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Caring for Your Coast

♦ ♦ ♦
Gary Jones
Director

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Chief Deputy

John Kelly
Deputy Director

Amy M. Caves
Deputy Director

February 19, 2019

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AMOUNT INCREASE TO AS-NEEDED ENVIRONMENTAL CONSULTING SERVICES MASTER AGREEMENT
(SUPERVISORIAL DISTRICTS 3 AND 4)
(3 VOTES)**

SUBJECT

This action is to request approval to increase the aggregate annual amount for the As-Needed Environmental Consulting Services Master Agreement by \$350,000 for the remainder of the Master Agreement term and, if exercised, each of the four optional renewal years, to fund the increased need for environmental consulting services to meet compliance directives related to the management of the Marina del Rey Toxic Pollutants Total Maximum Daily Load and Bacteria Total Maximum Daily Load and to address increasing regulatory requirements in our Marina and beach environments.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed actions are not subject to the California Environmental Quality Act, as they do not meet the definition of a "Project" under Section 15378 of the California Environmental Quality Act guidelines.
2. Approve an increase to the maximum annual amount for the As-Needed Environmental Consulting Services Master Agreement from \$150,000 to \$500,000, effective upon Board approval and in each remaining year of the Master Agreement term and, if exercised, each of the four one-year optional renewal years, increasing the maximum aggregate amount for all executed Master Agreements over the potential total term of seven years from \$1,155,000 to \$3,850,000, which is inclusive of an additional 10% annually for unforeseen services.

3. Reaffirm the Director's delegated authority, or his designee, to increase the aggregate amount of the As-Needed Environmental Consulting Services Master Agreement by up to 10%, in any year, including any renewal option period of the Master Agreements, for any additional or unforeseen services within the scope of these agreements.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Beaches and Harbors (Department) to increase the annual contract amount for the As-Needed Environmental Consulting Services Master Agreements previously approved by the Board on April 3, 2018. The recommended action will increase the maximum annual amount from \$150,000 to \$500,000, not including the additional 10% available annually for unforeseen services.

Over the last few years, the Department has increased its use of qualified contractors, including biologists, certified arborists, environmental specialists and water quality specialists, to comply with the Marina del Rey Toxic Pollutants and Bacteria Total Maximum Daily Load (TMDLs) directives and to continue to address increasing regulatory requirements in our Marina and beach environments. The requested services are provided on an as-needed basis.

In addition, the Department was using a Department of Public Works (DPW) contractor to serve as the TMDL manager, but DPW has advised that the Department will no longer be able to utilize its contractor for this purpose. The Department has an active leading role in the environmental stewardship related to the management of the TMDLs. However, the Department does not have specially-qualified in-house staff to address the complex scientific analyses needed to properly comply with regulatory objectives and TMDL management.

Implementation of Strategic Plan Goals

Approval of the increase to the As-Needed Environmental Consulting Services Master Agreements will promote and further the Board-approved Strategic Plan Goal II, Foster Vibrant and Resilient Communities, Strategy II.3, Make Environmental Sustainability Our Daily Reality, by ensuring sensitive environmental resources are protected from incidental harm during the performance of regular maintenance tasks on County-operated beaches and in connection with both maintenance and development in Marina del Rey.

FISCAL IMPACT/FINANCING

Upon your Board's approval, the maximum annual amount for the As-Needed Environmental Consulting Services Master Agreements will increase from \$150,000 to \$500,000. If each of the four one-year optional renewal years is exercised, the maximum aggregate amount for all executed Master Agreements over the potential total term of seven years will increase from \$1,155,000 to \$3,850,000, which is inclusive of an additional 10% annually for unforeseen services.

The Master Agreements do not guarantee any contractor a minimum amount of work, and costs will only be incurred as services are requested through Work Orders. Payment for work will be on an hourly basis and subject to the total maximum compensation specified in each individual Work Order.

The annual costs for these services will be funded from the Department's Operating Budget at no

additional net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The approval of this action does not change any terms and conditions related to the subject Master Agreement.

All delegated authority and Master Agreement terms and conditions remain as previously approved by your Board.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not subject to the California Environmental Quality Act (CEQA), as they do not meet the definition of a "Project" under Section 15378 of the CEQA Guidelines.

CONTRACTING PROCESS

There are currently 12 contractors on this Master Agreement with varying specialties, including biologists, certified arborists, environmental specialists and water quality specialists. As required, the Department will use the Master Agreement's selection procedure to select the contractor(s) to provide needed environmental consulting services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There is no negative impact on current services or projects. Approval of this action will provide increased funding for the Department's continued use of contractors to provide essential environmental consulting services.

CONCLUSION

Authorize the Executive Officer of the Board to send two copies of the adopted Board letter to the Department of Beaches and Harbors, Administrative Services Division, 13483 Fiji Way, Trailer #3, Marina del Rey, CA 90292. Should you have any questions, please contact Nicolette Taylor, Contracts and Grants Manager, at (424) 526-7821 or ntaylor@bh.lacounty.gov.

The Honorable Board of Supervisors

2/12/2019

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. Jones", with a stylized flourish at the end.

GARY JONES

Director

GJ:NT:av

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors