,516 Maximum (Increased by $16,764) Amendment #2	01/11/08 – 12/31/09 Amendment #2	Skid Row Housing Trust AO-08-026	To provide 50 permanent housing units and collaborate with other organizations to place and sustain 50 chronically homeless "anchors" in the Skid Row community in permanent supportive housing. Amended to include increased costs associated with additional building façade improvements.
03/20/09	$62,130 Maximum	03/21/09 – 09/30/09	Sandra M. Comrie AO-09-041	To conduct an assessment of key central County human resource systems and operations with a focus on classification and compensation, and identify best practices for procedures that will improve the County's ability to provide: (1) high quality human resource services to departments and employees; and 2) recruit, retain and reward appropriately experienced and qualified staff and managers.
03/23/09	$61,400 Maximum	03/24/09 – 09/30/09	Cheryl Mahaffey AO-09-042	To conduct an assessment of key central County human resource systems and operations with a focus on recruitment, examinations, and selection, and identify best practices for procedures that will improve the County's ability to provide: (1) high quality human resource services to departments and employees; and 2) recruit, retain and reward appropriately experienced and qualified staff and managers.
03/31/09	$140,000 Maximum	04/01/09 – 06/30/09	Advancement Project AO-09-044	To provide Gang Reduction Needs Assessment Studies for the four areas identified as target areas for the Los Angeles County Gangs and Violence Reduction Strategy – Florence/Firestone, Harbor/Gateway, Monrovia/Duarte, and Pacoima. The studies will provide detailed investigations that identify active gangs in the area, their history and size, the impact of these gangs on the target area, how community responses could respond to gangs more effectively, and the barriers to improving community responses to gangs.
03/31/09	$12,000 Maximum Amendment #1	10/01/08 – 05/30/09 Amendment #1	Gateway Cities Council of Governments AO-09-009	To provide administrative management of homeless services needs assessments and strategy development. Amended to extend term ending date from 03/31/09 to 05/30/09.

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CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/ CONTRACTOR	DESCRIPTION
03/31/09	$16,876,205 Maximum (Increased by $69,000), with annual maximum amount of $5,425,384 for the first year, $5,537,871 for the second year, and $5,634,792 for the third year. Contract also includes $93,608 for Countywide Emergency Hotlines, $71,000 for reimbursement of actual costs of public information and marketing efforts, $69,000 for direct services such as temporary, emergency food, transportation, and/or shelter for families who call 2-1-1, $40,500 for WorkSource California toll-free line activities, and $4,050 for possible overage charges for the WorkSource California toll-free line. Amendment #4	01/01/07 – 12/31/09 Amendment #4	The Information and Referral Federation of the County of Los Angeles, Inc. dba 211 LA County of LA AO-07-034	To provide general and specialized health and human services information and referral services through the 2-1-1 dialing code for various County departments. Amended to add $69,000 for direct services such as temporary, emergency food, transportation, and/or shelter for families who call 2-1-1.
03/31/09	$135,000 Maximum Amendment #2	05/14/08 – 05/30/09 Amendment #2	PATH Partners AO-08-049	To develop a Homeless Services Needs Assessment and Strategy. Contractor will: (1) complete an inventory and analysis of existing resources and services in the areas that are encompassed by the Gateway Cities Council of Governments (COG); (2) identify service gaps and barriers to services in the areas that are encompassed by the Gateway COG; (3) develop a comprehensive strategy that meets community needs; and (4) develop a comprehensive funding plan to support the design and implementation of the recommended strategies. Amended to extend term ending date from 03/31/09 to 05/30/09, and to include an updated statement of work.

* Agreement forwarded to CEO – Fiscal Services subsequent to the compilation of previous reports.