

County of Los Angeles  
**DEPARTMENT OF PUBLIC SOCIAL SERVICES**

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PHILIP L. BROWNING  
Director

SHERYL L. SPILLER  
Chief Deputy

Board of Supervisors  
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Second District

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Third District

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Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

April 21, 2009

**TO:** Each Supervisor

A handwritten signature in black ink, appearing to be "P. Browning".

**FROM:** Philip L. Browning, Director

**SUBJECT: NOTIFICATION OF INTENT TO POSTPONE THE RELEASE OF THE GAIN CASE MANAGEMENT REQUEST FOR PROPOSALS**

In accordance with your Board motion of November 18, 2008, instructing my Department to establish a new cost effective Request for Proposals (RFP) for GAIN Case Management (GCM) services that does not violate Proposition A and is not scored via Consensus Method Scoring, I am informing you of my Department's intent to postpone the release of the GCM RFP until late May or early June 2009. Originally, the new RFP was scheduled for release in March 2009 with a contract start date of December 2009.

On November 25, 2008, your Board instructed the Director of Internal Services Department (ISD), County Counsel and Auditor-Controller (A-C) to return to the Board with recommendations to develop a new, consistent and uniformly applied contracting policy for the County to adopt. On December 2, 2008, your Board instructed the Chief Executive Office (CEO) in conjunction with the Director of ISD, County Counsel and other affected departments to make recommendations for changes to the Protest Policy.

On March 31, 2009, your Board approved the "Informed Averaging" scoring methodology as the County standard for scoring and evaluating certain competitive solicitations such as RFPs and the revised Services Contract Solicitation Protest Policy to reflect a change in when certain related documents are made available to the public.

Subsequently, on April 9, 2009, the CEO convened a meeting with staff from ISD, County Counsel, A-C and the Department of Public Social Services (DPSS). After discussing the options, the group ultimately concurred that the release of the GCM RFP should be postponed until such policies are officially implemented in late May 2009 and DPSS staff is trained. Based on this postponement, the target start date for the new contract is early 2010.

Each Supervisor  
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To ensure continuation of services, my Department contacted the California Department of Social Services on March 12, 2009, requesting approval to extend the existing GCM contract for up to twelve months. We are working to finalize the amendment which will extend the contract on a month-to-month basis for up to twelve months until May 31, 2010.

We will proceed with the postponement of the GCM RFP, unless otherwise instructed by your Board.

PLB:sme

c: Chief Executive Officer  
Deputy Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors