



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

January 21, 2009

To: All Department Heads

From: William T Fujioka
Chief Executive Officer

2009 VOLUNTEER OF THE YEAR RECOGNITION AND AWARDS LUNCHEON

On motion of Supervisor Michael D. Antonovich, the Board of Supervisors has proclaimed Monday, April 13, 2009 as "**Volunteers are Sun-sational Day**" in support of the Annual Volunteer of the Year Recognition and Awards Luncheon. The luncheon will be held in the Grand Hall, Dorothy Chandler Pavilion of the Music Center in downtown Los Angeles (Attachment I).

Our annual recognition event is held as part of the national observance of National Volunteer Week (April 19-25) as proclaimed by the President of the United States.

County volunteers are dedicated and committed individuals who do not replace County employees but perform important and valuable tasks that otherwise would not get done. These outstanding individuals give generously of their personal time to volunteer service. Last year, 34,000 volunteers donated 3.2 million hours of service, which represents a \$62 million dollar savings to the County.

Please select a volunteer coordinator for your Department for 2009, who will participate in program activities that include the annual luncheon, a winter planning meeting on January 29, 2009, and an insurance workshop conducted by CEO Risk Management in September.

Volunteer coordinators also are responsible for submitting the nomination forms, including the names of the Department's 2009 adult and/or youth honorees and the hours donated by all volunteers to the Office of Workplace Programs. The deadline for all honoree submissions is **Friday, February 13, 2009** (see nomination forms, Attachments II and III).

"To Enrich Lives Through Effective And Caring Service"

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If you need additional information, please contact Victoria P. Lane, Director, Office of Workplace Programs at (213) 974-2495 or vpipkin@ceo.lacounty.gov.

Thank you for your continued support of the County's Volunteer Program.

WTF:ES:MKZ
VPL:PMM:acn

Attachments

MOTION BY SUPERVISOR MICHAEL D. ANTONOVICH

JANUARY 13, 2009

The President of the United States annually proclaims "National Volunteer Week" in recognition of the dedicated service and long hours provided by volunteers across the nation to non-profit, community-based organizations and local government agencies.

This year National Volunteer Week will be observed April 19 to 25, 2009. In the County of Los Angeles, the Board of Supervisors established the Volunteer Program in 1981 which now spans 31 departments and Los Angeles Superior Court (LASC). County departments and the LASC nominate volunteers for special recognition at the annual recognition and awards luncheon. The annual Volunteer Program also includes the Volunteer Insurance Workshop conducted by Chief Executive Office Risk Management and a Winter Volunteer Network planning meeting.

Volunteers do not replace County employees but assist them in carrying out the County's motto "To Enrich Lives Through Effective and Caring Service." They perform duties that otherwise would not get done. Last year, an estimated 34,000 volunteers donated 3.2 million hours of service. The Independent Sector, a national organization that establishes the value of volunteer hours, calculates the value of County donated hours at \$62 million, a tremendous savings for the County.

"Volunteers are Sun-sational" is the theme of the 2009 Volunteer of the Year Recognition and Awards luncheon, scheduled for Monday, April 13, 2009, in the Grand Hall of the Dorothy Chandler Pavilion of the Music Center. The County's volunteers are deserving of public recognition. They help employees fulfill key aspects of the County's Strategic Plan, namely Fiscal Responsibility, Children and Families Well Being and Service Excellence.

- M O R E -

MOTION

MOLINA _____

RIDLEY-THOMAS _____

YAROSLAVSKY _____

ANTONOVICH _____

KNABE _____

I, THEREFORE, MOVE that the Board of Supervisors take the following actions in support of the 2009 Volunteer Program:

- 1) Proclaim Monday, April 13, 2009, as "Volunteers are Sun-sational Day" in the County of Los Angeles as a tribute to County volunteers;
- 2) Authorize the Chief Executive Office to appropriate \$40,000 for the 2009 Volunteer Program, and direct the Internal Services Department to provide the necessary support for program activities; and
- 3) Direct County Departments to submit to Chief Executive Office Workplace Programs Office quarterly reports on the number of volunteer hours donated to their departments;
- 4) Waive the \$1,200 rental fee, excluding liability insurance, for use of the Grand Hall and Lobby, Dorothy Chandler Pavilion of the Music Center, on Monday, April 13, 2009, for the Volunteer of the Year Recognition and Awards luncheon;
- 5) Waive parking fees in the amount of \$2,550, excluding liability insurance, for parking at the Music Center on April 13, 2009, for honorees and attendees; and
- 6) Waive parking fees in the amount of \$255, excluding liability insurance, for parking at the Music Center on Thursday, January 29, 2009, for Volunteer Program coordinators and directors attending the Winter Volunteer Network planning meeting.

