COUNTY OF LOS ANGELES
DEPARTMENT OF HUMAN RESOURCES

579 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
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To enrich lives through effective and caring service

MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

September 14, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COUNTYWIDE CLASSIFICATION ACTIONS
(ALL DISTRICTS - 3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to reflect classification changes, to implement the results of classification studies, to reflect the deletion, addition, and title changes for Office of Public Safety classes eligible for POST bonus, and to make technical corrections.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Your Board has instructed the Director of Personnel to submit classification letters on a periodic basis throughout the year to facilitate consideration of classification recommendations in a timely manner. The development and maintenance of the County's classification system is one of the Department of Human Resources' (DHR) primary functions.

Your Board's approval of these recommendations will provide the ordinance authority for County departments to implement the classification recommendations in this letter.

Implementation of Strategic Plan Goals

Approval of the accompanying ordinance will further the County Strategic Plan, Organization Effectiveness Goal, to achieve departmental operational needs and to maintain consistency in personnel practices throughout the County.

These classification recommendations will ensure the proper classification of positions based upon the duties and responsibilities assigned to these jobs as performed by the incumbents. This is a primary goal of the County's classification system and a means for the appropriate classification and compensation of the County workforce. Positions reclassified downward, laterally, and upward are consistent with the class concepts of their proposed classifications. These actions are recommended based upon accepted principles of classification and are important in addressing departmental operational needs and in maintaining consistency in personnel practices throughout the County. The proper classification of positions and employees facilitates good business operations and can reduce the number of costly personnel-related problems (Attachments A and B).

FISCAL IMPACT/FINANCING

The projected budgeted net County savings resulting from these actions is $11,443 annually based upon salaries as of July 1, 2004. Most of the savings from these actions relates to the downward position reclassifications associated with the reallocation of Adoptions Assistant positions to Human Services Aide.

Cost increases associated with upward reclassification actions will be absorbed within the Board's adopted budget for each affected department. With the exception of upward reclassifications involving MAPP classes, incumbents of filled positions promoted as a result of upward reclassifications would receive increases of approximately 5.5 percent. There may be minimal costs associated with lateral reclassifications. This occurs when the salary range assignment of the new class is not exactly the same as the class from which a position is laterally reclassified. The cost differential associated with such lateral reclassifications must be less than 2.75 percent. No additional funding is required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

New Classes

Three (3) new classes are being created in the County's classification system (Attachment A). The Human Services Aide class and the Business Equipment Technician series have been established to more accurately reflect the level of work and scope of responsibilities assigned and to better serve departmental needs.

Deleted Classes

Two (2) obsolete and vacant non-represented classes are being recommended for deletion from the County's Classification Plan (Attachment A). Additionally, two (2) represented classes have been approved for deletion by the Employee Relations Commission (ERCOM). Class deletions are consistent with the DHR strategy to reduce the overall number of County classes. The affected departments have been informed of and have consented to the deletions.

Title and Item Number Changes

The titles of three (3) non-represented and six (6) represented classes are being changed to more accurately reflect their respective work and departmental assignments (Attachment A). Your approval of these recommendations will allow the deletion of several classes at a later date after the incumbents have been appointed to title changed classes. Additionally, two (2) non-represented classes are being recommended for item number change by the Chief Administrative Office to facilitate the assignment of item numbers for new classes added to the Classification Plan.

Salary Corrections

Salary corrections for the classes of Investigative Auditor, DA and Supervising Investigative Auditor, DA are being recommended by the Chief Administrative Office (Attachment A). Positions allocable to these classes testify in court on various subjects requiring an accounting/auditing background as well as the possession of investigative skills. Historically, the salaries of these two classes have been equitably compared to classes in the Accountant-Auditor series. However, due to an inadvertent error, the salaries of these Investigative Auditor classes fell below those of the Accountant-Auditor classes. The recommended action will restore the equity that previously existed among these classes in the auditing group.

Reclassifications

There are 426 positions in 11 departments being recommended for reclassification (Attachment B). The duties and responsibilities assigned to these positions have changed since the original allocations were made. These positions would be more appropriately allocated to the classes recommended.

