County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

July 5, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZE THE SHERIFF TO ACCEPT A GRANT AWARD FROM THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES (OES) (ALL DISTRICTS) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

Request the Mayor of the Board of Supervisors to provide a wet signature to the Certification of Assurance of Compliance (Attachment I) for submission to the Governor's Office of Emergency Services (OES), authorizing:

- The Sheriff to accept a Southern California High Tech Task Force Identity Theft Detail (SCHTTFITD) grant from the OES for the Fiscal Year 2006-07, in the total amount of $702,379.

- The Sheriff or his designee, on behalf of the County of Los Angeles, to serve as Project Director of the program, to sign and execute said grant award, and to perform all further tasks necessary for completion of the project, including execution of amendments, extensions, contracts, grant renewals, and other award documents.

PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION

This letter requests authorization, as required by the OES, in the form of the Certification of Assurance of Compliance, which incorporates "Proof of Authority from City Council/Governing Board" in place of a resolution, to apply for grant funds for the Southern California High Tech Task Force Identity Theft Program for the period of July 1, 2006, through June 30, 2007.

The OES selected the Los Angeles County Sheriff's Department (Department) to be the lead agency for the SCHTTFITD, with an award of $561,903 and a required 25 percent match of $140,476, which will be supplied as in-kind (Attachment II).

Senate Bill 438 and Penal Code Section 13848 establishes a program of financial and technical assistance in the OES which has been designated the High Technology Theft and Apprehension Program (HTTAP). The OES awarded a HTTAP grant to Los Angeles, Ventura, and Orange Counties, also known as the Southern California High Tech Task Force, through the Department, who was designated by your Board as the Project Director. As an additional program under the High Tech Task Force grant, the Identity Theft Detail was created and funded.

The SCHTTFITD will provide the highest quality law enforcement investigative and support services in the identity theft field. The detail will support local law enforcement agencies with training and expertise to assist in investigations and the prosecution of identity theft crimes. The detail will support the people of Los Angeles, Orange, and Ventura Counties through investigation and prosecution efforts.

Southern California has been overwhelmed with incidents of identity theft and continues to be of major concern to our citizens. The Department received 33,566 cases over a 90-month period. In July 1999, the Department developed the first task force in the nation to combat identity theft crimes. The detail includes participants from the Federal Bureau of Investigation, the U.S. Secret Service, the U.S. Postal Inspection Service, the Department of Homeland Security, Immigration and Customs Enforcement, and the Social Security Administration, as well as the California Department of Motor Vehicles, the Glendale Police Department, the Ventura County District Attorney's Office, and the Los Angeles County District Attorney's Office. Nineteen investigators, two professional staff, two sergeants, and one lieutenant make up the detail, which serves more than nine million citizens living in Los Angeles County alone. In the last 28 months, the detail has taken a vigorous pro-active approach to fight identity theft. The detail served 474 search warrants, arrested 361 violators, filed 274 criminal complaints alleging identity theft, and identified 12,851 victims; nearly $3.4 million in fraudulently obtained property was recovered.

The Department will provide grant funded and in-kind support staff for the High Tech Task Force and its Identity Theft Detail. All participating agencies will donate at least 40 hours per month to assist in Task Force and Identity Theft investigations.

The OES notified the Department of the earmarked allocation on April 24, 2006, and the application was submitted on May 18, 2006. Upon signature of the Certification of Assurance, the grant award documents will be executed by the State.

Implementation of Strategic Plan Goals

The program conforms to the Los Angeles County Strategic Plan Goal No. 1, Service Excellence, by providing committed employees to support the Southern California High Tech Task Force and Identity Theft Detail in the community. The Task Force will reduce the number of High Tech Crimes and Identity Theft Crimes, and improve the quality of life for citizens in Los Angeles, Orange, and Ventura Counties. The program also supports Strategy No. 5, by providing for the well-being of families.

