



**Health Services**  
LOS ANGELES COUNTY

Los Angeles County  
Board of Supervisors

February 18, 2009

**Gloria Molina**  
First District

**Mark Ridley-Thomas**  
Second District

**Zev Yaroslavsky**  
Third District

**Don Knabe**  
Fourth District

**Michael D. Antonovich**  
Fifth District

TO: Each Supervisor

FROM: John F. Schunhoff, Ph.D.   
Interim Director

SUBJECT: **NOTIFICATION OF DEPARTMENT OF HEALTH SERVICES  
USE OF DELEGATED AUTHORITY TO ENTER INTO AN  
AGREEMENT FOR THE HEALTH CARE WORKFORCE  
DEVELOPMENT PROGRAM**

**John F. Schunhoff, Ph.D.**  
Interim Director

**Robert G. Splawn, M.D.**  
Interim Chief Medical Officer

This is to advise your Board that the Department of Health Services (DHS) is exercising its delegated authority to execute agreements under \$300,000 to implement the Health Care Workforce Development Program (HCWDP) educational programs to DHS employees. Your Board originally approved this delegation of authority to DHS on September 25, 2001, and reaffirmed it on June 14, 2005.

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A joint labor-management committee recommended that HCWDP assist in developing and implementing a pilot program at LAC+USC Medical Center (LAC+USC) to train a multi-disciplinary team of County employees to qualify homeless patients for federal Supplemental Security Income and Social Security Disability Insurance reimbursement programs at LAC+USC.

*To improve health  
through leadership,  
service and education*

A Request for Information was released on May 7, 2008, and two firms submitted responses for this very specialized pilot program. On July 8, 2008, the Neighborhood Legal Services of Los Angeles (NLS) was selected. The term of the Agreement with NLS is February 2, 2009 through June 30, 2009, with a maximum obligation of \$100,000.

If you have any questions or need additional information, please let me know.

JFS: kke

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

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