POST Bonus Amendment

County Code section 6.10.105 (POST bonus) is being amended to update the listing of classes in the Office of Public Safety which are eligible for POST bonus. The recommendations reflect changes which have resulted from the addition, deletion, and title changes of classes as well as lateral reclassifications to the generic safety series.

Authority

The County Charter (Article VI) authorizes the Director of Personnel to establish and maintain "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5 of the County Code.

Approvals

- The Chief Administrative Officer has reviewed these recommendations.
- The Department of Human Resources has conducted appropriate consultations with the impacted employee organizations.
- The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these classification recommendations will enhance the operational effectiveness of the departments through proper classification of positions and employees.

Respectfully submitted,

MICHAEL J. HENRY
Director of Personnel

MJH:STS
CRH:vmh

Attachments (2)

c: Chief Administrative Officer
Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller
Affected Departments

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ATTACHMENT A

CLASSES RECOMMENDED FOR ADDITION

Benefit designations are being shown for information only and are not part of the County Code. The salary level of the Human Services Aide will be subject to negotiations with the employee organization that accretes the class.

Savings/Health Plan	Item No.	Title	Salary Schedule & Level
Options	6930	Business Equipment Technician, Sheriff	78G
Pending	8995	Human Services Aide	62F
Options	6931	Supervising Business Equipment Technician, Sheriff	81G

NON-REPRESENTED CLASSES RECOMMENDED FOR DELETION

Item No.	Title
8197	Employment & Training Director, Community and Senior Services
4589	Principal Health Services Program Analyst

REPRESENTED CLASSES RECOMMENDED FOR DELETION

Item No.	Title
7453	Road Shop Superintendent
5502	Senior Pharmacy Helper

NON-REPRESENTED CLASSES RECOMMENDED FOR TITLE CHANGE

Item No.	Current Title	New Title
2838	Assistant Chief, Office of Public Safety	Bureau Chief, Los Angeles County Police
9085	Assistant Regional Administrator	Assistant Regional Administrator, CFS
1028	Chief, Division Administrative Operations, Public Works	Chief, Administrative Operations, Public Works

REPRESENTED CLASSES RECOMMENDED FOR TITLE CHANGE

Item No.	Current Title	New Title
2836	Captain, Office of Public Safety	Captain, Los Angeles County Police
2835	Lieutenant, Office of Public Safety	Lieutenant, Los Angeles County Police
2832	Safety Police Officer	Officer, Los Angeles County Police
2831	Safety Police Officer Trainee	Officer Trainee, Los Angeles County Police
2834	Sergeant, Office of Public Safety	Sergeant, Los Angeles County Police
7446	Shop Superintendent, Flood	Shop Superintendent, Public Works

NON-REPRESENTED CLASSES RECOMMENDED FOR ITEM NUMBER CHANGE

Current Item No.	Title	New Item No.
0688	Chief, Accounting Division, Mental Health	0700
0691	Compliance Officer, Fire	0701

NON-REPRESENTED CLASSES RECOMMENDED FOR SALARY CORRECTION

Item No.	Current Title	Current Salary	Recommended Salary
0681	Investigative Auditor, DA	88D	90D
0683	Supervising Investigative Auditor, DA	94E	95J

ATTACHMENT B

RECOMMENDATIONS FOR POSITION RECLASSIFICATION

OFFICE OF THE ASSESSOR

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Systems Aid 66A Represented	Senior Systems Aid 72A Represented

The Systems Aid position is located in the Assessor's Information Technology Division, Infrastructure Section/Technical Support Unit and is required to independently and with minimal supervision install and upgrade various software, hardware, and peripheral equipment, to respond to help desk calls, and to identify and resolve software and hardware problems for network-linked and stand-alone computers. The scope and level of the duties performed are within the parameters established for the Senior Systems Aid classification. Therefore, upward reclassification is recommended to Senior Systems Aid.

