



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

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**WILLIAM T FUJIOKA**  
Chief Executive Officer

Board of Supervisors  
**GLORIA MOLINA**  
First District

**YVONNE B. BURKE**  
Second District

**ZEV YAROSLAVSKY**  
Third District

**DON KNABE**  
Fourth District

**MICHAEL D. ANTONOVICH**  
Fifth District

February 19, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC SOCIAL SERVICES: RECOMMENDATION TO  
TERMINATE THE SHUTTLE BUS SERVICES CONTRACT  
(ALL DISTRICTS - 3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Delegate authority to the Director of the Department of Public Social Services (DPSS) or his designee to terminate the Shuttle Bus Services Contract with Parking Company of America effective February 29, 2008.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On December 11, 2007, your Board approved the extension of the contract for four months effective March 1, 2008 through June 30, 2008 in order to allow DPSS to complete the solicitation process for limited shuttle bus services. Under the current contract, DPSS employees ride the shuttle from the Artesia Metro Station in Compton to the South Complex offices, located at 17600 "A/B" Santa Fe Avenue, Rancho Dominguez and the Paramount and South County GAIN Region V offices, located at 2959-2961 East Victoria Street, Rancho Dominguez.

Monitoring has revealed that an average daily ridership of four employees arrive on public transportation to the Metro Station in Compton and then ride the shuttle to the DPSS offices in Rancho Dominguez. In light of the low ridership and because public transportation runs regularly from the Metro Station to the DPSS offices, the four-month extension of shuttle services and the solicitation process for these services is not cost effective. Thus, the solicitation process has been cancelled and the termination of the current contract is being recommended.

The termination of the contract will result in savings of \$16,612. Pursuant to the contract, the termination for convenience will be effective ten days after a notice is sent to the contractor. The amount of \$16,612 allocated for the four-month extension of the current contract will not be expended since the recommended termination date coincides with the contract's original expiration date of February 29, 2008.

*"To Enrich Lives Through Effective And Caring Service"*

Honorable Board of Supervisors  
February 19, 2008  
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In addition, on December 11, 2007, your Board approved the reduction of services and costs, effective January 1, 2008. The hours of service were reduced from 12 hours to five hours per day and the monthly rate was reduced by \$5,044, from \$9,197 to \$4,153, which has resulted in a total savings of \$10,088 for January and February 2008.

#### **Implementation of Strategic Plan Goals**

The recommended action is consistent with the principles of the Countywide Strategic Plan Goal #4: Fiscal Responsibility, by strengthening the County's fiscal capability.

#### **FISCAL IMPACT/FINANCING**

The savings for terminating the contract by February 29, 2008 are \$16,612. This will represent net County cost (NCC) savings of \$1,400.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County Counsel and the Chief Executive Office have reviewed this Board letter.

#### **IMPACT ON CURRENT SERVICES**

The recommended action will not infringe on the role of the County in relationship to its residents and the County's ability to respond to an emergency will not be impaired. There is no change in risk exposure to the County.

#### **CONCLUSION**

The Executive Officer, Board of Supervisors, is requested to return one adopted, stamped Board letter to the Director of DPSS.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:SRH:MS  
GP:JB:ap

c: County Counsel  
Department of Public Social Services

DPSS Shuttle Bus Termination