



County of Los Angeles
CHIEF EXECUTIVE OFFICE

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DAVID E. JANSSEN
Chief Executive Officer

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Fifth District

October 9, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
VAN NUYS COURTHOUSE EAST MODULAR STRUCTURES DEMOLITION
CATEGORICAL EXEMPTION – APPROVE PROJECT BUDGET
(SUPERVISORIAL DISTRICT 3)
(3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the project is categorically exempt under the California Environmental Quality Act.
2. Approve the \$178,000 project budget for the Van Nuys Courthouse East Modular Structures Demolition project, and authorize the Director of Public Works to carry out the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will ensure compliance with the California Environmental Quality Act (CEQA) process and authorize the Director of Public Works to carry out the demolition of four modular trailers located at the Van Nuys Courthouse East, 6230 Sylmar Avenue in the City of Los Angeles. The trailers, Buildings 9, 10, 11, and 12, are over 21 years old, are at the end of their life expectancy, are severely dilapidated, and the wooden entrance ramps of Buildings 9 and 10 are structurally unsound and cordoned-off. The trailers are not occupied and pose a health and safety issue that needs to be immediately addressed. Utility connections will be removed and capped.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Organizational Effectiveness (Goal 3) and Fiscal Responsibility (Goal 4) by improving operations and effectively managing the resources we have.

FISCAL IMPACT/FINANCING

Sufficient funds are available in the Extraordinary Maintenance budget. The total project budget, including utility removal, abatement, and demolition, is \$178,000.

The project is exempt from the Civic Art Policy adopted by your Board because it is less than \$500,000 and does not provide a visible or appropriate venue for civic art. The Project Schedule and Budget Summary are included in the Attachment.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Department of Public Works (Public Works) will use a Job Order Contract previously awarded by your Board to abate and demolish the modular trailers.

ENVIRONMENTAL DOCUMENTATION

The proposed project has been reviewed and determined to be categorically exempt under CEQA in accordance with State CEQA Guidelines Section 15301, Existing Facilities, Class 1 (l) (4), and the County of Los Angeles Environmental Procedures and Guidelines Appendix G, Class 1 (h) (4), adopted by your Board on November 17, 1987. A Notice of Exemption will be filed with the Registrar-Recorder/County Clerk. This project is categorically exempt under the guidelines because it involves the demolition and removal of individual small appurtenant structures. The size of the trailers are approximately: Buildings 9 and 10 (1,530 square feet), Building 11 (7,500 square feet), and Building 12 (1,000 square feet). They served as appurtenant facilities to the existing 180,000-square-foot courthouse.

CONTRACTING PROCESS

Not applicable.

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IMPACT ON CURRENT SERVICES (OR PROJECTS)

Because the trailers are vacant, there will be no impact on current County services or projects during or after performance of the recommended services.

CONCLUSION

Please return one adopted copy of this letter to Public Works, Project Management Division II.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DLW
ME:vmg

Attachment (1)

c: Arts Commission
Auditor-Controller
County Counsel
Office of Affirmative Action Compliance
Department of Public Social Services (GAIN/GROW Program)
Superior Court

ATTACHMENT

**VAN NUYS COURTHOUSE EAST - MODULAR STRUCTURES DEMOLITION
CATEGORICAL EXEMPTION – APPROVE PROJECT BUDGET**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Program	N/A
Design	N/A
Construction Bid and Award	N/A
Abatement and Demolition Substantial Completion Acceptance	11/21/07 12/27/07

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Construction Abatement and Demolition	\$ 153,334
Plans and Specifications	N/A
Consultant Services	N/A
Miscellaneous Expenditures	N/A
Jurisdictional Review and Approval	N/A
County Services	\$ 24,666
TOTAL	\$ 178,000