LOS ANGELES COUNTY
ISD

COUNTY OF LOS ANGELES
Internal Services Department
1100 North Eastern Avenue
Los Angeles, California 90063

Dave Lambertson
Director

To enrich lives through effective and caring service.

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February 9, 2006

Agenda Date: February 21, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVE AMENDMENT NO. 3 TO THE AGREEMENT WITH VANIR CONSTRUCTION MANAGEMENT INC.
(ALL DISTRICTS - 3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director, Internal Services Department (ISD) or his designee to execute Amendment No. 3 to Agreement AI 1000 with Vanir Construction Management, Inc. (Vanir) to increase the expenditure authority for supplementary project management and support services by $800,000.

2. Approve the attached Appropriation Adjustment to the ISD Operating Budget in the amount of $800,000 to provide sufficient appropriation for additional project management and support services for anticipated projects.

PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION:

Management of deferred maintenance repair and refurbishment projects requires dedicated project management services. ISD supplements in-house resources with contract project managers to perform these services.

Vanir is under agreement with ISD to provide construction project management and support services. The current agreement expires on June 30, 2006 and has an annual expenditure authority of $2,000,000. The recommended action to amend the Vanir agreement to increase the expenditure authority by $800,000 is necessary to meet the large increase in ISD's deferred maintenance repair and refurbishment projects workload this fiscal year.

Implementation of Strategic Plan Goals:

The recommended action supports the County's Strategic Plan Goals of Service Excellence by taking appropriate action to complete the County's deferred maintenance and refurbishment projects by effectively managing County resources.

FISCAL IMPACT/FINANCING:

The recommended amendment will increase the maximum allowable expenditure in Fiscal Year 2005-2006 by $800,000. ISD will only incur construction project management expenditures to the extent that they are offset through County department billings and within available appropriation. The attached appropriation adjustment will increase services and supplies by $800,000 to provide sufficient appropriation for additional project management and support services for anticipated deferred maintenance and repair and refurbishment projects.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

A standard amendment, in the form previously approved by County Counsel, will be used. The existing services agreement with Vanir includes the standard Board-directed clauses that provide for termination of services, renegotiation, hiring qualified displaced County employees, Greater Avenues for Independence Program/General Relief Opportunity for Work, Safely Surrender Baby Law, Contractor Employee Jury Services Program, and Child Support Compliance. The amendment has also been updated with the new debarment language and the new assignment and delegation clause.

CONTRACTING PROCESS:

On June 3, 2003, your Board awarded an agreement (AI 1000) with Vanir for a not-to-exceed fee of $2,000,000 per year for an initial one-year agreement period, with two option years at the same fee per year. To date, the Vanir agreement has been amended twice to exercise the two option years. The current agreement will expire on June 30, 2006.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

There is no employee impact. These Agreements are intended to augment, but not replace, the County workforce and to ensure a seamless continuation of construction project management services on numerous critical projects.

CONCLUSION:

Your approval of the recommendation will provide ISD with the resources necessary to provide timely services to the County. Please return one stamped copy of the approved Board letter to ISD.

Respectfully submitted,

Dave Lambertson
Director

DL:TB:rs (BoardLtrVanirAmend02092006)
Attachment

c: Chief Administrative Officer
Executive Officer, Board of Supervisors

76R 352M 11/83

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 300

DEPARTMENT OF Internal Services

Feb. 7, 2006 XX

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2005-06

3-VOTE

SOURCES:

Internal Services
Intrafund Transfer
A01-IS-13100-6800
$800,000

USES:

Internal Services
Services and Supplies
A01-IS-13100-2000
$800,000

JUSTIFICATION:

This adjustment is requested to supplement the ISD S&S appropriation to support additional construction project management and support services for anticipated projects this fiscal year. ISD will only incur expenditures to the extent that they are offset through County department billings.

Susan M Lopez

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR— ACTION ✓ RECOMMENDATION

AUDITOR-CONTROLLER BY Helen Tung

No. 266

FEB 8. 2006

APPROVED AS REQUESTED AS REVISED

FEBRUARY 8, 2006

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 19

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER