



County of Los Angeles CHIEF EXECUTIVE OFFICE

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March 10, 2009

To: Supervisor Don Knabe, Chairman
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Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

REPORT BACK - PLANS FOR STAFFING ITEMS AND MODULAR LIVING UNITS AT PROBATION CAMPS

On February 10, 2009, your Board requested the Chief Executive Office (CEO), Probation Department (Probation), Department of Mental Health (DMH), Department of Health Services (DHS), and the Department of Public Works (DPW) to report back to the Board on the following:

- Hiring plan to fill all funded DMH staffing items designated for juvenile camps.
- Plan for the Juvenile Court Services Division of the DHS to provide 16 hours of nursing coverage at Camps Holton, Rockey, and Scott within 90 days.
- Plan for DPW to place modular living units at Camps Scott, Scudder, and Challenger for additional DHS and DMH staff.

The following information provided in this report is in response to your Board's request.

Hiring plan to fill all Mental Health staffing items designated for Juvenile Camps

DMH is currently in the process of hiring or recruiting ten (10) staff for the Probation camps, two of which are clinical licensed positions. Candidates for those two positions have already been selected and are scheduled to start at the camps on March 15 and April 1.

Examination lists for five (5) other positions — consisting of clerical staff, a community worker, and two navigators — are available and Probation is currently recruiting from these lists. These positions are expected to be filled not later than the end of April.

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The remaining three (3) positions are Clinic Drivers assigned to the Assessment Center in Sylmar. The examination bulletin for these positions opened on February 23, 2009, and the examination list is anticipated to be available in early March. The vans necessary for these workers have also been ordered and are scheduled to be delivered in March. Therefore, the filling of these positions is anticipated for mid to late April.

Plan for the Juvenile Court Services Division of the Department of Health to provide 16 hours of nursing coverage at Camps Holton, Rockey, and Scott

In order to provide 16 hours of nursing coverage, including weekends and holidays, at Camps Holton, Rockey, and Scott, ten (10) Registered Nurses (RN) would be required. As the locations are currently staffed with four (4) RN, an additional six (6) RN items would be needed at an estimated cost of \$650,000.

Camp	Current Staffing
Holton	➤ 1 Registered Nurse, day shift
Rockey	➤ 1 Registered Nurse, day shift ➤ 1 Registered Nurse, evening shift
Scott	➤ 1 Registered Nurse, day shift

A funding source will need to be identified, given the critical budget deficit, within DHS. Furthermore, there is an existing funding gap between the total program costs associated with the Juvenile Court Health Services Program and the level of reimbursement that is currently provided by Probation. The program deficit would be further exacerbated without the funding assistance that is currently being provided by DMH. As a result of a camp redesign effort under the Mental Health Services Act, DMH provides funding for the four (4) existing RN items, but unfortunately the six (6) additional RN items cannot be covered by this funding source.

Department of Public Works plans to place modular living units at Camps Scott, Scudder, and Challenger for additional Health and Mental Health staff

On February 10, 2009, the CEO was instructed to report back on the joint effort between the CEO, DPW, and Probation to expedite placement of modular living units within six (6) months at Camps Scott, Scudder, and Challenger to provide the necessary space for additional DHS and DMH staff. Upon review of the project schedules, delivery of the project can occur within 10 months (December 2009).

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For clarification, the item that passed on November 18, 2008, involved development of modular living unit projects, at the above mentioned camps, to provide adequate staff living space needed to accommodate Probation Officers that are required to work three (3) 8-hour shifts during their 56-hour stay at the camps. The two (2) 3,600 square foot modular units were not planned to accommodate additional DHS and DMH staff.

Project delivery consists of: 1) fabrication and installation of the modular living units through purchase order procurement administered by the Internal Services Department (ISD), and 2) site work construction provided by a qualified contractor.

On December 22, 2008, bids were opened for site work construction supporting both projects. In an effort to expedite construction of the projects, your Board previously authorized DPW to award and execute site work construction contracts to the apparent Lowest Responsive and Responsible Bidder. Notices to Proceed have been issued by DPW for the contractor to begin work. Further, DPW has requested that ISD expedite the purchase order procurement of the modular units, which ISD has agreed to accommodate.

Upon further analysis of the current project schedules, it was determined that delivery of the projects within a 6-month time frame is not feasible within the current guidelines and regulatory requirements of the Board approved capital project delivery process. Both projects are scheduled to be substantially completed by December 2009. However, every effort to expedite the schedules, where feasible, will be taken into consideration and applied where applicable.

If you have any questions regarding these matters, please contact Deputy Chief Executive Officer R. Doyle Campbell, Public Safety, at (213) 893-2374 or Deputy Chief Executive Officer Sheila Shima, Health and Mental Health Services, at (213) 974-1160.

WTF:SRH:RDC:SS
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c: Executive Officer, Board of Supervisors
County Counsel
Department of Health Services
Department of Mental Health
Department of Public Works
Internal Services Department
Probation Department