County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

May 29, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**ACCEPT A GRANT AWARD FROM THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION'S OFF-HIGHWAY MOTOR VEHICLE RECREATION DIVISION; AND APPROVE AN APPROPRIATION ADJUSTMENT (FIFTH DISTRICT) (4 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the Sheriff, as an agent for the County, to sign and accept a grant award in the amount of $151,755 from the California Department of Parks and Recreation (CDPR) for the 2006 Off-Highway Motor Vehicle Recreation (OHMVR) Grant Program.

2. Authorize the Sheriff, or his designees, on behalf of the County of Los Angeles, to serve as project director, to sign and execute said grant award and to perform all further tasks necessary for completion of the project, including execution of amendments, extensions, modifications, contracts, and other award documents.

3. Approve a Fiscal Year (FY) 2006-07 Appropriation Adjustment, in the amount of $152,000 ($150,000 for Salaries & Employee Benefits and $2,000 for Services & Supplies), to fund overtime, benefits, operating expenses, travel, and equipment to be offset by State grant funding (Attachment 1).

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

CDPR has allocated grant funds to the Los Angeles County Sheriff's Department (Department) for the Off-Highway Vehicle (OHV) Enforcement Program project. This letter is to request authorization to accept grant funds for a 15-month period between

December 20, 2006, and March 19, 2008. The primary objective of CDPR's 2006 OHMVR Grant Program is to provide funding to selected law enforcement agencies in order to protect natural resources and enforce laws that regulate the use of off-highway motor vehicles and associated equipment.

In meeting this objective, the Department will use the grant funds in the amount of $151,755 to implement OHV enforcement projects administered by the Department's Santa Clarita Valley ($67,632) and Palmdale ($84,123) Sheriff's Stations.

This is the Department's fourth consecutive year of receiving funding from CDPR's OHMVR program. The goal of the Department's 2006 OHV Enforcement Program is to reduce incidences of OHV-related offenses and code violations throughout the jurisdiction of the Santa Clarita Valley and Palmdale Sheriff's Stations, as well as the Lancaster and Crescenta Valley areas.

In order to successfully reduce the types of offenses and violations identified above, the Department will utilize the grant funds specifically to retain sergeant and deputy personnel on an overtime basis. These sergeants and deputies will be responsible for identifying and targeting areas in which these violations are prevalent and conducting coordinated patrols throughout the identified region. In addition to the Department's active involvement in the project, the Department will also collaborate with the United States Forest Service to ensure that efficient and productive enforcement of the problem areas exists during peak violation times (i.e. holidays, extended weekends).

Implementation of Strategic Plan Goals

The Department's 2006 OHV Enforcement Program, a multi-station effort directed at establishing OHV enforcement operations, meets the County of Los Angeles' Strategic Plan, Goal 6: Community Services and Goal 8: Public Safety.

## FISCAL IMPACT/FINANCING

An Appropriation Adjustment in the total amount of $152,000 ($150,000 for Salaries & Employee benefits and $2,000 for Services & Supplies) is being requested to augment the Department's Patrol Budget Unit's FY 2006-07 budget, and will be fully offset by grant funds. A 25 percent required match will be contributed as in-kind services by the Department. This project will have no other fiscal impact.

## FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A resolution, required by the CDPR, was previously adopted by your Board when the Board authorized the grant application to be submitted.

This Board letter has been reviewed and approved as to form by County Counsel.

## IMPACT ON CURRENT SERVICES

The CDPR has allocated funding to the Department to reduce incidences of OHV related offenses and code violations throughout the jurisdictions of the Santa Clarita Valley and Palmdale Sheriff's Stations, and surrounding areas. Grant funds will be utilized to staff a team of sergeant and deputy personnel, on an overtime basis, who will conduct coordinated patrols throughout the identified region. This project will have no other impact upon current services.

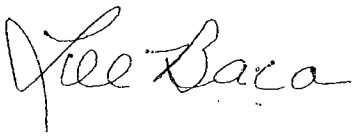
## ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt from the California Environmental Quality Act (CEQA) under Section 15321 Enforcement Actions by Regulatory Agencies, Class 21(b), of the revised Environmental Reporting Procedures and Guidelines, adopted by your Board on November 17, 1987, and the State CEQA Guidelines.

## CONCLUSION

Upon your Board's approval, the Department requests that you please provide four (4) individually adopted copies of this action to the Sheriff's Department. The Department's contacts for this requested Board action is Pete Zavala, Grants Manager, at (323) 526-5112 or Deryl Trotter, Grants Coordinator, at (323) 526-5153.

Sincerely,



LEROY D. BACA
SHERIFF

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BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

# REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 770

DEPARTMENT OF SHERIFF

May 17 19 2007

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

--4 VOTES--

FISCAL YEAR 06/07

| SOURCES | | USES | |
|---|---|---|---|
| SHERIFF'S DEPARTMENT-PATROL | | SHERIFF'S DEPARTMENT-PATROL | |
| A01-SH-88-8861-15681-15682 | | A01-SH-1000-15681-15682 | |
| OFF HWY MOTOR VEH | $152,000 | SALARIES & BENEFITS | $150,000 |
| INCREASE REVENUE | | INCREASE APPROPRIATION | |
| | | A01-SH-2000-15681-15682 | |
| | | SERVICES & SUPPLIES | $2,000 |
| | | INCREASE APPROPRIATION | |

JUSTIFICATION: Appropriation Adjustment to fund the Off-Highway Motor Vehicle Recreation (OHMVR) Grant Program pursuant to Grant #s OR-786 and OR-819 (attached issued by the California State Department of Parks & Recreation. The funding requested herein is for overtime positions and miscellaneous services & supplies.

Conrad Meredith, Dir., Fin. Prog. Bu

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR— ACTION

✓ RECOMMENDATION

AUDITOR-CONTROLLER BY

No. 250 MAY 14 2007

APPROVED AS REQUESTED ✓ AS REVISED

May 15 2007 Jacqueline R. White

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 19

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER

# Los Angeles County Chief Administrative Office
## Grant Management Statement for Grants Exceeding $100,000

**Department:** Los Angeles County Sheriff

**Grant Project Title and Description: Los Angeles County Off-Highway Vehicle Enforcement Program**

Enforce laws that regulate the use of off-highway motor vehicles and associated equipment.

| **Funding Agency** | **Program** (Fed. Grant # /State Bill or Code #) | **Grant Acceptance Deadline** |
|---|---|---|
| California State Department of Parks and Recreation | #OR-819 (Palmdale station) and #OR-786 (Santa Clarita Valley station) | April 17, 2007 |

**Total Amount of Grant Funding:** $151,755 **County Match Requirements:** $ 54,056 in-kind
**Grant Period:** 12/20/06 - 3/19/08 **Begin Date:** 12/20/06 **End Date:** 3/19/08
**Number of Personnel Hired Under This Grant:** 0 **Full Time** 0 **Part Time** 0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program? Yes X No____

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No____

Is the County obligated to continue this program after the grant expires? Yes ____ No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes _____ No X

b). Identify other revenue sources Yes _____ No X

(Describe)_____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No____

**Impact of additional personnel on existing space:** There is no impact, as this is the fourth year of funding for this project and the personnel have occupied the same space for that time period.

**Other requirements not mentioned above:** None

**Department Head Signature** Lee Baca **Date** 5/17/07