



County of Los Angeles CHIEF EXECUTIVE OFFICE

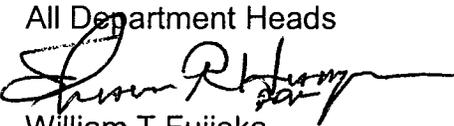
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District
MARK RIDLEY-THOMAS
Second District
ZEV YAROSLAVSKY
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

December 10, 2008

To: All Department Heads

From: 
William T Fujioka
Chief Executive Officer

ROLE OF THE CHIEF INFORMATION OFFICE IN THE FISCAL YEAR 2009-2010 BUDGET PROCESS

Budget preparation instructions have just been released for fiscal year (FY) 2009-10. They call for you to provide a copy of your total budget request to the Chief Information Officer (CIO). Our goal is to get early and thorough input from the CIO on information technology (IT) proposals, and to develop a framework for countywide IT expenditures so we can set priorities within limited available funding. I will require a CIO recommendation on the merits of each IT proposal before including it in the FY 2009-10 Proposed Budget. The following guidelines will be used to review each IT request:

1. All requests for new or continued IT funding must be documented in the Business Automation Plan (BAP) and included in the Departmental Budget Request in order to be considered for funding;
2. Budget requests should include any proposed IT related expenditure including new staffing, hardware, software, lease or maintenance payments and contractual services;
3. Funding requests with multi-year implementation schedules must be broken into phases by fiscal year and the cost apportioned accordingly;
4. Projects with potential for development in collaboration among operating departments are strongly encouraged. Priority will be given to IT projects with well-defined savings resulting from countywide collaboration and result in measurable productivity improvement and innovative accomplishment;

"To Enrich Lives Through Effective And Caring Service"

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5. All IT expenditures must be submitted during the budget process regardless of the funding stream (e.g. net county costs, grant funding, CIO Information Technology Fund or CEO IT fund); and
6. Requests to carry over funds from prior year funds will be considered on a case by case basis.

I ask that you contact your assigned CIO Associate (Attachment 1) by **December 16th**, to advise of any IT projects you intend to request in your budget proposal. CIO staff will follow-up immediately with an initial analysis for joint discussion with your staff, your assigned CEO budget analyst and CEO Class/Comp as needed. Results will be available for consideration at budget hearings with me in January and February.

I appreciate your attention to this new emphasis on CIO involvement in IT project funding decisions. I look forward to positive results from this team approach.

If you have any questions, please contact Ellen Sandt, Deputy Chief Executive Officer, at (213) 974-1186.

