County of Los Angeles
**CHIEF EXECUTIVE OFFICE**
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Chief Executive Officer

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Third District

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Fifth District

March 18, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPT GRANT FUNDS FOR PROGRAM YEAR (PY) 2008**
**COMMUNITY SERVICES AMERICAN INDIAN BLOCK GRANT PROGRAM (CSAIBG)**
**(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Delegate authority to the Director of Community and Senior Services (CSS), or designee to accept PY 2008 CSAIBG funding in the amount of $340,859 from the California Department of Community Services and Development (CSD).
2. Authorize the Director of CSS or designee to execute the State Standard Agreement and any required time extensions, modifications, and/or amendments, and to accept additions to, or reductions in, CSAIBG funding, up to 25 percent of the anticipated grant award.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

The recommended actions will enable Native American Indian Commission/Self Governance Board (NAIC/SGB) to continue providing low-income American Indian families and individuals in the County with access to emergency and other community services provided by the CSAIBG program. CSS has already received $49,000 of the $340,859. The total funding of $340,859 has been approved by the State and CSS anticipates receiving the balance of the funding this fiscal year. The delegated authority will allow the Director to accept the balance of the grant funds without having to return to the Board.

On December 19, 2006, your Board provided CSS with delegated authority to execute up to four one-year extensions for the three existing agreements and to provide augmentations to increase or decrease contract amounts based on contractor performance and availability of funding, provided that: (a) the amount of change does not exceed 25 percent of the original contract amount; and (b) approval by County Counsel and the Chief Executive Office (CEO) is obtained prior to any such amendment; and (c) the Director of CSS, or designee, confirms in writing to the Board of Supervisors and the CEO within 30 days after execution that such amendments have been executed. This action assures full expenditure of funds and is consistent with the Board's policy requiring review of contractor performance.

## Implementation of Strategic Plan Goals

This program supports the principles of the Countywide Strategic Plan: Goal 1. Service Excellence by continuing to build a seamless delivery system for Los Angeles County residents.

## FISCAL IMPACT/FINANCING

The CSAIBG grant provides funding for program services in the total amount of $340,859. Adequate appropriation has been included in the Department's FY 2008-09 Proposed Budget. No additional County funding is required.

## FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Each calendar year, the Community Action Agency/Board of Supervisors (CAA/BOS) in conjunction with the Native American Indian Commission/Self Governance Board (NAIC/SGB) receives CSAIBG grant funding from the U.S. Department of Health and Human Services through the CSD as outlined in California State Government Code Section 12772. The CSAIBG program provides emergency services and safety net services that may include, but are not limited to utility assistance, shelter assistance (bed nights, hotel vouchers), brown bags, and emergency meals.

In November 2007, CSD submitted its statewide plan to the U.S. Department of Health and Human Services; the plan included funding for the Los Angeles City/County Native American Indian Commission Self-Governance Board (NAIC/SGB) for PYs 2006 and 2007. On November 30, 2007, CSS received notice of the CSAIBG PY 2008 grant award.

## CONTRACTING PROCESS

In October 2006, the NAIC/SGB initiated a Request for Proposals (RFP) process to solicit proposals to provide emergency and other services to low-income American Indian families in the County. In November 2006, the NAIC/SGB recommended and approved funding for

the following agencies: 1) Gabrieleno/Tongva Tribal Council, 2) United American Indian Involvement, Inc., and 3) PuKuu Cultural Community Services. These three agencies have demonstrated their capability and experience to effectively serve CSAIBG eligible families and individuals in the County. CSS utilize its delegated authority to enter into contract extensions with three agencies.

**Monitoring**

The Self-Governance Board (SGB) provides quarterly reports to the State indicating the amount and nature of emergency services provided. The subcontractors provide SGB with a description of their program activities and service areas as part of their proposals which serve as basis for the reports provided to the State. The SGB will do the program and fiscal monitoring of the service providers. CSS will be responsible for the fiscal management functions.

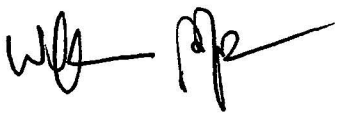
**IMPACT ON CURRENT SERVICES**

Approval of the recommended actions will enable CAA/BOS and NAIC/SGB to continue to provide emergency and other program services to low-income Native American Indians residing in Los Angeles County. A broad array of community services includes employment, education, housing, nutrition, emergency assistance, and linkages to other programs that will benefit Native American Indian residents of Los Angeles County.

**CONCLUSION**

Upon Board approval please mail two copies of the adopted Board Letter to Ron Andrade, Executive Assistant, Community and Senior Services, Native American Indian Commission, 3175 West Sixth Street, Los Angeles, CA 90020

Respectfully Submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SRH:MS
GP:RG:cvb

c: Raymond G. Fortner, Jr., County Counsel
J. Tyler McCauley, Auditor Controller

csaibg bd letter