



**HOUSING AUTHORITY
of the County of Los Angeles**

Administrative Office
2 Coral Circle • Monterey Park, CA 91755
323.890.7001 • TTY: 323.838.7449 • www.lacdc.org



**Gloria Molina
Yvonne Brathwaite Burke
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich**
Commissioners

Carlos Jackson
Executive Director

**AGENDA
FOR THE REGULAR MEETING OF THE
LOS ANGELES COUNTY HOUSING COMMISSION
WEDNESDAY, AUGUST 23, 2006
12:00 NOON
2 CORAL CIRCLE
MONTEREY PARK, CA 91755
(323) 890-7001**

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1. **Call to Order**
2. **Roll Call**

**Lynn Caffrey Gabriel, Chair
Henry Porter, Jr. Vice Chair
Carol Almarez
Severyn Aszkenazy
Philip Dauk
Adriana Martinez
Dora Nowden**

3. **Reading and Approval of the Minutes of the Previous Meeting**

Regular Meeting of July 26, 2006

4. **Report of the Executive Director**

5. **Public Comments**

The public may speak on matters that are within the jurisdiction of the Housing Commission. Each person is limited to three minutes.

6. **Staff Presentation**

No Staff Presentations



Regular Agenda

7. Authorize Executive Director To Execute An Interagency Agreement With The Housing Authority Of The City Of Los Angeles Relating To The 2005 Hud Shelter Plus Care Samaritan Grant (All Districts)

Recommended to exempt from the provisions of the California Environmental Quality Act (CEQA), because it does not have the potential for causing a significant effect on the environment; authorize the Executive Director of the Housing Authority of the County of Los Angeles (Housing Authority) to execute a five year Interagency Agreement with the Housing Authority of the City of Los Angeles (HACLA) to allow homeless individuals who are recipients of U.S. Department of Housing and Urban Development (HUD) Tenant Based Rental Assistance Shelter Plus Care Samaritan Grant certificates to use the certificates within the City of Los Angeles, to be effective on the date of Board approval; authorize the Executive Director to amend the Interagency Agreement with HACLA to extend the term and to incorporate any other administrative provisions that may be required for the purposes described above, following approval as to form by County Counsel. (APPROVE)

8. Approve Supplemental Law Enforcement Services Intergovernmental Agreement For The Housing Authority (4)

Recommend and find that supplemental law enforcement services to be performed at the Carmelitos housing development, located at 1000 Via Wanda, in the City of Long Beach, are exempt from provisions of the California Environmental Quality Act (CEQA), because the services do not have the potential for causing a significant effect on the environment; approve and authorize the Executive Director of the Housing Authority to execute a one-year Intergovernmental Agreement, presented in substantially final form, with the City of Long Beach, acting through the Long Beach Police Department, for supplemental law enforcement services to be provided at the above location, and to use for this purpose \$288,600 in Conventional Public Housing Program funds allocated by the U.S. Department of Housing Urban Development (HUD) and \$80,000 in Community Development Block Grant (CDBG) funds allocated to the Fourth Supervisorial District, to be effective following approval as to form by County Counsel and execution by all parties. (APPROVE)

9. Accept Resident Opportunities And Self-Sufficiency Resident Service Delivery Models Program Funds From The U.S. Department Of Housing And Urban Development (All Districts)

Recommend and find that the proposed action is exempt from the California Environmental Quality Act (CEQA), as described herein, because it does not have the potential for causing a significant effect on the environment; authorize the Executive Director to accept from the U.S. Department of Housing and Urban Development (HUD) a \$450,000 grant of Resident Opportunities and Self-Sufficiency Resident Service Delivery

Models Program (ROSS Program) funds to implement a three-year supportive services program to promote independent living for up to 1,529 elderly and persons with disabilities who reside at the 14 conventional public housing sites identified in Attachment A; authorize the Executive Director to execute all documents required for receipt of the grant, and to incorporate the funds into the Housing Authority's approved 2006-2007 Fiscal Year budget; authorize the Executive Director to prepare and execute contracts and any amendments thereto, including increasing contract amounts by up to 25 percent, as needed, with multiple community organizations and service providers, in a combined total amount not to exceed \$450,000, to assist with program planning, implementation, and administration of activities, in accordance with HUD requirements, following approval as to form by County Counsel. (APPROVE)

10. Housing Commissioner Comments and Recommendations for Future Agendas

Housing Commissioners may provide comments or suggestions for future Agenda items.

Copies of the preceding agenda items are on file and are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at the Housing Authority's main office located at 2 Coral Circle in the City of Monterey Park. Access to the agenda and supporting documents is also available on the Housing Authority's website.

Agendas in Braille are available upon request. American Sign Language (ASL) interpreters, or reasonable modifications to Housing Commission meeting policies and/or procedures, to assist members of the disabled community who would like to request a disability-related accommodation in addressing the Commission, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent possible. Please contact the Executive Office of the Housing Authority by phone at (323) 838-5051, or by e-mail at marisol.ramirez@lacdc.org, from 8:00 a.m. to 5:00 p.m., Monday through Friday.

THE HOUSING AUTHORITY OF THE COUNTY OF LOS ANGELES

MINUTES FOR THE REGULAR MEETING OF THE

LOS ANGELES COUNTY HOUSING COMMISSION

Wednesday, July 26, 2006

The meeting was convened at the South Bay Gardens housing development located at 230 E. 130th Street, Los Angeles, California.

Digest of the meeting. The Minutes are being reported seriatim. A taped record is on file at the main office of the Housing Authority.

The meeting was called to order by Chair Lynn Caffrey Gabriel at 12:15 p.m.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Severyn Aszkenazy	X	
Philip Dauk		X
Lynn Caffrey Gabriel	X	
Adriana Martinez	X	
Dora Nowden	X	
Henry Porter, Jr.	X	
Carol Almarez		X

PARTIAL LIST OF STAFF PRESENT:

Esther Keosababian, Manager, Housing Management
Rebecca Craigo, Director, Assisted Housing Division
Marie Quon-Hom, Assistant Director, Assisted Housing Division
Jim Becker, Manager, Assisted Housing Division
Gregg Kawczynski, Manager, Housing Development and Preservation

GUESTS PRESENT:

John Rivera, guest of Commissioner Aszkenazy.

Reading and Approval of the Minutes of the Previous Meeting

Commissioner Porter requested that the Minutes be corrected to reflect the following:
Commissioner Porter motioned to adjourn the meeting.

On Motion by Commissioner Porter, seconded by Commissioner Nowden, the Minutes of the Regular Meeting of June 28, 2006 were approved.

Agenda Item No. 4 - Report of the Executive Director

In the absence of the Executive Director and Assistant Executive Director, Esther Keosababian Manager of Housing Management, presented this report with staff assistance.

Ms. Keosababian informed the Commissioners that the informational package regarding the Antelope Valley Section 8 cases would be discussed at the August meeting. A brief overview was provided regarding South Bay Gardens and the senior Assisted Living Program that is being implemented at the site. South Bay Gardens is one of three public housing developments where the medical pilot project is being implemented.

Agenda Item No. 5 - Public Comments

No comments were received from the public.

Agenda Item No. 6 – Staff Presentations

Bob Nishimura made a presentation on the Fraud Prevention Program, and responded to questions from the Commissioners.

Regular Agenda

On Motion by Commissioner Martinez, seconded by Commissioner Porter, and unanimously carried, the following was approved by the Housing Commission:

APPROVE THE ADOPTED RESOLUTIONS APPROVING ISSUANCE OF
MULTIFAMILY HOUSING MORTGAGE REVENUE BONDS FOR MULTIFAMILY
HOUSING IN UNINCORPORATED EAST LOS ANGELES (1)
AGENDA ITEM NO. 7

1. Recommend that the Board of Commissioners adopt and instruct the Mayor to sign a Resolution, as required under Section 147(f) of the Internal Revenue Code of 1986, approving the issuance of Multifamily Housing Mortgage Revenue Bonds by the Housing Authority of the County of Los Angeles, in an amount not exceeding \$16,000,000 to AMCAL Serena Fund L.P., a California Limited Partnership (the Developer), to finance the site acquisition and construction of Villa Serena, an 85-unit multifamily rental housing development, to be located at 3887 East First Street and 115-121 North Bonnie Beach Place, in unincorporated Los Angeles County.
2. Recommend that the Board of Commissioners adopt and instruct the Mayor to sign a Resolution, as required under Treasury Regulations, declaring an intent by AMCAL Serena Fund L.P., a California Limited Partnership (the Developer), to undertake financing, in an amount not exceeding \$16,000,000, for site acquisition and construction of Villa Serena, an 85-unit affordable multifamily rental housing development,

to be located at 3887 East First Street and 115-121 North Bonnie Beach Place, in unincorporated Los Angeles County.

3. Recommend that the Board of Commissioners authorize the Executive Director of the Housing Authority to submit an application to the California Debt Limit Allocation Committee (CDLAC) for a private activity bond allocation in an aggregate amount not exceeding \$16,000,000 for the purposes described herein.

On Motion by Commissioner Martinez, seconded by Commissioner Aszkenazy, and unanimously carried, the following was approved by the Housing Commission:

ADOPT RESOLUTION APPROVING AND CERTIFYING PUBLIC
HOUSING ASSESSMENT SYSTEM MANAGEMENT OPERATIONS
CERTIFICATION (ALL DISTRICTS)
AGENDA ITEM NO. 8

1. Recommend that the Board of Commissioners adopt and instruct the Mayor to sign the attached Resolution approving and certifying the accuracy of the information contained in the 2005-2006 Public Housing Assessment System Management Operations Certification (PHAS Certification), which includes management data on 2,958 Conventional Public Housing Program units administered by the Housing Authority and to authorize the Executive Director of the Housing Authority to sign the PHAS Certification and to submit the Resolution and the PHAS Certification to the U.S. Department of Housing and Urban Development (HUD).

On Motion by Commissioner Porter, seconded by Commissioner Aszkenazy, and unanimously carried, the following was approved by the Housing Commission:

AMENDMENT NO. 1 TO CONSTRUCTION CONTRACT FOR SEISMIC RETROFIT
PROJECT AT THE 91ST STREET FAMILY HOUSING DEVELOPMENT (2)
AGENDA ITEM NO. 9

1. Recommend that the Board of Commissioners find that Amendment No. 1 to the Construction Contract between the Housing Authority and M.L. Construction, Inc., for the seismic retrofit of the 91st Street family housing development, located at 1109 West 91st Street, in unincorporated Los Angeles County, is exempt from the California Environmental Quality Act (CEQA), as described herein, because the additional work involved includes activities that will not have the potential for causing a significant effect on the environment.
2. Recommend that the Board of Commissioners approve and authorize the Executive Director of the Housing Authority to execute Amendment No. 1 to the Construction Contract between the Housing Authority and M.L. Construction, Inc., presented in substantially final form, and all related

documents, to increase the compensation amount by \$100,000, from \$262,100 to \$362,100, to provide additional scope of work required to abate mold discovered during the seismic retrofit improvements, to be effective following approval as to form by County Counsel and execution by all parties.

3. Recommend that the Board of Commissioners authorize the Executive Director to use a total of \$100,000 in Capital Fund Program funds allocated by the U.S. Department of Housing and Urban Development (HUD), for the purpose described above.
4. Recommend that the Board of Commissioners authorize the Executive Director to approve an increase in contingency funds of up to \$20,000 for unforeseen project costs associated with the mold abatement, from \$65,525 to \$85,525 using Capital Fund Program funds.
5. Recommend that the Board of Commissioners authorize the Executive Director to incorporate up to \$120,000 in Capital Fund Program Funds into the Fiscal Year 2006-2007 Capital budget.

On Motion by Commissioner Porter, seconded by Commissioner Aszkenazy, and unanimously carried, the following was approved by the Housing Commission:

AUTHORIZE THE HOUSING AUTHORITY TO PARTICIPATE IN THE COMMUNITY
DEVELOPMENT COMMISSION'S RESIDENTIAL SOUND INSULATION PROGRAM
AT THE CENTURY-WILTON APARTMENTS (2)
AGENDA ITEM NO. 10

1. Recommend that the Board of Commissioners find that the sound insulation improvements at the Century-Wilton Apartments, located at 10025 Wilton Place and 2030-2050 West Century Boulevard, in unincorporated Los Angeles County, is exempt from the California Environmental Quality Act (CEQA), as described herein, because the project involves negligible or no expansion of use beyond what currently exists and does not have the potential for causing a significant effect on the environment.
2. Recommend that the Board of Commissioners approve and authorize the Executive Director of the Housing Authority to execute an Owner Participation Agreement (OPA), presented in substantially final form, and all related documents, for participation in the Community Development Commission's Residential Sound Insulation Program, under which the Commission will provide sound insulation at the Housing Authority's Century-Wilton Apartments.

On Motion by Commissioner Aszkenazy, seconded by Commissioner Porter, and unanimously carried, the following was approved by the Housing Commission:

AMENDMENT TO MEMORANDUM OF UNDERSTANDING WITH THE CITY OF
PALMDALE FOR SECTION 8 PROGRAM INVESTIGATIVE SERVICES (5)
AGENDA ITEM NO. 11

1. Recommend that the Board of Commissioners authorize the Executive Director to prepare and execute Amendment No. 3 to the Memorandum of Understanding (MOU), between the Housing Authority and the City of Palmdale (the City), to include \$15,000 in City funds for Section 8 Program investigative services through March 14, 2007.
2. Recommend that the Board of Commissioners authorize the Executive Director to incorporate the above funds into the Housing Authority's approved Fiscal Year 2006-2007 budget, as needed, and to take all related actions for the purposes described above.
3. Recommend that the Board of Commissioners authorize the Executive Director to execute future amendments to the MOU to include additional funds provided by the City for investigative services, and to incorporate the funds into the Housing Authority's approved budgets, as needed.

Agenda Item No. 12 – Housing Commissioner Comments and Recommendations for Future Agenda Items

Commissioner Gabriel recommended that a greater outreach should be made to notify the public prior to each Housing Commission meeting expressing the importance of their attendance.

The next scheduled meeting of the Housing Commission will be held at 12:00 noon on Wednesday, August 23, 2006, at the Community Development Commission office located at 2 Coral Circle, Monterey Park, California 91755.

On Motion by Commissioner Porter, the Regular Meeting of July 26, 2006, was adjourned at 2:05 p.m.

Respectfully submitted,


CARLOS JACKSON
Secretary -Treasurer

Community Development Commission

August 17, 2006

FOR YOUR INFORMATION ONLY

TO: All Commissioners, Housing Commission

FROM: Bobbette A. Glover, Assistant Executive Director
Housing Development and Preservation Division



**SUBJECT: HOME OWNERSHIP PROGRAM QUESTIONS FROM HOUSING
COMMISSION MEETING ON JUNE 28, 2006**

At the Housing Commission meeting held on June 28, 2006, Commissioners Gabriel, Porter, and Askenazy had questions and suggestions during the Home Ownership Program presentation. The answers to those questions and suggestions are as follows:

Commissioner Gabriel

Q: Regarding the Home Ownership Program, how many families have we assisted over the last 11 years? What is the total we have invested on the Home Ownership Program?

