County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

November 1, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZE THE SHERIFF TO ACCEPT A GRANT AWARD FROM THE NATIONAL INSTITUTE OF JUSTICE FOR THE FORENSIC CASEWORK FISCAL YEAR 2005 DNA BACKLOG REDUCTION PROGRAM AND APPROVE AN APPROPRIATION ADJUSTMENT (ALL DISTRICTS) (4 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff of Los Angeles County, as an agent for the County, to sign and accept a grant award in the amount of $242,321 from the United States Department of Justice, National Institute of Justice (NIJ) to fund deoxyribonucleic acid (DNA) analysis to identify and test backlogged forensic DNA casework samples.

2. Authorize the Sheriff to execute all future amendments, modifications, extensions, and/or augmentations to said grant, should such action(s) be required during the term of the grant.

3. Approve a Fiscal Year 2005-06 Request for Appropriation Adjustment in the amount of $58,871 to be offset with the funds awarded by the NIJ.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On July 6, 2005, the Los Angeles County Sheriff's Department (Department) submitted an application in response to the Forensic Casework Fiscal Year 2005 DNA Backlog

Reduction Program grant solicitation. The objective of the DNA Backlog Reduction Program is to provide funding to existing state and local crime laboratories that conduct DNA analysis to identify and test backlogged forensic DNA casework samples. Upon review of the Department's application, the NIJ has selected the Department to be a recipient of the Forensic Casework Fiscal Year 2005 DNA Backlog Reduction Program grant award. As a recipient of this award, the Department will receive $242,321 with no local match required. This is the third year the Department has been selected to receive funding under this program. On November 9, 2004, your Board authorized the Sheriff to accept $710,699 for the Forensic Casework Fiscal Year 2004 DNA Backlog Reduction Program.

The Department will utilize this grant award to fund overtime for laboratory staff that are directly engaged in the handling, screening, analysis, report writing/review, and Combined DNA Index System (CODIS) data entry of DNA evidence. A portion of the funds allocated will be spent on services and supplies to support the examination of DNA evidence from backlogged cases. In order to assist with the immediate reduction of the backlog, the Department will also use grant funds to outsource DNA evidence to accredited fee-for-service laboratories.

Implementation of Strategic Plan

This grant award will enable the Department to meet two (2) of the goals within the County of Los Angeles' Strategic Plan. Specifically, with the support of this funding source, the Department will be able to realize the achievement of Workforce Excellence, enhancing the quality and productivity of the County workforce, as well as Fiscal Responsibility, strengthening the County's fiscal capacity.

FISCAL IMPACT/FINANCING

The term of the Forensic Casework Fiscal Year 2005 DNA Backlog Reduction Program is for a period of 12 months, from October 1, 2005, to September 30, 2006. Under this program, the NIJ will provide $242,321 in grant funding to the Department. Of this amount, $58,871 will be expended in the Fiscal Year 2005-06, while the remaining balance will be included in the Department's Fiscal Year 2006-07 operating budget.

Under this program, the County is not required to contribute any matching funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This Board letter and award documents have been reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This program may create workload increases for the County's justice departments, including the District Attorney, Public Defender, and the Alternate Public Defender as suspects are identified from offender databases and subsequently charged with a crime. The Department has made contact with each of these County justice departments and all have indicated that any possible impact will not be significant.

CONCLUSION

Upon Board approval, please return four (4) individually certified copies of the Board-adopted letter to the Sheriff's Department's Grants Unit. The Sheriff's Department's contacts for the requested Board action are Michelle Day, Grants Unit Manager, at (323) 526-5212, and Jana Dillon, Grants Coordinator, (323) 526-5359.

Sincerely,

LEROY D. BACA
SHERIFF

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BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 770

DEPARTMENT OF SHERIFF

OCTOBER 12, 2005

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

– 4 VOTES –

	SOURCES	USES
	SHERIFF'S DEPARTMENT REVENUE-FEDERAL-OTHER A01 - SH - 15687 - 9001 $59,000	SHERIFF'S DEPARTMENT SALARIES & EMPLOYEE BENEFITS A01 - SH - 15687 - 1000 $ 7,000
		SHERIFF'S DEPARTMENT SERVICES & SUPPLIES A01 - SH - 15687 - 2000 $52,000
TOTAL	$59,000	$59,000

JUSTIFICATION: Grant award from the United States Department of Justice, National Institute of Justice (NIJ) to fund deoxyribonucleic acid (DNA) analysis to identify and test backlogged forensic DNA casework samples.

Conrad Meredith, Director, ASD - Financial Programs

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR— ACTION

✓ RECOMMENDATION

AUDITOR-CONTROLLER BY Helen Fung

No. 169 OCT. 14 2005

APPROVED AS REQUESTED ✓ AS REVISED

October 19 2005 for: DEO

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 19

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

Los Angeles County Chief Administrative Office

Grant Management Statement for Grants Exceeding $100,000

Department: Los Angeles County Sheriff's Department

Grant Project Title and Description

2005 DNA Backlog Reduction Program:

The objective of this program is to provide funding to existing state and local crime laboratories that conduct DNA analysis to identify and test backlogged forensic DNA casework samples.

Funding Agency	Program (Fed. Grant # /State Bill or Code #)	Grant Acceptance Deadline
National Institute of Justice (NIJ)	Fed. Grant Award #2005-DN-BX-K073	ASAP

Total Amount of Grant Funding: $242,321 **County Match Requirments:** 0

Grant Period: 12 months **Begin Date: October 1, 2005** **End Date: September 30, 2006**

Number of Personnel Hired Under This Grant: 0 **Full Time 0** **Part Time 0**

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? N/A

Will all personnel hired for this program be placed on temporary ("N") items? N/A

Is the County obligated to continue this program after the grant expires? No

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services N/A

b). Identify other revenue sources N/A

(Describe)_____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. N/A

Impact of additional personnel on existing space: N/A

Other requirements not mentioned above: N/A

Department Head Signature Lee Baca **Date** 10/20/05