DEPARTMENT OF AUDITOR-CONTROLLER

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Senior Personnel Assistant 76C Non-represented	Departmental Personnel Assistant 64D Represented

The subject position is assigned to the Personnel and Management Services Section of the Auditor-Controller's Administrative Services Division and provides clerical support services primarily in the areas of departmental payroll and benefit processing. The Senior Personnel Assistant class has responsibility for performing technical personnel work for a comprehensive Countywide personnel program in the Department of Human Resources or the Chief Administrative Office. Based upon the assigned responsibilities and organizational setting, the position fails to meet the basic criteria for continued allocation to Senior Personnel Assistant. However, the position's scope of work, level of responsibility, and departmental assignment fully meet the class concept of the Departmental Personnel Assistant, a class which independently performs personnel work analyzing personnel problems of limited scope and difficulty in a personnel office of a County department. As such, downward reclassification to Departmental Personnel Assistant is recommended.

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

Number of Positions	Present Classification and Salary	Classification Findings and Salary
70	Adoptions Assistant 64K NV Represented	Human Services Aide (new class) 62F Represented

As the result of a study requested by the department and Local 535 and conducted by the Department of Human Resources, a new class is being created to provide a variety of specialized program and client-related support to Children's Social Workers responsible for the delivery of human services programs. Currently, these support duties are being performed by the Children's Social Workers themselves. In the FY 2002-2003 budget, 70 Adoptions Assistant positions were allocated to the department pending the establishment of the new class. The reassignment of the support duties to these 70 reallocated positions would enable the Children's Social Workers to focus their time and efforts to providing a higher level of professional social work services to their clients.

DEPARTMENT OF COMMUNITY AND SENIOR SERVICES

Number of Positions	Present Classification and Salary	Classification Findings and Salary
3	Administrative Services Manager I ("N") 87J Non-represented	Staff Assistant III ("N") 79H Represented

These positions were provisionally allocated to Administrative Services Manager I (ASM I) in the FY 2001-02 Proposed Budget. Upon further review by DHR, the positions failed to meet the criteria for continued allocation at this level. ASM classes perform highly technical and complex administrative functions such as examination administration, classification, employee relations, and budget development/analysis. In contrast, the subject positions perform highly-specialized staff support functions within their assigned organizational unit, e.g., drafting correspondence for the assistant director, maintaining the assignment log, assisting in the coordination of assignments and development of procedures and policies. The nature and scope of the work fully meets the class concept of Staff Assistant III, a class which assists deputy directors by independently analyzing and making recommendations for the solution of a full range of highly complex operational problems affecting the management of a branch such as organization, staffing, budget, program and systems. Therefore the positions are recommended for downward reclassification to Staff Assistant III.

DEPARTMENT OF HEALTH SERVICES - ADMINISTRATION

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Head Departmental Civil Service Representative 95J Non-represented	Administrative Services Manager III N23 R10 Non-represented
1	Health Facilities Evaluator II 85K Represented	Contract Monitor 66J Non-represented
3	Invoice Clerk 57L NV Represented	Account Clerk II 59L NV Represented

In conjunction with the Department's efforts to centralize its human resources functions, the single Head Departmental Civil Service Representative (Head DCSR) position currently allocated will undergo significant changes to expand its scope of responsibility and increase the complexity of assigned duties. As originally allocated, the position represented management's interests before the Civil Service Commission in selected advocacy cases and provided supervision to a unit comprised of approximately seven positions. In the new Performance Management Section, the position will manage and investigate disciplinary matters at all levels of the organization, provide technical assistance to supervisors and managers, assist in the documentation and case preparation for civil service hearings, coordinate the advocacy functions with the DHR Advocacy Division and outside attorneys, develop and administer disciplinary and performance management training for DHS supervisors, and develop and recommend policies to upper level management on various disciplinary and performance management topics. The number of staff to be supervised will also increase to approximately 30 positions. The new proposed duties are fully consistent with those of the Administrative Services Manager III (ASM III) in that it "directs a major central staff section providing administrative services to a large County department." The position also compares favorably to ASM III positions previously allocated by DHR to manage discipline/employee relations sections in other large County departments. Therefore, the position is recommended for upward reclassification to ASM III.

The Health Facilities Evaluator II position is assigned to the Emergency Medical Services Ambulance Program where it is currently being utilized to inspect and monitor private ambulances and ambulance companies for contract compliance. In the FY 2004-05 budget, a Contract Monitor position was allocated which performed duties similar to those currently being performed by the subject position. Furthermore, all positions in the Health Facilities Evaluator series are budgeted in Public Health Programs except for the subject position, which is frozen as part of the Health Services Administration Budget. Based upon the nature and scope of duties performed, the position is recommended for downward reclassification to Contract Monitor.

DEPARTMENT OF HEALTH SERVICES – ADMINISTRATION (cont'd)

The three Invoice Clerk positions are assigned to the Fiscal Management Section in Health Services Administration and are responsible for verifying vendor invoices for goods and services received, ensuring that correct unit prices and applicable discounts are applied, and initiating payment procedures by entering and verifying information in the Hospital Materials Management System. Although the level of work and scope of responsibility assigned to these positions fail to meet the complex responsibilities described in the standards of an Account Clerk II, the positions are performing work similar to positions in the Public Library allocated as Account Clerk II. Therefore, upward reclassification of these positions is provisionally recommended on internal equitable comparison grounds, pending further review of the Account Clerk classes in the Countywide Clerical Classification Study.

DEPARTMENT OF HEALTH SERVICES – ANTELOPE VALLEY CLUSTER

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Accountant II 73K Represented	Accounting Officer I 79K Represented

The subject position is assigned to the Antelope Valley Rehabilitation Center's Accounting Section. The accounting responsibilities and duties performed by the position were found to be comparable to the budget and financial management responsibilities of Accounting Officer I positions allocated to other County departments similar in budget size. Therefore, upward reclassification is recommended to Accounting Officer I.

DEPARTMENT OF HEALTH SERVICES – COASTAL CLUSTER

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Intermediate Clerk 56F NV Represented	Central Services Technician II 56H Represented

The Intermediate Clerk position is assigned to the Anesthesiology Department at Harbor-UCLA Medical Center and is responsible for preparing or delivering designated anesthesia delivery units and related equipment and trays for the operating rooms, cleaning and sterilizing equipment, and restocking supplies in the workroom. In addition, the position is expected to respond to emergency calls from the operating rooms to deliver supplies or to fix minor mechanical problems. These duties were compared to and found to be consistent with those currently performed by other Central Services Technician II positions in the County's hospital system. Accordingly, DHR recommends a lateral reclassification from Intermediate Clerk to Central Services Technician II.

DEPARTMENT OF HEALTH SERVICES – NORTHEAST CLUSTER

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Nursing Attendant II 52E Represented	Central Services Technician II 56H Represented
7	Nursing Attendant III 53J Represented	Central Services Technician II 56H Represented

The subject Nursing Attendant II and Nursing Attendant III positions are assigned to the Anesthesiology Department at LAC+USC Medical Center. The duties and responsibilities are the same as those described above for the Intermediate Clerk position assigned to Harbor-UCLA Medical Center (Coastal Cluster). As such, DHR recommends upward reclassification of the subject Nursing Attendant II and Nursing Attendant III positions to Central Services Technician II.

DEPARTMENT OF HUMAN RESOURCES - OFFICE OF PUBLIC SAFETY

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Assistant Chief, Park Ranger Services 100D Non-represented	Bureau Chief, Los Angeles County Police 100D Non-represented
2	Captain, Park Ranger Services 87L Represented	Captain, Los Angeles County Police 87L Represented
2	Lieutenant, Park Ranger Services 81L Represented	Lieutenant, Los Angeles County Police 81L Represented
92	Park Police Officer, Park Ranger Services 73G N2 Represented	Officer, Los Angeles County Police 73G N2 Represented
1	Park Police Officer Trainee, Park Ranger Services 67L N5 Represented	Officer Trainee, Los Angeles County Police 67L N5 Represented
13	Sergeant, Park Ranger Services 77G Represented	Sergeant, Los Angeles County Police 77G Represented

When the Office of Public Safety was created in January 1998, two parallel series with identical salary schedules were established – one for providing safety services in the County's parks and the other for providing safety services at County hospitals and other County facilities. This action was taken based upon the understanding that a statutory requirement mandated that the positions in Park Safety be maintained as separate classes. DHR has since been advised by County Counsel that existing statutory authority does not require a separate class series and is therefore recommending that the positions in the Park Ranger Services series be consolidated into the generic safety classes. Once the Park Ranger Services positions have been vacated, a recommendation will be made to ERCOM to delete the six Park Ranger classes.

INTERNAL SERVICES DEPARTMENT

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Construction and Repair Laborer 58J Represented	Intermediate Clerk 56F NV Represented

The subject position is assigned to the Alterations and Improvements Division, Support Section to provide clerical support by processing service requests and maintaining records, files, and logs. Although the position was originally allocated to perform fire extinguisher repair and servicing duties, the incumbent has been unable to do so for over a year because the department is not licensed by the State Fire Marshal. Since the duties performed by the position are typical of those performed by other positions allocated at the level of Intermediate Clerk, downward reclassification is recommended.

DEPARTMENT OF MENTAL HEALTH

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Clinical Psychologist II 94A N2 Represented	Senior Community Mental Health Psychologist 95H N2 Represented

The subject position is assigned to the South Bay Mental Health Center and provides guidance and supervision to a team of professional clinicians comprised of two Clinical Psychologist IIs, two Psychiatric Social Worker IIs, one Mental Health Counselor, RN, one Occupational Therapist, and one Recreational Therapist. The duties and responsibilities of the subject position – conducting individual and group case reviews, supervising psychological testing and evaluating participants, conducting crisis intervention, developing mental health center programs, and conducting individual specialized therapy – are consistent with those performed by other positions in the department that are allocated to Senior Community Mental Health Psychologist. Positions allocable to this class are responsible for administering, planning, and directing programs at a community health facility and for supervising other professional staff members. Therefore, upward reclassification to Senior Community Mental Health Psychologist is recommended.

DEPARTMENT OF PUBLIC SOCIAL SERVICES

Number of Positions	Present Classification and Salary	Classification Findings and Salary
179	Eligibility Worker II 62G N3W Represented	Eligibility Worker III 64G NW Represented
32	Eligibility Supervisor 68G NW Represented	Eligibility Worker III 64G NW Represented
1	Personnel Assistant 68C Non-represented	Senior Clerk 60L NV Represented

A Countywide study of the Eligibility Worker (EW) series determined that the nature and scope of work performed by a number of EW positions were inconsistent with the allocation criteria of their respective budgeted classes. Specifically, the 179 EW II positions assigned to welfare fraud investigation, income eligibility verification, overpayment computation, and recovery of public assistance benefits require a comprehensive level of knowledge and understanding regarding multiple public assistance program eligibility requirements and grants to perform case review and analysis. The knowledge requirement and highly specialized nature of these eligibility-related assignments are characteristic of a senior-level class and are far more complex than those typically assigned to the journey-level EW II class. Therefore, upward reclassification of the subject EW II positions to EW III is recommended.

The 32 Eligibility Supervisor (ES) positions are assigned to various districts to perform Quality Control (QC) monitoring and auditing of welfare cases. Specifically, the positions perform a specialized eligibility-related assignment wherein they review the cases for accuracy and completeness with respect to case processing and compliance with federal, state, and local public assistance program regulations. However, since they do not supervise subordinate EW positions, these positions fail to meet the basic ES allocation criteria. Therefore, they are recommended for downward reclassification to EW III.

The Personnel Assistant is assigned to the Office of Management Support in the department's Human Resources Division (HRD) where its primary responsibility is to provide highly specialized non-personnel-related clerical support to the HRD. The position also supervises a small staff providing the division's reception, mailroom, messenger, and stockroom clerical support. The position fails to meet the basic allocation criteria for the Personnel Assistant because it is not assigned to a comprehensive Countywide personnel program in either DHR or CAO. The position's duties are consistent with those of a Senior Clerk, a class which performs a variety of highly specialized clerical duties that may include the supervision of a small section or unit where supervision is subordinate to the performance of the highly specialized clerical work. As such, DHR recommends that the subject position be downward reclassified to Senior Clerk.

DEPARTMENT OF PUBLIC WORKS

Number of Positions	Present Classification and Salary	Classification Findings and Salary
5	Road Shop Superintendent F $5,645.54 Represented	Shop Superintendent, Public Works F $5,645.54 Represented

A recommendation was made by DHR and subsequently approved by the Employee Relations Commission (ERCOM) to title change the Shop Superintendent, Flood class to create a broader Shop Superintendent class. Based upon the obsolete departmental reference and the identical salary schedules, DHR recommends the Road Shop Superintendent positions be laterally reclassified to the retitled Shop Superintendent, Public Works.

SHERIFF'S DEPARTMENT

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Business Machines Technician Supervisor F $4,319.07 Represented	Supervising Business Equipment Technician, Sheriff 81G Represented
5	Senior Business Machines Technician F $3,926.44 Represented	Business Equipment Technician, Sheriff 78G Represented

Positions originally allocated to these classes were found in the former Mechanical Department and were limited to performing maintenance and repair of business machines. In their current roles, the positions are responsible for supporting a wide range of specialized law enforcement electro-mechanical communication and inmate control equipment throughout the Sheriff's Department. These positions act with a very high level of independence in large geographic regions of the County and must access various custody facilities. In recognition of this change in department and assigned duties, all positions are being recommended for upward reclassification. Specifically, the Senior Business Machines Technician positions are recommended for reallocation to the new journey-level class of Business Equipment Technician, Sheriff and the Business Machines Technician Supervisor is recommended for reallocation to Supervising Business Equipment Technician, Sheriff to provide the necessary supervision to the unit.

ANALYSIS

This ordinance amends Title 6 - Salaries, of the Los Angeles County Code by:

- Amending Section 6.10.105 (POST bonus) to reflect the deletion of three (3) classes, the addition of one (1) class, and the title change of one (1) class;
- Adding and establishing the salary for three (3) employee classifications;
- Deleting two (2) non-represented employee classifications;
- Changing the titles of three (3) non-represented employee classifications;
- Changing only the item numbers of two (2) non-represented employee classifications;
- Correcting the salary for two (2) non-represented employee classifications; and
- Adding, deleting, and/or changing certain classifications and numbers of ordinance positions in the departments of Assessor, Auditor-Controller, Children and Family Services, Community and Senior Services, Fire, Health Services, Internal Services, Mental Health, Office of Public Safety, Public Social Services, Public Works, and Sheriff.

OFFICE OF THE COUNTY COUNSEL

By: _____
LESTER J. TOLNAI
Principal Deputy County Counsel
Management Services Division

LJT:vmh
8/31/2004 10:05 AM

ORDINANCE NO. 2004-0053

An ordinance amending Title 6 - Salaries, of the Los Angeles County Code relating to the deletion, addition, and/or changing of certain classifications and number of ordinance positions in various departments to implement the results of classification studies, to amend the listing of classes in the Office of Public Safety eligible to receive POST bonus, and to make technical corrections.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 6.10.105, subsections A.2. and A.4. are hereby amended to read as follows:

6.10.105 POST bonus.

A. Any person who is employed in one of the following positions and who possesses a POST Certificate issued by the California Commission on Peace Officer Standardization and Training, shall be eligible to receive the compensation indicated in addition to the compensation set forth in Section 6.28.050, provided he does not elect to receive compensation pursuant to Section 6.10.100:

. . .

2. Five percent additional compensation for possession of a Basic POST Certificate, or eight percent for possession of an Intermediate POST Certificate, or 11 percent for possession of an Advanced POST Certificate or Executive POST Certificate:

Item No.	Title
~~2850~~	~~Chief, Office of Public Safety~~
2853	Chief, Office of Public Safety (UC)
2851	Deputy Chief, Office of Public Safety (UC)
2898	Commander, DA

9969	Assistant Sheriff (UC)
9968	Division Chief, Sheriff (UC)
9970	Undersheriff (UC)
9978	Detective (UC)
9979	Detective (UC)

. . .

4. Effective July 1, 2001, 26 standard salary levels for possession of a Basic POST Certificate, or 38 standard salary levels for possession of an Intermediate POST Certificate, or 50 standard salary levels for possession of an Advanced POST Certificate, Supervisory POST Certificate, or Management POST Certificate:

Item No.	**Title**
2838	~~Assistant Chief, Safety Police Services~~ Bureau Chief, Los Angeles County Police
~~2847~~	~~Special Assistant, Safety Police Services~~
~~2848~~	~~Assistant Chief, Park Ranger Services~~

. . .

SECTION 2. Section 6.28.050 is hereby amended to add the following classes:

ITEM NO.	**TITLE**	**EFFECTIVE DATE**	**SALARY OR SALARY SCHEDULE AND LEVEL**
6930	BUSINESS EQUIPMENT TECH, SHERIFF	_____ *	78G
8995	HUMAN SERVICES AIDE	_____ *	62F
6931	SUPVG BUSINESS EQUIP TECH,SHERIFF	_____ *	81G

SECTION 3. Section 6.28.050 is hereby amended to delete the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
~~8197~~	~~EMP & TRAINING DIR,COMTY & SR SERVS~~	~~10/01/2002~~ ~~01/01/2005~~ ~~01/01/2006~~	~~N23~~ ~~N23~~ ~~N23~~	~~R13~~ ~~R13~~ ~~R13~~
~~4589~~	~~PRINCIPAL HEALTH SERVS PROG ANALYST~~	~~10/01/2002~~ ~~01/01/2005~~ ~~01/01/2006~~	~~N23~~ ~~N23~~ ~~N23~~	~~R10~~ ~~R10~~ ~~R10~~

SECTION 4. Section 6.28.050 is hereby amended to change only the titles of the following classes:

ITEM NO.	TITLE
2838	~~ASST CHIEF,OFFICE OF PUBLIC SAFETY~~ BUR CHF,LOS ANGELES COUNTY POLICE
9085	~~ASSISTANT REGIONAL ADMINISTRATOR~~ ASST REGIONAL ADMINISTRATOR,CFS
1028	~~CHF,DIVISION ADMINISTRATIVE OPNS,PW~~ CHIEF,ADMINISTRATIVE OPERATIONS,PW

SECTION 5. Section 6.28.050 is hereby amended to change only the item numbers of the following classes:

ITEM NO.	TITLE
~~0688~~ 0700	CHIEF,ACCOUNTING DIVISION,MH
~~0691~~ 0701	COMPLIANCE OFFICER,FIRE

SECTION 6. Section 6.28.050 is hereby amended to correct the salaries of the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL
0681	INVESTIGATIVE AUDITOR,DA	~~10/01/2002~~	~~88D~~
		~~01/01/2005~~	~~89C~~
		~~01/01/2006~~	~~90B~~
		*	90D
		01/01/2005	91C
		01/01/2006	92B
0683	SUPVG INVESTIGATIVE AUDITOR,DA	~~10/01/2002~~	~~94E~~
		~~01/01/2005~~	~~95D~~
		~~01/01/2006~~	~~96C~~
		*	95J
		01/01/2005	96H
		01/01/2006	97G

SECTION 7. Section 6.38.010 (Assessor) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
2585A	~~8~~	9	SENIOR SYSTEMS AID
2584A	~~15~~	14	SYSTEMS AID

SECTION 8. Section 6.40.010 (Auditor-Controller) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
~~1891A~~	~~1~~	~~SENIOR PERSONNEL ASSISTANT~~

SECTION 9. Section 6.40.010 (Auditor-Controller) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1842A	1	DEPARTMENTAL PERSONNEL ASSISTANT

SECTION 10. Section 6.53.010 (Department of Children and Family Services) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8995A	70	HUMAN SERVICES AIDE