WTF:ES
SW:cg

Attachment

c: Each Supervisor



Chief Information Office Associates by Department

Department/Commission	Cluster	Primary	Backup
Affirmative Action Compliance	Operations	Henry Balta	Sanmay Mukhopadhyay
Ag Comm/Weights & Measures	Public Safety	John Arnstein	Peter Loo
Alternate Public Defender	Public Safety	John Arnstein	Peter Loo
Animal Care & Control	Comm & Muni Svcs	Janette Parker	Frank Cheng
Arts Commission	Comm & Muni Svcs	Frank Cheng	Janette Parker
Assessor	Operations	Henry Balta	Sanmay Mukhopadhyay
Auditor-Controller	Operations	Jim Hall	Gene Franklin
Beaches & Harbors	Comm & Muni Svcs	Frank Cheng	Janette Parker
Board of Supervisors, Exec Office	Operations	Henry Balta	Sanmay Mukhopadhyay
CCJCC	Public Safety	Peter Loo	John Arnstein
Chief Executive Office	CEO	Jim Hall	Gene Franklin
Child Support Services	Children & Families	Gene Franklin	Jim Hall
Children & Family Services	Children & Families	Frank Cheng	Janette Parker
Community & Senior Services	Children & Families	Gene Franklin	Jim Hall
Community Development Comm	Comm & Muni Svcs	Janette Parker	Frank Cheng
Consumer Affairs	Comm & Muni Svcs	Henry Balta	Sanmay Mukhopadhyay
Coroner	Public Safety	John Arnstein	Peter Loo
County Counsel	Operations	Henry Balta	Sanmay Mukhopadhyay
District Attorney	Public Safety	John Arnstein	Peter Loo
Fire	Public Safety	John Arnstein	Peter Loo
Health Services	Health & Mental	Earl Bradley	Henry Balta
Human Relations Commission	Children & Families	John Arnstein	Peter Loo
Human Resources	Operations	Gene Franklin	Jim Hall
Internal Services	Operations	Gene Franklin	Jim Hall
ISAB	Public Safety	Peter Loo	John Arnstein
Mental Health	Health & Mental	Henry Balta	Sanmay Mukhopadhyay
Military & Veteran Affairs	Children & Families	Gene Franklin	Jim Hall
Museum of Art	Comm & Muni Svcs	Frank Cheng	Janette Parker
Museum of Natural History	Comm & Muni Svcs	Frank Cheng	Janette Parker
Office of Public Safety	Public Safety	Peter Loo	John Arnstein
Ombudsman	Public Safety	Peter Loo	John Arnstein
Parks & Recreation	Comm & Muni Svcs	Frank Cheng	Janette Parker
Probation	Public Safety	John Arnstein	Peter Loo
Public Defender	Public Safety	John Arnstein	Peter Loo
Public Health	Health & Mental	Sanmay Mukhopadhyay	Henry Balta
Public Library	Comm & Muni Svcs	Frank Cheng	Janette Parker
Public Social Services	Children & Families	Jim Hall	Gene Franklin
Public Works	Comm & Muni Svcs	Janette Parker	Frank Cheng
Regional Planning	Comm & Muni Svcs	Janette Parker	Frank Cheng
Reg-Rec/County Clerk	Comm & Muni Svcs	Henry Balta	Sanmay Mukhopadhyay
Sheriff	Public Safety	Peter Loo	John Arnstein
Superior Courts	Public Safety	John Arnstein	Peter Loo
Treasurer Tax Collector	Operations	Henry Balta	Sanmay Mukhopadhyay



Chief Information Office Staff Directory

Attachment 1

350 South Figueroa Street, Suite 188
Los Angeles, CA 90071
Fax: (213) 633-4733

Name	Phone	E-Mail	Title
Richard Sanchez	(213) 253-5600	rsanchez@cio.lacounty.gov	Acting Chief Information Officer
Gregory Melendez	(213) 253-5628	gmelendez@cio.lacounty.gov	Acting Chief Deputy
Robert Pittman	(213) 253-5631	rpittman@cio.lacounty.gov	Chief Information Security Officer
David Hamamoto	(562) 658-1700	dhamamoto@cio.lacounty.gov	Associate Chief Information Security Officer
Mark Greninger	(213) 253-5624	mgreninger@cio.lacounty.gov	Geographic Information Systems Officer
John Arnstein	(213) 253-5621	jarnstein@cio.lacounty.gov	Associate Chief Information Officer
Henry Balta	(213) 253-5622	hbalta@cio.lacounty.gov	Associate Chief Information Officer
Earl Bradley	(213) 422-9129	ebradley@cio.lacounty.gov	Retiree Contractor
Frank Cheng	(213) 253-5623	fcheng@cio.lacounty.gov	Associate Chief Information Officer
Sir Clark	(213) 253-5640	sclark@cio.lacounty.gov	Associate Chief Information Officer
Gene A. Franklin, Sr.	(213) 253-5620	gfranklin@cio.lacounty.gov	Associate Chief Information Officer
James Hall	(213) 253-5625	jhall@cio.lacounty.gov	Associate Chief Information Officer
Kimberly Jo	(213) 253-5643	kjo@cio.lacounty.gov	Associate Chief Information Officer
Peter Loo	(213) 253-5627	ploo@cio.lacounty.gov	Associate Chief Information Officer
Sanmay Mukhopadhyay	(213) 253-5629	smukopadhyay@cio.lacounty.gov	Associate Chief Information Officer
Janette Parker	(213) 253-5630	jparker@cio.lacounty.gov	Associate Chief Information Officer
Roozan Zarifian	(213) 253-5641	rzarifian@cio.lacounty.gov	Associate Chief Information Officer
Angela Jung	(213) 253-5626	ajung@cio.lacounty.gov	Administrative Manager
Yolanda G. Del Valle	(213) 253-5601	ygarcia@cio.lacounty.gov	Executive Administrative Assistant
Patricia Almaguer	(213) 253-5602	palmaquer@cio.lacounty.gov	Administrative Assistant
Sandra Claggett	(213) 253-5603	sclaggett@cio.lacounty.gov	Administrative Assistant