



Caring for Your Coast

Gary Jones
Director

Kerry Silverstrom
Chief Deputy

John Kelly
Deputy Director

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Deputy Director

March 10, 2016

TO: Each Supervisor

FROM: Gary Jones 

**SUBJECT: ADVANCE NOTIFICATION OF INTENT TO NEGOTIATE
A SOLE SOURCE CONTRACT WITH 03H20 4U, LLC**

This is to notify you that the Department of Beaches and Harbors (Department) intends to begin sole source contract negotiations with a vendor, 03H20 4U, LLC, for the maintenance and servicing of ozone gas disinfection units (ozone units) installed in 15 septic tank systems located at County beaches owned, controlled or managed by Los Angeles County.

This notice is being sent in accordance with revised Board Policy 5.100, which states that County departments that intend to negotiate a sole source contract for Board approval must provide advance written notice to your Board at least four weeks prior to commencing contract negotiations for new contracts.

In 2010, the Department initiated needed replacement of its aging septic systems at northern area beaches. Fifteen of the new septic systems now include an ozone unit that is critical for the disinfection and complete treatment of the effluent, ensuring that the County is within permitted water quality standards.

The ozone units were provided and installed by 03H20 4U, LLC and contain proprietary technology. Ongoing maintenance of these units was provided first through the vendor's warranty and then through a sole source purchase order. Total expenditures for maintenance of the units will soon exceed purchase order limits. Therefore, a sole source contract with 03H20 4U, LLC is needed.

The Department intends to commence negotiations for a sole source contract with 03H20 4U, LLC four weeks from the date of this memorandum. The Board letter requesting approval to execute the contract is projected for a Board meeting in May 2016, with an anticipated start date for the services to begin on June 1, 2016.

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If you have any questions, you may contact Chief Deputy Director Kerry Silverstrom at (310) 305-9527.

GJ:sj

c: Each Department Board Deputy
Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors