



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA  
Chief Executive Officer

December 4, 2008

To: Supervisor Don Knabe, Chair  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## **ANIMAL FACILITY PERMITTING PROCESS – SECOND QUARTERLY REPORT**

The purpose of this memorandum is to provide the second quarterly report to your Board in response to Supervisor Antonovich's Board Motion of May 13, 2008, directing my Office and the Department of Animal Care and Control (Department) to review the County's existing animal facility licensing process and make recommendations for improvements, as well as verifying United States Department of Agriculture (USDA) permits and adding the grade of each facility to the County's website.

The Department has completed its comprehensive review of the current County ordinance as it relates to animal facilities. A number of areas have been identified that can be strengthened. These include adding or changing definitions in the Code; involving Department of Public Health, Environmental Health Bureau, Department of Regional Planning, and the Department of Public Works, Building and Safety Division in the licensing processes; reviewing the permissible number of animals per facility; clarifying space requirements for caged animals; comporting County ordinance with State law; including exercise requirements for caged animals; revising Department forms; and enhanced safety features such as fire suppression systems and emergency evacuation plans for animal facilities.

The Department plans to begin reviewing these items with County Counsel and the County departments mentioned above to make recommendations to changes in the County Code for your Board's consideration. The Department expects this process to be completed by the end of June, 2009. The Department will continue to meet regularly with interested stakeholders regarding this matter.

*"To Enrich Lives Through Effective And Caring Service"*

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If you have any questions, please contact Marcia Mayeda at (562) 256-2406 or via email at [mmayeda@animalcare.lacounty.gov](mailto:mmayeda@animalcare.lacounty.gov).

WTF:LS:RG  
MD:kd

c: Norm Hickling, Fifth Supervisorial District  
Executive Officer of the Board  
County Counsel  
Department of Animal Care and Control  
Department of Public Health  
Department of Public Works  
Department of Regional Planning