A: Over the last 11 years the Home Ownership Program assisted 1,322 families and invested approximately \$3 million.

Commissioner Porter

Q: How much money comes back to the Commission and to be applied to new loans for new families?

A: Since inception of the program, approximately \$15.5 million has been re-programmed for new loans.

Q: How long has this program been in existence?

A: Since 1994.

Q: Does the County carry the 20% shared equity as an asset on the County's financial statement?

A: No, the 20% shared equity is not carried as an asset on the County's financial statement because all program income is immediately used to fund another HOME project.

Q: When did the shared equity program start?

A: At the inception of the program, however the length of shared equity was reduced and revised to apply only through the first 5 years of the loan on July 1, 2005.

Commissioner Askenazy:

Suggestion: To have homebuyers education classes as a follow-up assistance to buyers so that they are not taken advantage of by contractors/vendors.

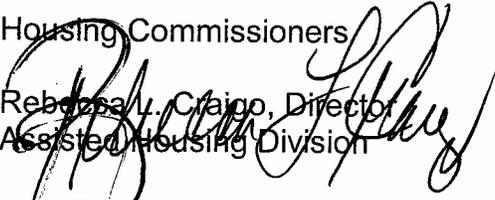
A: This is a great suggestion. Currently we have monthly first time homebuyer education seminars free to the public. The education seminars include teaching prospective buyers how to choose a lender, realtor, contractors, etc. We also contract the County Department of Consumer Affairs for an investigator to counsel our borrowers individually prior to signing CDC's loan documents. The borrowers are aware if they have questions or concerns after the close of escrow, they can call us or the Department of Consumer Affairs for assistance.

If Commissioners have any further questions or concerns regarding the Home Ownership Program, please feel free to contact me or Larry Matthews, Manager of the Preservation Unit at (323) 890-7236. Thank you.

Housing Authority - County of Los Angeles

August 23, 2006

FOR YOUR INFORMATION ONLY

TO: Housing Commissioners
FROM:  Rebecca L. Craig, Director
Assisted Housing Division
RE: **THE FAMILY SELF-SUFFICIENCY (FSS) PROGRAM**

FSS Program Update

- In the month of July, FSS staff referred 4 FSS participants to Worksource Centers in their area for job search assistance.
- Resource information for employment opportunities, budgeting, money saving tips and homeownership workshops were handed out to 9 FSS participants during the July re-issuance appointments.
- FSS staff met with and assisted 35 FSS participants with supportive services information and general Section 8 questions.
- FSS staff met with 2 FSS participants working towards graduation from the FSS program. They reviewed the graduation requests with the participant and graduations are pending supervisor review.
- Home Ownership program booklets were mailed to 7 FSS participants at their request. Three of these participants have already reported enrollment in the Home Ownership classes.
- Earned Income Tax Credit booklets were mailed to 24 FSS participants at their request.
- FSS staff member William Billadeau attended the Southern California FSS Network meeting on July 27, in which representatives from Operation Hope and Habitat for Humanity explained how their programs worked and how FSS can utilize these programs to assist FSS participants.

Graduates

There were 5 graduates this month. The total number of graduates to date is 155.

If you have any questions, please call me at (562) 347-4880.

RLC:MF:CL:dt
Commissionreport0806



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Gloria Molina
Yvonne Brathwaite Burke
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich
Commissioners

Carlos Jackson
Executive Director

August 23, 2006

Honorable Housing Commissioners
Housing Authority of the County of Los Angeles
2 Coral Circle
Monterey Park, California 91755

Dear Commissioners:

**AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AN INTERAGENCY
AGREEMENT WITH THE HOUSING AUTHORITY OF THE CITY OF LOS ANGELES
RELATING TO THE 2005 HUD SHELTER PLUS CARE SAMARITAN GRANT
(ALL DISTRICTS)**

IT IS RECOMMENDED THAT YOUR COMMISSION:

1. Recommend that the Board of Commissioners find that this Interagency Agreement is exempt from the provisions of the California Environmental Quality Act (CEQA), because it does not have the potential for causing a significant effect on the environment.
2. Recommend that the Board of Commissioners authorize the Executive Director of the Housing Authority of the County of Los Angeles (Housing Authority) to execute a five year Interagency Agreement with the Housing Authority of the City of Los Angeles (HACLA) to allow homeless individuals who are recipients of U.S. Department of Housing and Urban Development (HUD) Tenant Based Rental Assistance Shelter Plus Care Samaritan Grant certificates to use the certificates within the City of Los Angeles, to be effective on the date of Board approval.
3. Recommend that the Board of Commissioners authorize the Executive Director to amend the Interagency Agreement with HACLA to extend the term and to incorporate any other administrative provisions that may be required for the purposes described above, following approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The purpose of this action is to authorize the Executive Director of the Housing Authority to execute a five-year Interagency Agreement with HACLA related to the administration of the 2005 HUD Shelter Plus Care Samaritan Grant. The Interagency Agreement will allow homeless individuals who are recipients HUD Shelter Plus Care Samaritan Grant certificates to use the certificates within either the unincorporated County or the City of Los Angeles.

FISCAL IMPACT/ FINANCING:

There is no impact on the County general fund. The Housing Authority was awarded a HUD Shelter Plus Care Samaritan Grant of \$6,340,320 to provide housing assistance payments for 111 chronically homeless individuals for five years. The HUD grant will be matched dollar for dollar in case management and supportive services from the Los Angeles County Department of Mental Health (DMH) and their subcontracted service providers.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

Approximately 200,000 people become homeless annually in Los Angeles County. Although most manage to find income supports and housing, approximately 10 to 15 percent are chronically homeless. This group includes single adults with disabilities, people with serious mental illness, substance abuse, medical or physical disabilities, or a combination of these, who have been homeless continuously for at least a year, or have been homeless four or more times in the last three years. This population, especially those individuals with multiple disabilities, has not responded well to traditional service delivery systems.

The Los Angeles County Homeless Continuum of Care (CoC) system includes both the County and City of Los Angeles. The Housing Authority was recently awarded a 2005 Tenant Based Rental Assistance Shelter Plus Care Samaritan Grant from HUD to assist 111 disabled, single, homeless individuals. DMH, acting as the project sponsor for the grant, will refer clients to the Housing Authority for inclusion in this grant program.

According to the Los Angeles Homeless Services Authority 2004 CoC Plan, there are at least 70,650 homeless persons in Los Angeles County (excluding Glendale, Long Beach and Pasadena) on any given night, 41,088 of which are single individuals. A conservative estimate is that about 10,300 of these individuals are mentally ill. The CoC Plan further estimates that there are 7,135 chronically homeless individuals, of whom 1,688 are sheltered and 5,459 are unsheltered. A majority of these individuals have a severe mental illness and/or substance abuse problem. It is this last group of homeless individuals that the Shelter Plus Care Samaritan Grant targets for assistance.

The Shelter Plus Care Samaritan Grant program addresses the housing needs of the target population by providing access to permanent, affordable housing linked with integrated supportive services tailored to each client's multiple needs for mental health and substance abuse treatment, health care, rehabilitation, life skills, income supports and other services. Studies have shown that persons who receive supportive services in housing of their choice, appropriate to their preferences and needs, tend to remain housed. Participants in the Shelter Plus Care Samaritan Grant program can currently use their housing certificates in the unincorporated County. The Housing Authority and HACLA believe it is in the best interests of the participants and the program overall that participants be given the opportunity to locate housing within the City of Los Angeles as well as within the unincorporated County.

Under the Shelter Plus Care Samaritan Grant program, DMH refers homeless, disabled individuals to the Housing Authority, which confirms program eligibility and issues a housing certificate to the individual or family. The individual or family locates housing and submits Request for Tenancy Approval forms to the Housing Authority to inspect the unit and ultimately execute a contract with the property owner to begin housing assistance payments on behalf of the client. The proposed Interagency Agreement will allow eligible clients to locate housing within the unincorporated County or the City of Los Angeles.

The Interagency Agreement has been reviewed by County Counsel and will be effective following approval as to form by County Counsel and execution by all parties.

ENVIRONMENTAL DOCUMENTATION:

This action is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3) because it involves administrative activities that will not have a physical impact or result in any physical changes to the environment. These activities are not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378 because they are not defined as a project under CEQA and do not have the potential for causing a significant effect on the environment.

Honorable Housing Commissioners

August 23, 2006

Page 4

IMPACT ON CURRENT PROJECT:

The Interagency Agreement will allow homeless clients referred by DMH to locate housing within the unincorporated County or City of Los Angeles. It also allows the Housing Authority to administer a portion of the Shelter Plus Care Samaritan Grant within the City of Los Angeles and thus fully and expeditiously utilize the funding.

Respectfully submitted,



for CARLOS JACKSON
Executive Director

Attachment: 1

**INTERAGENCY AGREEMENT
FOR THE
SHELTER PLUS CARE
PROGRAM**

This Agreement is made and entered into this _____ day of _____ 2006 by and between the Housing Authority of the County of Los Angeles, hereinafter referred to as "HACoLA" and the Housing Authority of the City of Los Angeles, hereinafter referred to as "HACLA".

RECITALS

WHEREAS, HACoLA received a 2005 Tenant Based Rental Assistance Shelter Plus Care (SPC) Grant from HUD to assist 111 disabled, homeless individuals; and

WHEREAS, on occasion, HACoLA SPC program participants may desire to lease a unit within HACLA's jurisdiction; and

WHEREAS, representatives of HACoLA and HACLA have discussed this matter verbally and believe that it would be mutually beneficial, and, indeed, a public service, to accommodate such participants; and

WHEREAS, HACoLA must ensure compliance with the terms and conditions of HUD's 2005 SPC grant agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the parties agree as follows:

1. **PARTIES**

The parties to this Agreement are:

- A. **HACoLA:**
The Housing Authority of the County of Los Angeles, a public body incorporated under the laws of the State of California, having its principal office at 12131 Telegraph Road, Santa Fe Springs, CA 90670.

- B. **HACLA:**
The Housing Authority of the City of Los Angeles, a public body incorporated under the laws of the State of California, having its principal office at 2600 Wilshire Blvd., 3rd Floor, Los Angeles, CA 90057.

2. COMPENSATION

There shall be no compensation for the services described herein.

3. TERM

This Agreement shall commence on the date first above written and end on ___ day of _____ 2011.

4. HACoLA RESPONSIBILITIES

HACoLA will perform all SPC contract administration duties associated with the aforementioned HUD grant agreement.

5. HACLA RESPONSIBILITIES

HACLA authorizes the HACoLA to administer a portion of this 2005 SPC HUD Grant within HACLA's jurisdiction.

6. TERMINATION FOR CONVENIENCE

During the term of this Agreement, HACoLA or HACLA may terminate this Agreement upon fifteen (15) days' prior written notice. The Executive Director or designee of each agency is hereby authorized to give said notice. The Notice of Termination shall specify the date upon which such termination becomes effective.

7. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding and agreement of the parties.

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SIGNATURES

IN WITNESS WHEREOF, HACOLA and HACLA have executed this Agreement through their duly authorized officers on the date first above written.

HOUSING AUTHORITY OF THE COUNTY OF LOS ANGELES

By: _____ Date _____
Carlos Jackson, Executive Director

HOUSING AUTHORITY OF THE CITY OF LOS ANGELES:

By: _____ Date _____
Rudolf C. Montiel, Executive Director

APPROVED AS TO FORM:

Raymond G. Fortner, Jr.
County Counsel

By _____

Title Deputy _____

Date _____

Rockard J. Delgadillo
City Attorney

By _____

Title _____

Date _____



**HOUSING AUTHORITY
of the County of Los Angeles**

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Commissioners

Carlos Jackson
Executive Director

August 23, 2006

Honorable Housing Commissioners
Housing Authority of the
County of Los Angeles
2 Coral Circle
Monterey Park, California 91755

Dear Commissioners:

**APPROVE SUPPLEMENTAL LAW ENFORCEMENT SERVICES
INTERGOVERNMENTAL AGREEMENT FOR THE HOUSING AUTHORITY (4)**

IT IS RECOMMENDED THAT YOUR COMMISSION:

1. Recommend that the Board of Commissioners find that supplemental law enforcement services to be performed at the Carmelitos housing development, located at 1000 Via Wanda, in the City of Long Beach, are exempt from provisions of the California Environmental Quality Act (CEQA), because the services do not have the potential for causing a significant effect on the environment.
2. Recommend that the Board of Commissioners approve and authorize the Executive Director of the Housing Authority to execute a one-year Intergovernmental Agreement, presented in substantially final form, with the City of Long Beach, acting through the Long Beach Police Department, for supplemental law enforcement services to be provided at the above location, and to use for this purpose \$288,600 in Conventional Public Housing Program funds allocated by the U.S. Department of Housing Urban Development (HUD) and \$80,000 in Community Development Block Grant (CDBG) funds allocated to the Fourth Supervisorial District, to be effective following approval as to form by County Counsel and execution by all parties.
3. Recommend that the Board of Commissioners authorize the Executive Director to approve amendments to the one-year Intergovernmental Agreement, following approval as to form by County Counsel, to extend the term for a maximum of two years, in one-year increments,



extend the term for a maximum of two years, in one-year increments, at a cost of up to \$387,030 for the second year and \$406,382 for the third year, using Conventional Public Housing Program funds to be approved through the annual budget process.

4. Recommend that the Board of Commissioners authorize the Executive Director to execute all necessary administrative amendments to the Intergovernmental Agreement, without increasing the compensation amount, following approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The purpose of this action is to approve an Intergovernmental Agreement for supplemental law enforcement services at the Carmelitos housing development to address illegal drug and gang activity and other security needs.

FISCAL IMPACT/FINANCING:

There is no impact on the County general fund. The maximum aggregate amount for all three years of the Intergovernmental Agreement, if fully extended, will not exceed \$1,162,012.

For the first year of services under the Intergovernmental Agreement, the Housing Authority will use a maximum amount of \$368,600, comprised of \$288,600 in Conventional Public Housing Program funds and \$80,000 in CDBG funds allocated to the Fourth Supervisorial District. All funds are included in the Housing Authority's approved Fiscal Year 2006-2007 budget.

After the first year, the Housing Authority may extend the Intergovernmental Agreement for an additional two years, in one-year increments, contingent upon the availability of funds. If extended, compensation for years two and three of the Intergovernmental Agreement will be increased five percent per year, for total amounts that will not exceed \$387,030 and \$406,382, respectively. Funds for years two and three of the Intergovernmental Agreement, if extended, will be included in the Housing Authority's approved budget through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The Intergovernmental Agreement will provide the continuation of supplemental law enforcement services for the Carmelitos housing development. The Carmelitos housing development consists of 713 units, of which 558 are family units and 155 are senior units.

In June, 1994, your Board approved a three-year contract, which retained the services of the City of Long Beach, acting through the Long Beach Police Department, for supplemental law enforcement services at the Carmelitos housing development. The Long Beach Police Department was subsequently awarded three additional three-year contracts. Over the past 12 years, reported crime statistics demonstrate a 59 percent reduction in crime at Carmelitos. Therefore, the Housing Authority wishes to enter into an Intergovernmental Agreement to continue this successful program.

Under the proposed Intergovernmental Agreement, the City of Long Beach, acting through the Long Beach Police Department, will be providing an additional 6,300 of flexible coverage hours per year. The services will include: identifying persons involved in drug, gang and other criminal activity; developing and implementing strategies to address crime; patrol of the development by car, bike and on foot; continuation of a community policing program with residents; issuing parking and traffic citations; conducting regular, special, and undercover investigations; making felony and misdemeanor arrests; making daily and monthly reports to Housing Authority management; implementing crime prevention and intervention programs, and attending monthly Anti-Drug/Gang Task Force meetings and other meetings as requested by the Housing Authority. Services will be performed by three officers, each working 40 hours per week.

Based upon satisfactory performance, the Intergovernmental Agreement may be extended for a maximum of two years, in one-year increments, subject to availability of funds.

The proposed Intergovernmental Agreement, coupled with an existing contract with Platt Security, Inc., will provide needed supplemental law enforcement services seven days per week at the housing development.

The proposed services are being federally funded, and are not subject to the requirements of the Greater Avenues for Independence (GAIN) or the General Relief Opportunity for Work (GROW) Programs implemented by the County of Los Angeles. Instead, the City of Long Beach, acting through the Long Beach Police Department, must comply with Section 3 of the Housing and Community Development Act of 1968, as amended, which requires that employment and other economic opportunities generated by certain HUD assistance be directed to low- and very low-income persons, particularly to persons who are recipients of HUD housing assistance.

On August 1, 2006, the Long Beach City Council approved the Intergovernmental Agreement. The Intergovernmental Agreement will be effective following approval as to form by County Counsel and execution by all parties.

Honorable Housing Commissioners

August 23, 2006

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ENVIRONMENTAL DOCUMENTATION:

Pursuant to 24 Code of Federal Regulations (CFR), Part 58, Section 58.35 (b)(3), these services are excluded from the National Environmental Policy Act, because they involve activities that will not alter existing environmental conditions. The action is not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15061 (c)(3) and 15378 because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

CONTRACTING PROCESS:

As authorized by Title 24 CFR 85.36 (b)(5) and outlined in the Housing Authority's procurement policies, the Housing Authority may enter into an intergovernmental agreement with another government agency to procure common goods and services.

IMPACT ON CURRENT PROGRAMS:

The Intergovernmental Agreement will continue the needed supplemental law enforcement services at the Carmelitos housing development.

Respectfully submitted,


for CARLOS JACKSON
Executive Director

Attachment: 1

INTERGOVERNMENTAL AGREEMENT FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES

This Intergovernmental Agreement is made and entered into this ____ day of _____, 2006, by and between the Housing Authority of the County of Los Angeles, hereinafter referred to as "Housing Authority", and City of Long Beach, hereinafter referred to as "City."

WHEREAS, the Housing Authority is authorized under Section 6.2 of the Housing Authority's Procurement Policies and Procedures Manual to enter into an intergovernmental agreement with another governmental agency to procure common goods and services as authorized by Title 24 CFR 85.36 (b) (5);

WHEREAS, the Housing Authority is authorized to enter into an intergovernmental agreement with the City of Long Beach to procure supplemental law enforcement services for the Carmelitos housing development located in Long Beach, California from the Long Beach Police Department (LBPd) under Title 24 CFR 85.36 (b) (5) and such intergovernmental agreement is not subject to the rules relating to competitive procurements and agreements;

WHEREAS, pursuant to a written Cooperation Agreement dated August 30, 1979, by and between the Housing Authority and the City, it was agreed in pertinent part that the City shall, without cost or charge to the Housing Authority or the tenants of its developments (other than payment in lieu of taxes as described in such Cooperation Agreement), "furnish or cause to be furnished to the Housing Authority and the tenants of such developments public services and facilities of the same character and to the same extent as are furnished from time to time without a service fee to other dwellings and inhabitants in the City";

WHEREAS, the LBPd provides public law enforcement services within the City of Long Beach which includes the Housing Authority's Carmelitos housing development;

WHEREAS, the Cooperation Agreement does not provide for police services without a fee for patrolling private property such as at the Carmelitos housing development, and the Housing Authority has used private security personnel to perform policing functions within the boundaries of this development;

WHEREAS, the Housing Authority has experienced various levels of crime, including drug and gang activity, at the Carmelitos housing development;

WHEREAS, it is the common goal of the LBPd and the Housing Authority to provide a supplemental law enforcement program to reduce crime and fear of crime in the Carmelitos housing development;

WHEREAS, the City is willing to make available, for a fee, trained LBPD personnel to provide supplemental law enforcement services on private property; and

WHEREAS, for the purpose of achieving such common goal, the Housing Authority has requested the City to provide supplemental law enforcement services to its Carmelitos housing development over and above the enforcement services provided to the public generally.

NOW THEREFORE, it is agreed between the parties hereto as follows:

1. TERMINATION OF EXISTING LAW ENFORCEMENT AGREEMENTS

The Agreement for Supplemental Law Enforcement Services for Community Policing, Narcotics and Gang Investigations dated October 6, 2002 between the Housing Authority and the City (City Contract No. _____) ended at 11:59 pm on October 5, 2005. Purchase Orders for the period of October 6, 2005 through _____, 2006 regarding the supplemental law enforcement services to be provided to the Housing Authority in its Carmelitos housing development, shall terminate as of 11:59 p.m. on _____, 2006. Beginning _____, 2006, the City shall provide supplemental law enforcement services to the Housing Authority at the Carmelitos housing development as set forth in this Intergovernmental Agreement.

2. DEFINITIONS For purposes of this Intergovernmental Agreement:

2.1 *Basic Law Enforcement Services* shall mean provision of law enforcement personnel and facilities of the same character and to the same extent as are furnished from time to time without a service fee to other dwellings and inhabitants in the City. Such Basic Law Enforcement Services shall include, but not necessarily be limited to, responses to citizen initiated calls, assistance provided by officers other than Community Policing Officers provided for herein; community relations services provided to the public generally; attendance at meetings to the same extent such services are provided to the general public; homicide investigations, gang investigations, narcotics investigations, arson investigations, explosives investigations, SWAT teams, vice investigations, child abuse investigations, patrol of public streets, maintenance of records and preparation of statistical and other reports generally maintained and prepared by LBPD; booking and jailing services; and time spent in court to testify as to Basic Law Enforcement matters.

2.2 *Supplemental Law Enforcement Services* shall mean the law enforcement services and facilities identified in Attachments "A" and "B" hereof to be provided to the Housing Authority by LBPD at the Intergovernmental Agreement Price specified herein. *Supplemental Law Enforcement Services*

shall be law enforcement services of a different character and/or to a different extent than that provided to the public generally.

3. TERM

This Intergovernmental Agreement shall commence as of the day and year first above written and shall remain in full force and effect for twelve (12) months until _____, 2007, unless sooner terminated as provided herein. This Intergovernmental Agreement may be extended in one-year increments, for a total of two (2) additional years at the sole discretion of the Housing Authority.

4. CITY'S RESPONSIBILITIES

4.1 Level of Service. In consultation with the Housing Authority, the Chief of Police shall determine the level of service to be provided. In the event of a dispute between the parties as to the extent of the duties and functions to be rendered as defined in Attachments "A" and "B" herein, or the minimum level or manner of performance of such services, the determination thereof shall be made by the Chief of Police and shall be final and conclusive.

4.2 Professional Standards. LBPD agrees to perform the Supplemental Law Enforcement Services in a good and workmanlike manner, maintaining at least the professional standards required by the LBPD or its professional law enforcement personnel performing police services for the public generally, outlined in Standard Police Officers' Code of Ethics.

Professional Conduct: The Housing Authority does not and will not condone any acts, gestures, comments or conduct from the City's employees, agents or subcontractors which may be construed as sexual harassment or any other type of activities or behavior that might be construed as harassment. The Housing Authority will properly investigate all charges of harassment by residents, employees or agents of the Housing Authority against any and all City's employees, agents or subcontractors providing services for the Housing Authority. The City assumes all liability for the actions of the City's employees, agents or subcontractors and is responsible for taking appropriate action after reports of harassment are received by the City.

4.3 Personnel. LBPD shall provide all personnel to perform service functions under this Intergovernmental Agreement. The recruitment, selection, training, retention and supervision shall be the sole responsibility of the LBPD.

The LBPD shall cooperate with and involve the Housing Authority's Executive Director or designee in the recruitment, selection, training and retention of LBPD personnel in the performance of the service functions provided herein. The LBPD

shall use best efforts to respond to the Housing Authority's requests and needs in filling personnel positions under this Intergovernmental Agreement.

4.4 Equipment. LBPD shall provide and maintain the cars and radios solely to be used by the Community Policing Officers and provide space to store securely such cars and bicycles purchased by the Housing Authority, when such equipment is not in use.

4.5 Supervision. LBPD shall provide an Administration and Supervision Sergeant to direct and coordinate the work effort of the Community Policing Officers, insure that their work effort and that or other LBPD personnel complies with this Intergovernmental Agreement, and review and approve all monthly reports prepared for the Housing Authority under this Intergovernmental Agreement.

4.6 Training. LBPD shall provide at its expense to the Community Policing Officers at least the level of law enforcement training provided to LBPD Officers performing Basic Law Enforcement Services.

In addition, LBPD shall provide to the Community Policing Officers the special bicycle training and the special community policing training provided to community policing officers on non-Housing Authority assignments. The time spent by LBPD officers at any of such training programs shall not be charged to the Housing Authority unless pre-approved, in writing, by the Housing Authority's Executive Director or designee.

4.7 Crime Reports. LBPD shall provide daily a log and related complaint reports detailing supplemental services provided. LBPD shall provide monthly copies of complaint reports filed for the Carmelitos housing development, in addition to monthly Part I felony reports, selected Part II misdemeanor drug arrest reports, calls for services and handling minutes data for the specified reporting district and the unit history for the Carmelitos Community Police Officers. The specified reports will be submitted in a digital format using either Excel, Access or other mutually agreed upon software. Data for the previous month is due by the 15th of the following month.

5. COMPENSATION

5.1 The price for the Supplemental Law Enforcement Services to be provided by LBPD to the Housing Authority shall be at the rates provided for in Attachment "C" hereto. The Housing Authority and the City agree that Attachment "C" shall be revised annually to reflect changes to rates for Supplemental Law Enforcement Services and such revision shall not require a formal amendment hereto, but shall be effective 30 days after delivery of a notice from the Chief of Police to the Housing Authority. However, the Intergovernmental Agreement Price shall not exceed One

Million One Hundred Sixty-Two Thousand and Twelve Dollars (\$1,162,012.00) over a three-year period. If the Intergovernmental Agreement Price needs to be adjusted, the parties will meet and confer in good faith to discuss a compensation amount. If parties fail to agree, a 30-day notice by either party will terminate the contract.

5.2 The services of the Community Policing Officers described in Attachment "A" will be provided at the rate for a Police Officer set forth in Attachment "C", and the services for any overtime officers provided for Community Policing Officers who are on vacation, sick leave, training or other type of leave, shall be provided at the patrol officer overtime rate set forth in Attachment "C", Supplemental Law Enforcement Service Costs.

5.3 The schedule shall be determined by LBPDP in cooperation with the Housing Authority's Executive Director or designee, and will involve evening and weekend work. Within reason, the work schedule needs to be flexible based on the occurrence of crime and law enforcement related problems at the housing development. LBPDP shall provide written notice to the Housing Authority on a weekly basis regarding the work schedule and shall provide written notice of any changes to said work schedule. Other than overtime personnel assigned, LBPDP shall make reasonable effort to provide continuity among personnel and assign the same personnel to the Community Policing Program for a minimum of one year beginning July 1. At the time of a change in personnel, one officer shall remain assigned to said housing development during a period of at least 30 days for training and transition of personnel.

5.4 The service of the Narcotics and Gang Investigators described in Attachment "A" will be provided at the rates set forth in Attachment "C".

5.5 The Administration and Supervising Services described in Attachment "B" will be provided at the rates set forth in Attachment "C".

5.6 The charges set forth in Attachment "C" are inclusive of LBPDP's overhead which include but is not limited to, the cost of the equipment to be provided by the LBPDP, and the maintenance thereof excluding the police vehicles, supervisory personnel, worker's compensation, Commander and Patrol Sergeant's time, and no additional charge shall be made to the Housing Authority for overhead.

The City shall be paid in accordance with the Housing Authority's standard accounts payable system.

The following condition must be met to fulfill this Intergovernmental Agreement and ensure prompt payment.

The City will submit a monthly invoice on a form approved by the Housing Authority for services rendered, and this invoice must be approved by the Housing Authority. The monthly invoice shall identify and detail the Supplemental Law Enforcement Services provided by the personnel during the preceding period, and provide a spreadsheet totaling all expenses incurred for the current contract year. Said billing shall not include charges for Basic Law Enforcement Service responses.

The City shall have no claim against the Housing Authority for payment of any money or reimbursement, of any kind whatsoever, for any service provided by the City after the expiration or other termination of this Intergovernmental Agreement. Should the City receive any such payment, it shall immediately notify the Housing Authority and shall immediately repay all such funds to the Housing Authority. Payment by the Housing Authority for services rendered after expiration or termination of this Intergovernmental Agreement shall not constitute a waiver of the Housing Authority's right to recover such payment from City. This provision shall survive the expiration or other termination of this Intergovernmental Agreement.

6. HOUSING AUTHORITY'S RESPONSIBILITIES

6.1 Payment of Invoices. The Housing Authority shall pay LBPDP's approved invoices within thirty (30) days of receipt of the invoice with written reports and all supporting data necessary to verify the accuracy of the billing and shall provide prompt written notification to LBPDP of the reason for disapproval of any invoice or report.

6.2 Facilities and Equipment. The Housing Authority shall pay the costs associated with one or more police vehicles, one or more cellular phones, one digital camera, one laptop computer, two or more bicycles, two desks, one telephone, a computer with electronic e-mail, and one locking file cabinet at the Carmelitos housing development. The equipment provided by the Housing Authority should only be used by LBPDP's personnel employed under this Intergovernmental Agreement. The LBPDP shall take reasonable measures to insure proper care and security of all equipment provided by the Housing Authority. The equipment provided by the Housing Authority shall remain the property of the Housing Authority and at the termination of this Intergovernmental Agreement shall be returned to the Housing Authority pursuant to its direction.

