



County of Los Angeles
CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

December 11, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
ADOPT AND ADVERTISE AMAR ROAD
MEDIAN LANDSCAPING CONSTRUCTION
C.P. 86828 WEST COVINA
(FIRST AND FIFTH DISTRICTS) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the revised project schedule for the Amar Road from Aileron Avenue to Brentwood Drive median landscaping improvement project.
2. Adopt the plans and specifications for Amar Road, Aileron Avenue to Brentwood Drive, at an estimated construction cost of \$1,454,000.
3. Call for bids to be received on January 8, 2008.
4. Instruct the Executive Officer of the Board of Supervisors to advertise the project and seal and return the plans and specifications to the Department of Public Works for filing.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the recommended actions will adopt the revised project schedule, project construction plans and specifications and authorize the Executive Officer to advertise for bids for the construction contract. The contract includes construction of 31,800 square feet of raised medians, a catch basin and connector pipe, installation of drought tolerant landscaping and an irrigation system; and restoration of pavement striping and markings on Amar Road from Aileron Avenue to Brentwood Drive, in an unincorporated area of the First District adjacent to the City of West Covina.

Green Building/Sustainable Design

The project will support the intent of your Board's Green Building/Sustainable Design policy by using drought tolerant landscaping. This will minimize required maintenance services and reduce the amount of irrigation and use of other resources that support maintenance activities.

Implementation of Strategic Plan Goals

The recommended actions will help meet the goal of Service Excellence (Goal 1) and Community Services (Goal 6) of the Countywide Strategic Plan, by enhancing aesthetics of street medians and improve management of storm and irrigation water run-off on Amar Road from Aileron Avenue to Brentwood Drive.

FISCAL IMPACT/FINANCING

A portion of the improvements is within the City of West Covina. County-City cooperative Agreement No. 76066 provides the delegated authority for the County to perform the preliminary engineering and administer the construction of the project, with the City and County to finance their respective jurisdictional shares of the project cost.

The total project cost estimate is \$1,454,000, which includes \$262,000 in design services completed and funded by the Department of Public Works Road Fund in Fiscal Year 2006-07, \$227,000 funded by the City of West Covina for its jurisdictional share of construction costs and \$965,000 in net County cost allocated for Enhanced Unincorporated Area Services derived from Proposition 62 funds for the County's share of construction costs.

Sufficient appropriation and revenue to finance the project construction are included in the Fiscal Year 2007-08 Capital Projects/Refurbishments Budget under Various – Capital Project No. 86828.

Operating Budget Impact

Based on current estimates, the cost to maintain this improvement is estimated at \$32,000 annually. Based on the current project schedule, the cost is anticipated to be incurred beginning in Fiscal Year 2008-09. Sufficient appropriation will be requested in the Fiscal Year 2008-09 Road Fund Budget Request to fund the maintenance of these improvements.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On March 20, 2007, Agenda No. 41, your Board approved Capital Project (C.P.) No. 86828 scope of work, total project budget, and project schedule. The project has been delayed approximately nine months subsequent to your Board's approval of C.P. No. 86828 while additional meetings regarding this project were held with the community. The revised project schedule is attached for your Board's approval.

The project is to be completed in 90 working days. It is estimated the work will start in May and be completed in October 2008.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with the Department of Public Works. A standard contract, previously approved as to form by County Counsel, will be used.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

ENVIRONMENTAL DOCUMENTATION

On March 20, 2007, Agenda No. 41, your Board found this project categorically exempt from the provisions of the California Environmental Quality Act.

CONTRACTING PROCESS

This project will be contracted on an open competitive basis. The contract will be awarded to the Lowest Responsive and Responsible Bidder meeting the criteria established by your Board and the California Public Contract Code.

To increase contractor awareness of our program to contract work to the private sector, this project will be listed on the County website for upcoming bids.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report False Claims Act violations, labor law/payroll violations, debarments, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

The project specifications contain provisions requiring the contractor to (1) comply with the County's Child Support Compliance Program, (2) report solicitation of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees, (3) comply with the requirements of the County's Contractor Employee Jury Service Program, and (4) comply with the Newborn Abandonment Law (Safely Surrendered Baby Law).

The project specifications also contain a provision that, should the contractor require additional or replacement personnel to fill employment openings, consideration shall be given to hiring qualified participants in the County's Greater Avenues for Independence and General Relief Opportunities for Work.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by providing enhanced aesthetics on Amar Road from Aileron Avenue to Brentwood Drive.

The Honorable Board of Supervisors
December 11, 2007
Page 6

CONCLUSION

Please return an adopted copy of this letter to the Chief Executive Office, Capital Projects Division and to the Department of Public Works, Construction Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DLW:DL
JSE:DJT:RB:z

Attachment

c: County Counsel
Office of Affirmative Action Compliance
Department of Public Works

**ADOPT AND ADVERTISE
 AMAR ROAD MEDIAN LANDSCAPING CONSTRUCTION
 C.P. 86828
 WEST COVINA
 (SUPERVISORIAL DISTRICTS 1 AND 5)
 (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Needs Assessment	N/A
Project Feasibility	N/A
Project Program Validation	N/A
Design	11/08/06*
Construction Contract Award	2/19/08
Construction Field Acceptance Final Acceptance	1/15/09 3/17/09

*Actual completion date.