CONTACT:

Victoria Pipkin-Lane
CEO Workplace Programs
500 W. Temple St., #B-1
Los Angeles, CA 90012
(213) 974-2495
vpipkin@ceo.lacounty.gov

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MDA:kblsc

**COUNTY OF LOS ANGELES
2009 ADULT VOLUNTEER OF THE YEAR NOMINATION**

The Board of Supervisors established the County Volunteer Recognition and Awards program on September 29, 1981 to encourage citizens to donate their time and talents to public service programs. This creative partnership enhances County programs and helps carry out its motto to "Enrich Lives Through Effective And Caring Service."

Name: _____ Age: (22 & over) _____

Name of Honoree, as it should appear on the scroll:

Street Address _____

City and Zip Code _____ Telephone _____

Length of Volunteer Service _____ Total Hours _____

County Department Volunteer Serves _____

Division/Hospital/Court _____

Nominator _____ Telephone _____

Departmental Volunteer Coordinator/Director _____

Title (as to appear in the awards program book) _____

County Department _____

Street Address _____

City and Zip Code _____

Telephone _____ FAX _____

Department Head/Administrator Signature _____

2009 Adult Volunteer of the Year Nomination

On a separate page, please provide a **one-page, double-spaced profile** of your Adult Volunteer of the Year (age 22 and older), for inclusion in the awards program book.

Eligibility Guidelines

1. Please nominate a new Adult volunteer honoree than was named in 2008.
2. List volunteer service accomplishments that share the County Strategic Plan values:

<i>A can-do attitude</i>	<i>Integrity</i>
<i>Accountability</i>	<i>Professionalism</i>
<i>Compassion</i>	<i>Respect for diversity</i>
<i>Commitment</i>	<i>Responsiveness in service</i>

3. Include how the volunteer exemplifies the 2009 theme, "Volunteers are Sun-sational!"
4. Feature unusual personal and/or other challenges overcome by the volunteer in order to provide excellent service.
5. Provide a description of the volunteer's activities.

Please include two or three quotes from the volunteer about, "what it means to be a County volunteer."

Volunteer Signature _____

I consent to participate in the County Volunteer of the Year 2009 program, and I hereby agree to release all information in this document for public awareness purposes.

Please return the nomination by February 13, 2009 to:

Patricia Mannatt
CEO Office of Workplace Programs
500 W. Temple St., Room B-1
Los Angeles, CA 90012

Telephone (213) 974-0187 FAX (213) 633-4694 Email pmannatt@ceo.lacounty.gov

**COUNTY OF LOS ANGELES
2009 YOUTH VOLUNTEER OF THE YEAR NOMINATION**

The Board of Supervisors established the County Volunteer and Recognition Awards program on September 29, 1981 to encourage citizens to donate their time and talents to public service programs. This creative partnership enhances County programs and helps carry out its motto to "Enrich Lives Through Effective And Caring Service."

Name: _____ Age: (21 & under) _____

Name of Honoree, as it should appear on the scroll:

Street Address _____

City and Zip Code _____ Telephone _____

School Attending(ed) _____

Length of Volunteer Service _____ Total Hours _____

County Department Volunteer Serves _____

Division/Hospital/Court _____

Nominator _____ Telephone _____

Departmental Volunteer Coordinator/Director _____

Title (as to appear in the awards program book) _____

County Department _____

Street Address _____

City and Zip Code _____

Telephone _____ FAX _____

Department Head/Administrator Signature _____

2009 Youth Volunteer of the Year Nomination

On a separate page, please provide a **one-page, double-spaced profile** of your Youth Volunteer of the Year (age 21 and younger), for inclusion in the awards program book.

Eligibility Guidelines

1. Please nominate a new Youth volunteer honoree than was named in 2008.
2. List volunteer service accomplishments that share the County Strategic Plan values:

<i>A can-do attitude</i>	<i>Integrity</i>
<i>Accountability</i>	<i>Professionalism</i>
<i>Compassion</i>	<i>Respect for diversity</i>
<i>Commitment</i>	<i>Responsiveness in service</i>

3. Include how the Youth volunteer exemplifies the 2009 theme, "Volunteers are Sun-sational!"
4. Feature unusual personal and/or other challenges overcome by the youth volunteer in order to provide excellent service.
5. Provide a description of the volunteer's activities.

Please include two or three quotes from the volunteer about "what it means to be a County volunteer."

Youth Volunteer Signature _____

I consent to participate in the County Volunteer of the Year 2009 program, and I hereby agree to release all information in this document for public awareness purposes.

Please return the nomination by February 13, 2009 to:

Patricia Mannatt
CEO Office of Workplace Programs
500 W. Temple St., Room B-1
Los Angeles, CA 90012

Telephone (213) 974-0187 FAX (213) 633-4694 E-mail pmannatt@ceo.lacounty.gov