



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012  
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DAVID E. JANSSEN  
Chief Administrative Officer

February 1, 2006

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

To: Mayor Michael D. Antonovich  
Supervisor Gloria Molina  
Supervisor Yvonne B. Burke  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe

From: David E. Janssen  
Chief Administrative Officer

**OFFICE OF COUNTY COUNSEL MANAGEMENT APPOINTMENT**

Consistent with the August 4, 1998 Board-approved policy on managerial appointments, we have reviewed and recommend Board approval of the Office of County Counsel's attached request to promote Mr. Steven Carnevale to the position of Senior Assistant County Counsel (UC), Item 09217A (A-4), at an annual salary of \$167,889.96. This will place Mr. Carnevale within the third quartile of salary schedule A-4 and will result in a 5.5 percent salary increase. Mr. Carnevale will be appointed to a vacant budgeted unclassified position and will not result in additional net County cost.

Mr. Carnevale has more than 30 years of experience in the Office of County Counsel. He is currently serving as Division Chief of the Transportation Division, which provides general counsel services including advice, litigation support and transactional work to the Metropolitan Transportation Authority. He has worked extensively with the social services departments (Departments of Health, Mental Health and Public Social Services) and also with the Los Angeles Unified School District.

In accordance with the policy on managerial appointments, please advise this office if you would like this request placed on an upcoming agenda for Board action. Unless otherwise instructed by February 8, 2006, we will authorize the Office of County Counsel to proceed with the appointment.

Please contact me if you have any questions or need additional information.

DEJ:DL  
SK:AHW:ljp

Attachment

c: Executive Officer, Board of Supervisors  
Office of County Counsel  
Director of Personnel

carnevale.bm



COUNTY OF LOS ANGELES  
OFFICE OF THE COUNTY COUNSEL

648 KENNETH HAHN HALL OF ADMINISTRATION

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LOS ANGELES, CALIFORNIA 90012-2713

RAYMOND G. FORTNER, JR.  
County Counsel

January 24, 2006

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TO: DAVID E. JANSSEN  
Chief Administrative Officer

FROM: RAYMOND G. FORTNER, JR.  
County Counsel

RE: **Request for Authorization to Promote**

This is to request your authorization to promote Assistant County Counsel Steven Carnevale to the vacant budgeted unclassified position of Senior Assistant County Counsel at a monthly salary of \$13,990.83 (annual salary of \$167,889.96), constituting a raise of approximately 5.5% over his current salary of \$13,262.83.

Mr. Carnevale is currently the Division Chief of our Transportation Division, which provides general counsel services, including advice, litigation support and transactional work to the Metropolitan Transportation Authority ("MTA"). In that position, Mr. Carnevale, directly and through his staff, has worked very closely with the governing body of the MTA, which includes not only the five members of the County's Board of Supervisors but several members of the Los Angeles City Council as well as other elected and appointed officials. In that role, he sits as counsel for the governing body and many of its subcommittees, in both public and closed sessions.

Mr. Carnevale and his staff have been responsible for providing advice on all legal issues arising from the MTA's administration and operations, including, but certainly not limited to, service delivery and development, employment and worker's compensation, funding issues and litigation. Specifically, in his tenure as Division Chief of the Transportation Division, Mr. Carnevale was involved in assisting the MTA in resolving its labor issues with the represented employees, in connection with both last year's strike by the bus drivers and a strike several years ago. He also oversees and briefs the agency and its governing body on complex litigation involving both construction disputes as well as challenges raised to the agency's decisions regarding the distribution

of transportation services. Very notably, Mr. Carnevale and his staff have worked closely with the MTA to redesign the agency's worker's compensation program so as to significantly decrease costs and expenditures.

During his more than 30-year tenure in this office, Mr. Carnevale has gained an extremely broad base of knowledge and experience. He previously was the Division Chief of the unit primarily responsible for representing the Departments of Health Services, Mental Health and Public Social Services, and previously served for more than ten years as the primary advisor to the Department of Health Services. He also drafted Proposition B, the County's campaign financing ordinance, as well as the County's lobbyist registration and reporting ordinance. Prior to that, he was assigned to represent the Los Angeles Unified School District.

In addition to supervising the Transportation Division, Mr. Carnevale has recently assumed the role of coordinating our office's implementation of the Risk Management Information System ("RMIS"), which will require him to coordinate efforts not only within our office but among other County departments as well. Mr. Carnevale was a member of the team which developed the office's recently implemented realignment plan. His participation in that project as well in other administrative and personnel matters has proven invaluable to the office.

As a Senior Assistant, Mr. Carnevale will continue and expand his oversight role relating to RMIS implementation, and will have an active role with regard to the County Counsel's collaboration with CAO Risk Management on the proposals regarding consolidation of claims adjusting services. In addition, Mr. Carnevale will assume oversight responsibility for two Divisions within the office and he will continue with oversight responsibility for the Transportation Division to ensure an orderly transition of division management so that legal services to the MTA will remain of the highest quality. His tenure, professionalism and knowledge will greatly strengthen the management of legal services, litigation management and litigation cost management activities within the office.

RGF:gp