County of Los Angeles
CHIEF EXECUTIVE OFFICE
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WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

February 4, 2009

To: Supervisor Don Knabe, Chair
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

QUARTERLY REPORT ON APPROVED CONTRACTS UNDER CEO DELEGATED AUTHORITY

At the Board of Supervisors meeting held July 28, 1992, the Chief Executive Officer (CEO) was instructed to report to the Board on approved contracts under the CEO's delegated contracting authority. In keeping with that practice, attached is the report for October 1, 2008 through December 31, 2008.

On February 19, 2008, the Board delegated authority to the CEO to distribute quality improvement grants to eligible child care providers participating in the Steps to Excellence Project (STEP), with each grant under $5,000 and the total funds awarded not to exceed $690,000. STEP is a voluntary Child Care Program Quality Rating System for Los Angeles County developed to assess the quality of care offered to children. The quality improvement grants are intended as an incentive for licensed centers and family child care home providers to meet STEP quality standards.

Although the STEP grants are delegated authority contracts, we will not be reporting them on an individual basis due to the large volume involved. If you have any questions or need additional information on the STEP grants, please contact Helen Chavez with the Office of Child Care at (213) 893-0505.

If you have any questions, or need additional information on issues not related to STEP, please contact Ed Corser at (213) 974-2291.

WTF:DL:SK
EC:CL:yjf

Attachments

c: Executive Officer, Board of Supervisors
County Counsel
Budget Deputies

Delegated Contracts Report 08-09 QII.doc

APPROVED CONTRACTS UNDER THE CHIEF EXECUTIVE OFFICER'S DELEGATED CONTRACTING AUTHORITY (EXCLUDES STEPS TO EXCELLENCE PROJECT QUALITY IMPROVEMENT GRANTS) OCTOBER 1, 2008 THROUGH DECEMBER 31, 2008

CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/ CONTRACTOR	DESCRIPTION
02/18/08 *	$990,000 Maximum, at $330,000 per year	02/19/08 – 02/28/11	The Regents of the University of California, University of California, Los Angeles, Center for Improving Child Care Quality AO-08-034	To provide services to the County for expediting child development permits and integrating training curriculums, including developing, training, and reviewing STEP (Steps To Excellence Project) child care quality ratings.
05/14/08 *	$800,400 Maximum ($266,800 maximum per year and $66,700 maximum per quarter) Amendment #1	03/06/08 – 03/05/11 Amendment #1	Public Counsel Law Center AO-08-035	To provide coordination and support services to the Los Angeles County Homeless Court. Consultant will also provide, through subcontractors, transportation services as well as emergency housing and food assistance to Homeless Court participants. Amended to change the language of the contract.
06/09/08 *	$16,778,758 Maximum (Increased by $250,000), with annual maximum amount of $5,425,384 for the first year and $5,505,562 for the subsequent years. Contract also includes $92,250 for Countywide Emergency Hotlines and $250,000 in Provisional Financing Uses for reimbursement of actual costs of public information and marketing efforts. Amendment #2	01/01/07 – 12/31/09 Amendment #2	The Information and Referral Federation of the County of Los Angeles, Inc. dba 211 LA County AO-07-034	To provide general and specialized health and human services information and referral services through the 2-1-1 dialing code for various County departments. Amended to increase funding for the reimbursement of actual costs of public information and marketing efforts.
10/01/08	$12,000 Maximum	10/01/08 – 03/31/09	Gateway Cities Council of Governments AO-09-009	To provide administrative management of homeless services needs assessments and strategy development.
10/13/08	$630,000 Maximum Amendment #1	07/14/06 – 01/31/09 Amendment #1	Hammes Company Healthcare West Coast, LLC AO-07-005	To assist the County in seeking buyers or operators to assume operations at the Rancho Los Amigos National Rehabilitation Center (RLANRC). The consultant will also assist in the assessment and evaluation of County operations at RLANRC and will manage the request for proposal process. Amended to change to a new contract manager, revise the hours of services provided by the consultant staff, and revise the number of months to complete the Phase 3 and 4 deliverables within the terms of the agreement.

