County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

September 13, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZE SUBMISSION OF A GRANT APPLICATION TO THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES FOR GRANT FUNDS UNDER THE LANCASTER DOMESTIC VIOLENCE PROGRAM (FIFTH DISTRICT) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff to submit a grant application on behalf of the Los Angeles County Sheriff's Department, Lancaster Sheriff's Station, to the Governor's Office of Emergency Services (OES). With the submission of this grant application, the Department will secure the funding under the Lancaster Domestic Violence Program, which provides an array of specialized services to women victimized by domestic violence, sexual assault, and/or stalking.

2. Instruct the Chairperson of the Board of Supervisors to sign the attached Certification of Assurance of Compliance form (Attachment I).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Lancaster Domestic Violence Program will be responsible for focusing special efforts on the handling of violent crimes against women, including domestic violence, sexual assault, and/or stalking, by providing an array of services for these women who are victimized by these crimes.

Specifically, these services include investigation, crisis intervention, victim advocacy, resource and referral assistance, and counseling. To ensure that these specialized services are provided in the most efficient and effective manner possible, the Department will continue its collaborative partnership with several independent agencies that specialize in this type of service delivery. These agencies include the Antelope Valley Domestic Violence Council/Valley Oasis Shelter and the Sexual Assault Response Service.

Implementation of Strategic Plan Goals

The Lancaster Domestic Violence Program meets the County's Strategic Plan. Specifically, with the support of this grant funding, the Department will be able to realize Service Excellence, Workforce Excellence, Organizational Effectiveness, and Fiscal Responsibility. With these grant funds being directed at establishing a program focusing on the needs of women victimized by domestic violence, sexual assault, and/or stalking, the Department will be given the resources necessary to ensure that our responsibilities are achieved and that the public is protected.

FISCAL IMPACT/FINANCING

Under this program, the County will not be required to contribute any matching funds. The City of Lancaster has agreed to provide the necessary matching funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The funding cycle for this program will be from July 1, 2005, through June 30, 2006. This is a non-competitive grant, and on August 17, 2005, the State sent the Department a Request for Application (RFA). The application documents have been reviewed and approved as to form by County Counsel.

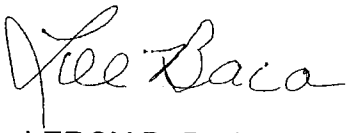
IMPACT ON CURRENT SERVICES (OR PROJECTS)

This grant funding will have a positive impact on the services currently provided by the Department. With this funding, the Department will be given the opportunity to provide much-needed services to women who are victims of domestic violence, sexual assault, and/or stalking within the Department's Lancaster Sheriff's Station jurisdiction.

CONCLUSION

Upon approval by your Board, the Department requests that your Board please provide four (4) individually adopted copies of this action and two (2) originally executed copies of Attachment 1. The contacts for this requested Board action are Michelle Day, Grants Manager, at (323) 526-5212, or Jana Dillon, Grants Coordinator, at (323) 526-5359.

Sincerely,



LEROY D. BACA
SHERIFF

CERTIFICATION OF ASSURANCE OF COMPLIANCE

The applicant must complete a Certification of Assurance of Compliance (OES 656), which includes details regarding Equal Employment Opportunity Program (EEOP), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, and Proof of Authority from City Council/Governing Board. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the applicant formally notifies OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VI, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, **Leroy D. Baca, Sheriff** hereby certify that
(official authorized to sign grant award; same person as line 13 on Grant Award Face Sheet)

RECIPIENT: **County of Los Angeles**

IMPLEMENTING AGENCY: **Los Angeles County Sheriff's Department**

PROJECT TITLE: **Lancaster Domestic Violence Program**

is responsible for reviewing the *2004 Recipient Handbook*[1] and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. Equal Employment Opportunity – *(2004 Recipient Handbook, Section 2151)*

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Affirmative Action Officer: **Darrell B. Bolin Jr.**

Title: **Lieutenant**

Address: **4700 Ramona Boulevard, Monterey Park, CA 91754**

Phone: **(323) 526-5634**

Email: **dbbolin@lasd.org**

II. Drug-Free Workplace Act of 1990 – *(2004 Recipient Handbook, Section 2152)*

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug free workplace.

III. California Environmental Quality Act (CEQA) – *(2004 Recipient Handbook, Section 2153)*

The State of California requires all OES-funded projects to obtain written certification that the project is not impacting the environment negatively.

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[1]The *2004 Recipient Handbook* can be obtained from www.oes.ca.gov by selecting "Plans and Publications, *2004 Recipient Handbook*."

IV. Lobbying – (*2004 Recipient Handbook, Section 2154)*

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – *(2004 Recipient Handbook, Section 2155)*

(This applies to federally funded grants only.)

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility (with an original signature) for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization (with an original signature) from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [line 13 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Lee Baca

Authorized Official's Typed Name: **Leroy D. Baca**

Authorized Official's Title: **Sheriff**

Date Executed: 8/30/05

Federal ID Number: **95-6000927**

Executed in the City/County of: **County of Los Angeles**

AUTHORIZED BY: (Not Applicable to State Agencies)

- City/County Financial Officer, or
- City Manager, or
- Governing Board Chair

Signature: _____

Typed Name: **Gloria Molina**

Title: **Chair, Board of Supervisors**

APPROVED AS TO FORM
RAYMOND G. FORTNER, JR, County Counsel

BY _____
Deputy