FISCAL IMPACT/FINANCING

This grant award is for the 12-month period, commencing July 1, 2006, and ending June 30, 2007. The program total of $702,379 is for administrative and investigative positions, operating expenses, and equipment for the detail. A 25 percent in-kind match of $140,476 is required to receive grant funding. The Department is contributing this match by donating the benefits portion of the funded sergeant and Sheriff's Station Clerk II position, as well as a portion of the salary and benefits of one Bonus II Investigator. Agencies receiving salary funding are Ventura County District Attorney's Office ($92,088) and Los Angeles County District Attorney ($45,528). Approximately 62 percent of the District Attorney's salary expense will be offset by the grant funding, the remaining 38 percent will be absorbed by the District Attorney.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Due to the passage of Senate Bill 438, Los Angeles, Orange, and Ventura Counties' law enforcement and prosecution agencies are involved with local and State law enforcement agencies in the California Statewide High Technology Crime Apprehension and Prosecution Program. This program has become a Statewide effort to address the growing rate of high technology crime that is either undetected, unenforced, or unreported to law enforcement. According to the American Electronics Association, high tech crimes in the United States reached a total of $3.5 trillion in 1995. The participating agencies of Los Angeles, Orange, and Ventura Counties are one of the State's Regional Task Forces under this program. The Identity Theft Detail is a major component of the Task Force. Other regional Task Forces are currently operational in the Sacramento Valley area, Santa Clara, Napa County, and San Diego Counties.

This Board letter has been reviewed and approved as to form by County Counsel and other affected County departments.

IMPACT ON CURRENT SERVICES

From 1999 to 2001, when the Identity Theft Detail was formed, the incidents of identity theft crimes rose in Los Angeles County 100 percent in each of the three years. As the Identity Theft Detail has grown and been supported by State funding, the incidents of identity theft from 2001 to 2004 have risen only about eight percent, and from 2004 to 2005, three percent. This is a clear indication of how aggressive enforcement, public education, and legislative changes have impacted this crime.

Currently, identity theft crimes are evolving and becoming more "high tech." If law enforcement is unable to keep pace with new trends and technological developments, identity theft crimes will see another drastic rise. State support of the efforts already made by Los Angeles County is the only way the Identity Theft Detail will be able to continue its investigation of these criminals. Although the impact to the County prosecution and public defender is minimal, the benefit to public safety of the County far outweighs any additional impact to the County justice departments. The citizens of Los Angeles, Orange, and Ventura Counties are entitled to this level of service and personal security.

CONCLUSION

Upon the Board's action, the Department's Grants Unit needs to obtain four (4) individually certified copies of the Board-adopted letter and one Certification of Assurance, containing original signatures.

The Sheriff's Department's contact for the requested Board action is Marcelle Murr, Grants Analyst, at (323) 526-5212.

Sincerely,

LEROY D. BACA
SHERIFF

LDB:TLW:FEW:MEM:mem
(Fiscal Administration - Grants Unit)

c: Board of Supervisors, Justice Deputies
Sachi A. Hamai, Executive Officer
David E. Janssen, Chief Administrative Officer
Sharon R. Harper, Chief Deputy Administrative Officer
Sheila Williams, Departmental Analyst, CAO
Steve Cooley, District Attorney
Raymond G. Fortner, Chief Deputy County Counsel
Gary Gross, Principal Deputy County Counsel
J. Tyler McCauley, Auditor-Controller
Larry L. Waldie, Undersheriff
R. Doyle Campbell, Assistant Sheriff
Paul K. Tanaka, Assistant Sheriff
Richard L. Castro, Chief, Detective Division
Victor Rampulla, Division Director, Administrative Services Division (ASD)
Glen Dragovich, Assistant Division Director, ASD
Robert A. Osborne, Commander, Detective Division
Peter G. Amico, Commander, Detective Division
Teri L. Wilhelm, Director, Fiscal Administration
Frank E. Williams, Assistant Director, Fiscal Administration
Robert J. Olmsted, Captain, Commercial Crimes Bureau
Ronald D. Williams, Lieutenant, Commercial Crimes Bureau
Bob Berardi, Sergeant, Commercial Crimes Bureau
Merrill E. Ladenheim, Sergeant, ASD
David E. Culver, ASMII, Budget Services
Carol A. Kane, OAIII, Detective Division
Grants Unit
Chrono

(GRANTS Identity Theft 07_05_06)

ATTACHMENT #1

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, LEROY D. BACA hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: COUNTY OF LOS ANGELES

IMPLEMENTING AGENCY: LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

PROJECT TITLE: SOUTHERN CALIFORNIA HIGH TECH TASK FORCE-IDENTITY THEFT DETAIL

is responsible for reviewing the *Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. *Equal Employment Opportunity* — (*Recipient Handbook Section 2151*)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Affirmative Action Officer: BLAINE BOLIN

Title: LIEUTENANT

Address: 4700 RAMONA BOULEVARD, MONTEREY PARK, CA 91754

Phone: (323) 526-5634

Email: dbbolin@lasd.org

II. Drug-Free Workplace Act of 1990 – *(Recipient Handbook, Section 2152)*

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

III. California Environmental Quality Act (CEQA) – *(Recipient Handbook, Section 2153)*

The State of California requires all OES-funded projects to obtain written certification that the project is not impacting the environment negatively.

IV. Lobbying – (*Recipient Handbook Section 2154)*

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – *(Recipient Handbook Section 2155)*

(This applies to federally funded grants only.)

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

ATTACHMENT #1

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Lee Baca

Authorized Official's Typed Name: **LEROY D. BACA**

Authorized Official's Title: **SHERIFF**

Date Executed: 5-16-06

Federal ID Number: **95-6000927**

Executed in the City/County of: **LOS ANGELES**

AUTHORIZED BY: *(Not Applicable to State Agencies)*

- City/County Financial Officer or
- City Manager or
- Governing Board Chair

Signature: _____

Typed Name: **MICHAEL D. ANTONOVICH**

Title: **MAYOR, LOS ANGELES COUNTY BOARD OF SUPERVISORS**

ATTACHMENT 2

STATE OF CALIFORNIA

ARNOLD SCHWARZENEGGER, Governor

LAW ENFORCEMENT AND VICTIM SERVICES DIVISION
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
3650 SCHRIEVER AVENUE
MATHER, CALIFORNIA 95655
(916) 845-8510
FAX: (916) 323-1756

April 24, 2006

To: HIGH TECHNOLOGY THEFT APPREHENSION AND PROSECUTION PROGRAM IDENTITY THEFT UNIT PROJECT DIRECTORS

Re: Fiscal Year (FY) 2006/2007 REQUEST FOR APPLICATION (RFA)

Enclosed is the Request for Application (RFA) for the High Technology Identity Theft Program (HT). This funding opportunity is available to currently funded California High Technology Identity Theft Units including the County of Los Angeles, Sheriff's Department; County of Marin, Office of the District Attorney; County of Sacramento, Sheriff's Department; County of San Diego; Office of the District Attorney; and County of Santa Clara, Office of the District Attorney.

It is anticipated that five regional Identity Theft Units will be allocated $ 561,903 each for the 12-month grant period July 1, 2006 through June 30, 2007. All projects are required to include a 25 percent match on funds allocated ($140,476) for a total project budget of $702,379. Continuation of funding is contingent upon the passage of the State Budget Act, successful project performance and compliance of the grant award agreement. OES does not have the authority to disburse any funds until the budget is passed and the Grant Award Agreement is fully executed.

Please note the deadline for submission of HT Program applications is Monday, May 22, 2006. All proposals must be **postmarked by Monday, May 22, 2006, or hand delivered to this office by 5:00 p.m. on the same day to:**

Governor's Office of Emergency Services
Law Enforcement and Victim Services Division
3650 Schriever Avenue
Mather, CA 95655
Attn: **HTTAP RFA – Crime Suppression Section**

Should you have any questions regarding this program or the RFA, please contact Sally Hencken, High Tech Crimes Program Specialist, Crime Suppression Section, at 916-322-0217.

Sincerely,

JOHN ISAACSON, Chief
Crime Suppression Section

This document is designed to be interactive electronically with fill able forms. However, users will need to use Adobe Acrobat 7.0 in order to save the text of their applications. Users will be able to complete and print forms using Adobe Reader 7.0, but will be unable to save their completed forms without Adobe Acrobat 7.0.

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding $100,000

Department: Los Angeles County Sheriff's Department

Grant Project Title and Description:

Southern California High Tech Task Force - Identity Theft Detail
The Detail will provide the highest quality of law enforcement investigative and support services in the identity theft field. The Detial supports local law enforcement agencies with training, equipment, and expertise for the investigation and prosecution of identity theft crimes.

Funding Agency	Program (Fed. Grant # /State Bill or Code #)	Grant Acceptance Deadline
California Governor's Office of Emergency Services (OES)	HD06060190	June 30, 2006

Total Amount of Grant Funding: $561,903 **County Match Requirments:** $140,476
Grant Period: 7/1/06 - 6/30/07 **Begin Date:** 7/1/06 **End Date:** 6/30/07
Number of Personnel Hired Under This Grant: **Full Time**__2__ **Part Time**__0__

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Yes_X__ No__

Will all personnel hired for this program be placed on temporary ("N") items? Yes _X__No__

Is the County obligated to continue this program after the grant expires? Yes __ No_X_

If the County is not obligated to continue this program after the grant expires, the Department will:
a). Absorb the program cost without reducing other services Yes __ No__

b). Identify other revenue sources Yes __ No__

(Describe)_____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes _X__ No__

Impact of additional personnel on existing space: No impact. This is the sixth year for the program.

Other requirements not mentioned above: None.

Department Head Signature Lee Baca **Date** 6/21/06