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April 9, 2007

TO: Each Supervisor

FROM:

Jonathan E. Fielding, M.D., M.P.H. 
Director and Health Officer

SUBJECT: **DELEGATED AUTHORITY TO ACCEPT STANDARD AGREEMENT
CALENDAR YEAR (CY) 2007 STATE GRANT AWARD NO. 06-55673
TO FUND THE IMMUNIZATION PROGRAM**

This is to advise you that the Department of Public Health is exercising its delegated authority, approved by your Board on October 1, 2002, authorizing the Director of Public Health, or his designee, to sign any forthcoming amendments substantially similar to the terms and conditions of Standard Agreement No. 06-55673 from the Immunization Program for Calendar Year (CY) 2007, which provide for the roll-over of funds, or increase or decrease of funding which do not exceed 25% of each individual CY's base award, subject to review and approval by County Counsel, the Chief Administrative Office and notification of the Board.

Standard Agreement No. 06-55673 for the CY 2007 Immunization Program provides for a budget modification reflecting CDHS approved line item shifts. The line shifts do not alter the total CY 2007 contract amount of \$5,319,161, with no change in funding.

County Counsel has reviewed and approved Standard Agreement No. 06-55673 as to form.

If you have any questions or need additional information, please let me know.

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