County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

June 16, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

REQUEST FOR ADDITIONAL LAW ENFORCEMENT TECHNICIAN POSITIONS

On March 28, 2006, your Board requested that the Sheriff's Department (Department) provide the results of an analysis of patrol and other administrative positions where civilian personnel could replace sworn staff. Further, your Board instructed the Chief Administrative Officer to include for consideration during budget deliberations a recommendation to add at least 40 additional law enforcement technicians in the Department's 2006-07 budget.

The Department is continuously conducting audits of its positions, staffing, and services to determine if the Board's priorities in unincorporated patrol areas and the jails are being met. The Department conducted a staffing analysis of the administrative support positions of its patrol stations and other operational divisions. This analysis examined the efficiency of use and performance of these positions in these environments.

The intent of this staffing analysis was to examine the possibility of releasing sworn personnel from being used in an administrative capacity, freeing them up to work unincorporated patrol functions or custody line operations. The analysis revealed that considering all 22 sheriff's stations, there are 58 deputy sheriffs working positions that law enforcement technicians could be performing. Although these desk positions were civilianized in 1998, deputies have been forced to perform these functions due to insufficient law enforcement technician items. In addition, 5 deputy sheriffs and 14 custody assistants could be reassigned from administrative support functions to line operations in our custody operations.

It is the Department's intention to maximize the efficiency of its sworn and non-sworn patrol personnel. To accomplish this, the Department is requesting that the Board consider funding $2,185,000 for the addition of 58 law enforcement technicians to the Department's 2006-07 patrol budget. The addition of these items will allow 58 deputy sheriffs to be reassigned to unincorporated patrol. These 58 deputy sheriffs will allow the Department to reduce unincorporated patrol overtime expenditures and create the possibility of increasing unincorporated patrol coverage.

Below is a matrix showing the results of the analysis and how the additional law enforcement technicians would be distributed.

Lancaster	Palmdale	Santa Clarita	Crescenta Valley	Altadena	Lost Hills / Malibu	East Los Angeles	Temple	Total
3	*	4	1	1	1	3	3	16
West Hollywood	Century	Compton	Marina del Rey	Lennox	Carson	Lomita		
1	6	5	3	4	4	1		24
San Dimas	Walnut / Diamond Bar	Industry	Pico Rivera	Norwalk	Lakewood	Cerritos		
1	2	4	2	4	5	0		18
							Total	**58**

*Staffing for the new Palmdale Sheriff's Station was submitted on a separate budget request.

Further, it is requested that your Board approve funding $1,148,000 for the addition of 19 civilian support staff in our custody operations to replace 5 deputy sheriffs and 14 custody assistants. These support staff would be allocated to custody operations as follows:

Operations Assistant I	7
Operations Assistant II	8
Operations Assistant III	3
Law Enforcement Technician	1
	19

In summary, our analysis to date has provided an opportunity to reallocate 63 deputy sheriff and 14 custody assistant items based upon the funding and hiring of the requested civilian positions. Further, the Department will continue to review the appropriateness of other sworn positions or custody assistants being made available for redeployment, if qualified civilian personnel can be identified as suitable replacements.

Should you have any questions, please contact Division Director Victor Rampulla, Administrative Services Division, at (323) 526-5357 or Captain Edward Rogner, Contract Law Enforcement Bureau, at (323) 526-5737.

Sincerely,

LEROY D. BACA, SHERIFF

R. DOYLE CAMPBELL
ASSISTANT SHERIFF