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CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/ CONTRACTOR	DESCRIPTION
10/17/08	$930,000 Maximum Amendment #2	06/26/08 – 06/30/09 Amendment #2	Deloitte Financial Advisory Services LLP AO-08-027	To provide records management studies for the County of Los Angeles. Amended to revise the schedule of projected costs and service fees.
10/23/08	$289,000 Maximum Amendment #2	06/04/08 – 12/01/08 Amendment #2	Noblis AO-08-059	To provide reports, recommendations, financial projections, and a business plan for a viable organizational transition to an alternative governance and organizational model at Rancho Los Amigos National Rehabilitation Center. Amended to extend term ending date from 11/01/08 to 12/01/08.
10/24/08	$25,000 Maximum (Increased by $5,000) Amendment #1	06/11/08 – 12/15/08 Amendment #1	Design to Live AO-08-063	To complete various projects including: 1. Completing an inventory and cataloging of Second District files, photos, and memorabilia. 2. Working with Internal Services Department (ISD) to arrange the transport of the items to offsite locations. 3. Overseeing the destruction of personal files maintained by Supervisor Burke and the Second District. Amended to cover support services expenses as part of the consulting fee.
10/31/08	$200,000 Maximum Amendment #5	10/13/05 – 10/31/09 Amendment #5	Altmayer Consulting, Inc. AO-06-019	To assist the Department of Mental Health (DMH) in developing an outcome-driven/performance-based program management system and to develop a system to capture, track, and report data relevant to the overall success of the system. Amended to extend term ending date from 10/31/08 to 10/31/09.
11/01/08	$11,833.33 per month, not to exceed an annual retainer of $142,000 (Monthly maximum increased by $5,000 per month; annual maximum increased by $60,000) Amendment #2	09/01/03 – until terminated, unless otherwise amended by the parties. Amendment #2	E. Del Smith & Company, Inc. AO-04-013	To provide professional services in legislative advocacy by assisting the County's lobbying efforts in Washington D.C. The core areas of focus will be on the federal budget, commerce, justice, homeland security, immigration, energy and telecommunications. Amended to increase the maximum monthly and annual retainer amount.
11/01/08	$6,201.25 per month, not to exceed annual retainer of $74,415 Amendment #2	11/01/06 – 10/31/10 Amendment #2	Warner & Pank, LLC	To provide the County with professional services in legislative advocacy and governmental affairs to assist the County's lobbying efforts in Sacramento, California. Amended to extend term ending date from 10/31/08 to 10/31/10.

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11/06/08	$100,000 Maximum	11/06/08 – 11/02/09	D.B. Neish, Inc. AO-09-020	To provide advocacy work, strategy development and implementation, as well as advice and services to the County before the California Coastal Commission (CCC). Contractor is also to assist in efforts to secure approval for Department of Beaches and Harbors' beach projects and permit applications.
11/21/08	$16,807,205 Maximum (Increased by $28,447), with annual maximum amount of $5,425,384 for the first year, $5,537,871 for the second year, and $5,634,792 for the third year. Contract also includes $93,608 for Countywide Emergency Hotlines, $71,000 for reimbursement of actual costs of public information and marketing efforts, $40,500 for WorkSource California toll-free line activities, and $4,050 for possible overage charges for the WorkSource California toll-free line. Amendment #3	01/01/07 – 12/31/09 Amendment #3	The Information and Referral Federation of the County of Los Angeles, Inc. dba 211 LA County AO-07-034	To provide general and specialized health and human services information and referral services through the 2-1-1 dialing code for various County departments. Amended to decrease funding for the reimbursement of actual costs of public information and marketing efforts, add three percent COLA (cost-of-living adjustment) to staff only, and to add the provision of information and referral to jobseekers and potential employers through the WorkSource California toll-free line.
12/16/08	$148,000 Maximum (Increased by $55,000) Amendment #4	03/03/07 – 06/30/09 Amendment #4	Alan M. Glassman AO-07-048	To provide additional STATS (Total Accountability Total Success) implementation consulting services to the Department of Public Social Services. Amended to extend term ending date from 12/31/08 to 06/30/09.
12/16/08	$4,270.83 per month, not to exceed $51,250 Amendment #3	01/01/05 – 12/31/10 Amendment #3	Cline & Duplissea	To provide the County with professional services in legislative advocacy and governmental affairs to assist the County's lobbying efforts in Sacramento, California. Amended to extend term ending date from 12/31/08 to 12/31/10.
12/16/08	$2,000 per month, plus reasonable expenses, but excluding travel expenses Amendment #5	05/01/03 – 12/31/10 Amendment #5	The Houston Group	To provide the County with professional services in legislative advocacy and governmental affairs. Amended to extend term ending date from 12/31/08 to 12/31/10.
12/23/08	$48,060 Maximum	12/24/08 – 04/30/09	Schools Services of California, Inc. AO-09-028	To provide an evaluation of LACOE's (Los Angeles County Office of Education) use of funds for the Juvenile Court Schools (JCS) program services at the Probation camps and halls, and identify opportunities for improvement.

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12/24/08	$150,000 Maximum	12/24/08 – 12/24/09	PATH Achieve Glendale AO-09-019	To provide homeless case management services, as part of the County's effort to support the Contractor's core operations and its one-stop Access Center.

* Agreement forwarded to CEO – Fiscal Services subsequent to the compilation of previous reports.