During the term of this Intergovernmental Agreement, the Housing Authority shall pay the cost of maintenance and repair of police vehicles and bicycles, however, the LBPDP shall have the sole responsibility for maintaining and repairing said equipment.

6.3 Use of Space. The LBPD will review and execute any necessary Space Use Agreements (Attachment "F") with the Housing Authority pertaining to the Carmelitos housing development.

6.4 Orientation and Training. The Housing Authority shall provide at its expense to the Community Policing Officers (i) an orientation regarding the Housing Authority organization and personnel, and the housing development, (ii) an orientation regarding Housing Authority lease and Occupancy Policy, (iii) an orientation regarding the Intergovernmental Agreement, and (iv) an introductory course on community-based and problem-oriented policing. Subsequently, at its option and expense, the Housing Authority may provide the Community Policing Officers with site visits to other law enforcement agencies in California who have successfully implemented community policing programs in public housing developments or in high crime communities, and may send the Community Policing Officers and/or Supervisors to national, regional, and/or local training seminars on community policing and other topics pertinent to the implementation of the Intergovernmental Agreement. Any time spent by the Community Policing Officers on such Housing Authority-provided orientation or training programs shall be billed to the Housing Authority at the rates provided in Attachment "C" hereto.

6.5 Data. The Housing Authority shall cooperate with the LBPD by providing resident identification and information with respect to known drug, gang or other criminal activity and an updated tenant log on a monthly basis.

7. SOURCES AND APPROPRIATION OF FUNDS

The Housing Authority's obligation is payable only and solely from funds appropriated through the U.S. Department of Housing and Urban Development (HUD) and, for the purpose of this Intergovernmental Agreement. All funds are appropriated every fiscal year beginning July 1.

In the event this Intergovernmental Agreement extends into succeeding fiscal years and funds have not been appropriated, this Intergovernmental Agreement will automatically terminate as of June 30 of the current fiscal year. The Housing Authority will endeavor to notify the City in writing within ten (10) days of receipt of non-appropriation notice.

With the exception of Attachments A, B and C, the remaining clauses are standard Housing Authority terms and have been excluded based on the Housing Commission's prior recommendation.

ATTACHMENT A

STATEMENT OF WORK

**Community Policing Officers and
Narcotics and Gang Investigators**

ATTACHMENT "A"

OBJECTIVES and STATEMENT OF WORK

COMMUNITY POLICING* OFFICERS*:

- Partner with residents and staff of the Housing Authority.
- Identify crime and nuisance problems that impact the quality of life within the housing development. Conduct an annual community assessment to assist with identification of problems.
- Solve problems utilizing the SARA Model (Scanning, Analysis, Response and Assessment) of problem solving.
- Implement traditional and innovative strategies, which include prevention, intervention and enforcement strategies in response to crime problems.
- Conduct an annual survey of residents to introduce the Community Policing Program and identify crime and nuisance problems.
- Identify, with the Housing Authority management, Narcotics and Gang Investigators and other law enforcement resources, persons involved in drug and gang related activities and other crime problems in and around the housing development.
- Develop strategies with Housing Authority management and other law enforcement resources to address the identified drug and gang activity and other crime problems. Strategies will include prevention, intervention and enforcement.
- Implement and evaluate the prevention, intervention and enforcement strategies to address identified drug and gang activity and other crime problems.
- Conduct foot and bike patrols, which directly affect the quality of life of residents and the general level of fear among residents, who are the victims of drug and gang elements. Fifty percent (50%) of patrol time should be on foot and bike.
- Check in daily (Monday-Friday) with the Property Supervisor or his/her designee.
- Provide to the Property Supervisor or his/her designee written notice of any schedule changes.

* The Housing Authority's Community Policing Program includes the Community Oriented Public Safety (COPS) concept employed by the Long Beach Police Department.

- Participate in weekly Carmelitos management meetings and monthly Anti-Drug and Gang Task Force and Community Policing meetings with other concerned and affected agency personnel such as prosecutors, probation officers, parole agents and Housing Authority management.
- Participate in monthly Community Safety Committee and Resident Council meetings or any other meetings as requested by the Housing Authority.
- Prepare reports and maintain files on civil and/or criminal activity, which affects the residency status of persons residing in the housing development, as requested by the Housing Authority.
- Complete and transmit logs daily and related Housing Violation Forms and complaint reports, prepare monthly reports that document daily activity and results for the previous month, and a SARA status report of crime problems being targeted by the Community Policing Officers.

Basic Law Enforcement Services (as defined in this Agreement), including area-wide patrol services and response and follow-up to citizen initiated call provided to the general public and which are funded by the general revenues of the City of Long Beach are not chargeable pursuant to this Intergovernmental Agreement.

* LBPB Community Oriented Public Safety (COPS) incorporates these strategies.

NARCOTICS AND GANG INVESTIGATORS AND SUPERVISORS:

- Identify, with the Housing Authority management, Community Policing Officers and other security resources, persons involved in drug-related and gang-related activity in and around the housing development.
- Solve problems utilizing the SARA Model for problem solving.
- Prepare reports and maintain files on civil and/or criminal activity, which affects the residency status of persons residing in the housing development, as requested by the Housing Authority management.
- Participate in monthly (or any other meetings as requested by the Housing Authority) Anti-Drug and Gang Task Force meetings with other concerned and affected agency personnel such as prosecutors, probation officers, parole agents and Housing Authority management.
- Prepare monthly reports that document daily activity for the previous month, including SARA status statement of crime problems being targeted by the investigators, and copies of reports on the person(s) being investigated in the housing development.

Basic Law Enforcement Services (as defined in this Agreement), including area-wide patrol services and response and follow-up to citizen initiated calls provided to the general public and which are funded by the general revenues of the City of Long Beach are not chargeable pursuant to this Intergovernmental Agreement.

ATTACHMENT B

STATEMENT OF WORK

**Administration and
Supervising Services**

ATTACHMENT "B"

SUPPLEMENTAL LAW ENFORCEMENT SERVICES

ADMINISTRATION AND SUPERVISING SERVICES

STATEMENT OF WORK

The Administration and Supervising Services Sergeant will serve as administrative liaison between the Long Beach Police Department and the Housing Authority. The Administrative and Supervising Services Sergeant will be responsible for the following:

- Assist the Housing Authority in the preparation of the Intergovernmental Agreement and interface with the City Attorney.
- Assist in the recruitment, orientation and training of personnel who will be working under the Intergovernmental Agreement
- Provide functional supervision for all personnel who will be working under the Intergovernmental Agreement.
- Approve all special investigators' and all other overtime requests.
- Review the monthly invoices and reports pursuant to the Intergovernmental Agreement and interface with the LBPD Fiscal Services Department.
- Attend monthly Anti-Drug and Gang Task Force meetings and weekly Community Policing meetings, as necessary, and related meetings convened by the Housing Authority.
- Monitor Intergovernmental Agreement compliance.
- Upon request, respond to other Housing Authority requests for information required for auditing reports, grant proposals or related matters.