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Total Project Budget	Proposed CP 86828 Budget	Proposed Road Fund Budget
Land Acquisition	N/A	N/A	N/A
Construction			
(a) Construction	\$953,000	\$953,000	N/A
(b) Change Orders	\$95,300	\$95,300	N/A
Equipment	N/A	N/A	N/A
Plans and Specifications	N/A	N/A	N/A
Consultant Services	N/A	N/A	N/A
Miscellaneous Expenditures	N/A	N/A	N/A
Jurisdictional Review and Plan Check	N/A	N/A	N/A
County Services	\$405,700	\$143,700	\$262,000
TOTAL	\$1,454,000	\$1,192,000	\$262,000

AMAR ROAD
INSTRUCTION SHEET FOR PUBLISHING LEGAL ADVERTISEMENT

From: Department of Public Works
Construction Division

PUBLISHING

In accordance with Section 20392 of the Public Contract Code:

Publish: At least ten consecutive times, prior to the date set for opening bids, in a daily newspaper of general circulation printed and published in the County and designated by the Board, or for at least two consecutive times prior to such date in a weekly newspaper printed and published in the County and designated by the Board.

Time Limitation: To open bids in four weeks.

NOTICE INVITING BIDS

Sealed bids will be received by the County of Los Angeles Department of Public Works, Construction Division, for the construction of raised medians, a catch basin and connector pipe, landscaping and an irrigation system; restoration of pavement striping and markings; and other appurtenant work under Project ID No. RDC0014815, Amar Road, Aileron Avenue to Brentwood Drive, in the vicinity of West Covina.

The bids must be submitted at the Cashier's Office, located on the Mezzanine level, 900 South Fremont Avenue, Alhambra, California 91803-1331, before 11 a.m. on Tuesday, January 8, 2008. The bids will then be publicly opened and read in Conference Room A or at the location posted in the main lobby.

The work shall be done in accordance with the Plans and Specifications on file and open for inspection at the County Board of Supervisors Executive Office and the Department of Public Works. The work is estimated to cost between \$900,000 and \$1,050,000 and shall be completed in 90 working days. The work requires a California Class A or C27 contractor's license. Prebid questions regarding the Plans and Specifications should be directed to Mr. Harry Cong at (626) 458-3111.

The bids must be submitted on the proposal forms included in the bidder's package of the contract documents, which may be purchased for \$18, if picked up at the aforementioned Cashier's Office, (626) 458-6959, Monday through Thursday between 7 a.m. and 5:30 p.m., or for \$22, if mailed, which includes postage and handling.

Each bid must be accompanied by a certified check, cashier's check, or surety bond payable to the County of Los Angeles in an amount equal to at least 10 percent of the bid to guarantee that the bidder will enter into the contract if it is so awarded.

All persons performing the work shall be paid not less than the General Prevailing Wage Determination prepared by the Director of Industrial Relations pursuant to the California Labor Code. Copies of these wage rates are available at the Department of Public Works.

The bid must provide full disclosure of False Claims Act violations, labor law/payroll violations, debarments, and civil/criminal legal actions as provided for on the forms included as part of the Proposal. Failure to complete these forms may result in a determination that the bidder is nonresponsive and/or not responsible.

The contract, if awarded, will be awarded to the lowest responsive and responsible bidder; however, the Board of Supervisors reserves the right to reject any and all bids.

A responsible bidder is a bidder who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform the contract. It is the County's policy to conduct business only with responsible contractors.

The successful bidder will be required to fully comply with all applicable State and Federal reporting requirements relating to employment reporting for its employees and comply with all lawfully served Wage and Earnings Assignment Orders and Notice of Assignment and continue to maintain compliance throughout the duration of the contract. Failure to comply may be cause for termination of the contract or initiation of debarment proceedings.

The successful Bidder will be required to submit a faithful performance bond, payment bond, liability insurance, and workers' compensation insurance with the Contract.

As provided for in Section 22300 of the California Public Contract Code, the contractor may substitute securities for any monies withheld by the Department of Public Works to ensure performance under the contract, or enter into an escrow agreement for payment of such monies to an escrow agent.

Each person by submitting a response to this Notice Inviting Bids certifies that such bidder and each County lobbyist and County lobbying firm, as defined by Los Angeles County Code Section 2.160.010, retained by the bidder, is in full compliance with Chapter 2.160 of the Los Angeles County Code.

Para mas informacion con relacion a esta noticia, por favor llame a este numero (626) 458-3118. Nuestras horas de oficina son de 7 a.m. a 5:30 p.m. de Lunes a Jueves.

The County supports and encourages equal opportunity contracting.

By order of the Board of Supervisors of the County of Los Angeles, State of California.

Dated December 11, 2007.

Sachi A. Hamai
Executive Officer
of the Board of Supervisors

HC:mt

O:\Projects\Programs - Road\AmarRd (RDC0014815)\Board\NIB.doc