COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294

P. MICHAEL FREEMAN
FIRE CHIEF
FORESTER & FIRE WARDEN

March 23, 2007

TO: EACH SUPERVISOR

FROM: P. MICHAEL FREEMAN MWD for PMF

REQUEST TO PROCEED WITH NEGOTIATIONS FOR A SOLE SOURCE CONTRACT WITH SEAGRAVE FIRE APPARATUS FOR REPAIR AND MAINTENANCE SERVICES OF THE DISTRICT'S AERIAL LADDERS

This letter provides advance notification to your Board that the Consolidated Fire Protection District of Los Angeles County (District) intends to enter into negotiations for a sole source contract with Seagrave Fire Apparatus, LLC (Seagrave).

Seagrave is the sole manufacturer of Seagrave aerial apparatus currently utilized by the District. Under the proposed contract, Seagrave will provide, as needed, on an intermittent and temporary basis, all tools, labor and incidental materials necessary to perform maintenance and repairs of the District's fleet of Seagrave aerial ladder apparatus. Per requirements of the National Fire Protection Agency standards, structural repairs to aerial apparatus are to be performed by the manufacturer of the specific device.

The estimated annual cost of the proposed contract is $300,000. The proposed contract term shall be for a period of three (3) years. The District shall have the sole and exclusive option to extend the contract term for two (2) one-year periods and additional twelve (12) month-to-month extensions, for a maximum contract term of six (6) years. Renewal options will be at the sole discretion of the Fire Chief or his authorized designee, and the contract shall commence after approval of your Board.

Per the requirements for sole source contracts $250,000 or greater, we will proceed with negotiating the contract within two weeks unless otherwise instructed by your Board.

Should additional information be required, please contact me at (323) 881-2401.

PMF:lg

c: Chief Administrative Office
County Counsel
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Joseph Charney
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