ATTACHMENT C

FEE SCHEDULE

ATTACHMENT "C"

SUPPLEMENTAL LAW ENFORCEMENT SERVICES

FEE SCHEDULE - ANNUAL COST

SALARIES	MAXIMUM AMOUNT
Community Policing Unit Services	\$289,600
(3) Police Officers @ \$45.89 per hour for a total of 6,300 hours per year.	
Investigations/Special Services Approximately 600 hours per year	\$45,000
Patrol Sergeant @ \$62.87 per hour	
Patrol Officer @ \$47.53 per hour	
Investigators @ \$47.53 per hour	
Supervisor @ \$62.87 per hour	
Project Administration Approximately 425 hours per year	\$17,000
Police Sergeant @ \$59.10 per hour	
Security Officer II @ \$29.80 per hour	
Prevention/Intervention Program Expenses Includes supplies or materials for field trips, violence prevention sessions, etc.	\$3,000
Training Community policing and other related training.	\$3,000
Equipment One (1.5) Black and White Police Vehicle dedicated to Carmelitos Includes: fuel, maintenance, radio and Mobile Data Computer	\$11,000
TOTAL ANNUAL COSTS	\$368,600



**HOUSING AUTHORITY
of the County of Los Angeles**

Administrative Office
2 Coral Circle • Monterey Park, CA 91755
323.890.7001 • TTY: 323.838.7449 • www.lacdc.org



Gloria Molina
Yvonne Brathwaite Burke
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich
Commissioners

Carlos Jackson
Executive Director

August 23, 2006

Honorable Housing Commissioners
Housing Authority of the
County of Los Angeles
2 Coral Circle
Monterey Park, California 91755

Dear Commissioners:

**ACCEPT RESIDENT OPPORTUNITIES AND SELF-SUFFICIENCY RESIDENT
SERVICE DELIVERY MODELS PROGRAM FUNDS FROM THE U.S. DEPARTMENT
OF HOUSING AND URBAN DEVELOPMENT (ALL DISTRICTS)**

IT IS RECOMMENDED THAT YOUR COMMISSION:

1. Recommend that the Board of Commissioners find that the proposed action is exempt from the California Environmental Quality Act (CEQA), as described herein, because it does not have the potential for causing a significant effect on the environment.
2. Recommend that the Board of Commissioners authorize the Executive Director to accept from the U.S. Department of Housing and Urban Development (HUD) a \$450,000 grant of Resident Opportunities and Self-Sufficiency Resident Service Delivery Models Program (ROSS Program) funds to implement a three-year supportive services program to promote independent living for up to 1,529 elderly and persons with disabilities who reside at the 14 conventional public housing sites identified in Attachment A.
3. Recommend that the Board of Commissioners authorize the Executive Director to execute all documents required for receipt of the grant, and to incorporate the funds into the Housing Authority's approved 2006-2007 Fiscal Year budget.



4. Recommend that the Board of Commissioners authorize the Executive Director to prepare and execute contracts and any amendments thereto, including increasing contract amounts by up to 25 percent, as needed, with multiple community organizations and service providers, in a combined total amount not to exceed \$450,000, to assist with program planning, implementation, and administration of activities, in accordance with HUD requirements, following approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The purpose of this action is to authorize the Housing Authority to accept from HUD \$450,000 in ROSS Program funds to implement a comprehensive supportive services program that promotes independent living for the elderly and persons with disabilities who reside in 14 conventional public housing sites.

FISCAL IMPACT/FINANCING:

There is no impact on the County general fund. The \$450,000 grant, to be incorporated into the Housing Authority's approved Fiscal Year 2006-2007 budget will be matched by over \$428,776 in in-kind services from community organizations and service providers.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

In July 2005, the Housing Authority submitted a funding application to HUD under the 2005 ROSS Elderly and Persons with Disabilities Program. For Fiscal Year 2006-2007, \$16.2 million was available for this program through a nationally competitive awards process.

In January 2006 HUD awarded the Housing Authority a \$450,000 grant, which will be used to provide the elderly and persons with disabilities who are public housing residents with an array of supportive services including: program coordination, home assistance, mental health assessments, transportation assistance, translation services, home-delivered meal programs, case management and other related activities designed to promote independence and increase quality of life.

This letter has been reviewed by County Counsel.

ENVIRONMENTAL DOCUMENTATION:

This project is exempt from the provisions of the National Environmental Policy Act (NEPA) pursuant to 24 Code of Federal Regulations Part 58, Section 58.34(a)(4), because it involves public service activities that will not have a physical impact on or result in any physical changes to the environment. The activity is not subject to the provisions of CEQA, pursuant to State CEQA Guidelines 15060(c)(3) and 15378,

Honorable Housing Commissioners
August 23, 2006
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because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT PROGRAMS:

The grant will enable the Housing Authority to implement programs and services that promote independent living and an improved quality of life for the elderly and persons with disabilities.

Respectfully submitted,

Bobbette A. Glover
for CARLOS JACKSON
Executive Director

Attachments: 2

ATTACHMENT A
ROSS PROGRAM SITES

LARGE SITES

CARMELITOS

700-1100 Via Wanda
900 Via Carmelitos
Long Beach, CA 90805

HARBOR HILLS

26607 S. Western Ave.
Lomita, CA 90717

NUEVA MARAVILLA

4919 Cesar E. Chavez Ave.
Los Angeles, CA 90022

LOMITA MANOR

24925 Walnut Street
Lomita, CA 90717

NORTH COUNTY

FOOTHILL VILLA

2423 Foothill Blvd.
La Crescenta, CA 91214

ORCHARD ARMS

23410-23540 Wiley Canyon Rd.
Valencia, CA 91355

SOUTH COUNTY

SOUTHBAY GARDENS

230 E. 130th St.
Los Angeles, CA 90061

WEST COUNTY

WEST KNOLL APTS.

838 West Knoll Dr.
West Hollywood, CA 90069

PALM APTS.

959 Palm Ave.
West Hollywood, CA 90069

MARINA MANOR I

3401 Via Dolce
Marina Del Rey, CA 90292

MARINA MANOR II

3405 Via Dolce
Marina Del Rey, CA 90292

EAST COUNTY

WHITTIER MANOR

11527 Slauson Ave.
Whittier, CA 90606

HERBERT AVE.

133 Herbert Ave.
Los Angeles, CA 90063

FRANCISQUITO VILLA

14622 Francisquito Ave.
La Puente, CA 91746

Attachment B

**Los Angeles County Chief Administrative Office
Grants Management Statement for Grants of \$100,000 or More**

Department: The Housing Authority of the County of Los Angeles

Grant Project Title and Description
Resident Opportunities and Self-Sufficiency (ROSS) Resident Service Delivery Models (RSDA): to provide the elderly and persons with disabilities who are public housing residents with an array of supportive services including: program coordination, home assistance, mental health assessments, transportation assistance, translation services, home-delivered meal programs, case management, mental health assessments, and other related activities designed to promote independence and increase quality of life.

Funding Agency U.S Department of Housing and Urban Development	Program (Fed. Grant #/State Bill/Code #) CFDA Number: 14.876	Acceptance Deadline 8/30/2006
--	--	---

Total Amount of Grant Funding: \$450,000.00 **County Match Requirements:** \$0

Grant Period: 3 years **Begin Date:** 9/01/06 **End Date:** 8/31/09

Number of Personnel Hired Under This Grant: 1 **Full Time:** 1 **Part Time:**

Obligations Imposed on the County When the Grant Expires

	Yes	No	N/A
Will all personnel hired for this program be informed this is a grant-funded program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is the County obligated to continue this program after the grant expires?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:			
a) Absorb the program cost without reducing other services.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Identify other revenue sources.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Describe:			
c) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Impact of additional personnel on existing space: Existing space is adequate

Other requirements not mentioned above: None

Department Head Signature Robbette A. Gleaver Date 8/19/06