SECTION 11. Section 6.53.010 (Department of Children and Family Services) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
8993A	~~104~~	34	ADOPTIONS ASSISTANT

SECTION 12. Section 6.53.010 (Department of Children and Family Services) is hereby amended to change only the title of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
9085A	67	~~ASSISTANT REGIONAL ADMINISTRATOR~~ ASST REGIONAL ADMINISTRATOR,CFS

SECTION 13. Section 6.58.010 (Department of Community and Senior Services) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
~~1002N~~	~~3~~	~~ADMINISTRATIVE SERVICES MANAGER I~~

SECTION 14. Section 6.58.010 (Department of Community and Senior Services) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0915N	3	STAFF ASSISTANT III

SECTION 15. Section 6.65.010 (Office of Public Safety) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
~~2838A~~	~~2~~	~~ASST CHIEF,OFFICE OF PUBLIC SAFETY~~
~~2848A~~	~~1~~	~~ASST CHIEF,PARK RANGER SERVICES~~
~~2836A~~	~~7~~	~~CAPTAIN OFFICE OF PUBLIC SAFETY~~
~~2846A~~	~~2~~	~~CAPTAIN,PARK RANGER SERVICES~~
~~2835A~~	~~16~~	~~LIEUTENANT,OFFICE OF PUBLIC SAFETY~~
~~2845A~~	~~2~~	~~LIEUTENANT,PARK RANGER SERVICES~~
~~2842A~~	~~92~~	~~PARK POLICE OFFICER,PARK RANGER SVS~~
~~2841A~~	~~1~~	~~PARK POLICE OFF TRNEE,PK RNGR SERVS~~
~~2832A~~	~~293~~	~~SAFETY POLICE OFFICER~~
~~2831A~~	~~1~~	~~SAFETY POLICE OFFICER TRAINEE~~
~~2834A~~	~~53~~	~~SERGEANT,OFFICE OF PUBLIC SAFETY~~
~~2844A~~	~~13~~	~~SERGEANT,PARK RANGER SERVICES~~

SECTION 16. Section 6.65.010 (Office of Public Safety) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2838A	3	BUR CHF,LOS ANGELES COUNTY POLICE
2836A	9	CAPTAIN,LOS ANGELES COUNTY POLICE
2835A	18	LIEUTENANT,LOS ANGELES CO POLICE
2832A	385	OFFICER,LOS ANGELES COUNTY POLICE
2831A	2	OFFICER TRNEE,LOS ANGELES CO POLICE
2834A	66	SERGEANT,LOS ANGELES COUNTY POLICE

SECTION 17. Section 6.76.010 (Fire Department – Executive Budget) is hereby amended to change only the item number of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
~~0691A~~ 0701A	1	COMPLIANCE OFFICER,FIRE

SECTION 18. Section 6.78.010 (Department of Health Services – Administration) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
~~1882A~~	~~1~~	~~HEAD DEPARTMENTAL CIVIL SERVICE REP~~
~~5703A~~	~~1~~	~~HEALTH FACILITIES EVALUATOR II~~
~~1167A~~	~~3~~	~~INVOICE CLERK~~

SECTION 19. Section 6.78.010 (Department of Health Services – Administration) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0578A	~~27~~	30	ACCOUNT CLERK II
1004A	~~3~~	4	ADMINISTRATIVE SERVICES MANAGER III
4227A	~~1~~	2	CONTRACT MONITOR

SECTION 20. Section 6.78.050 (Department of Health Services – Antelope Valley Cluster) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0656A	1	ACCOUNTING OFFICER I

SECTION 21. Section 6.78.050 (Department of Health Services – Antelope Valley Cluster) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0647A	~~6~~	5	ACCOUNTANT II

SECTION 22. Section 6.78.055 (Department of Health Services – Coastal Cluster) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
5083A	~~18~~	19	CENTRAL SERVICES TECHNICIAN II
1138A	~~159~~	158	INTERMEDIATE CLERK

SECTION 23. Section 6.78.060 (Department of Health Services – LAC+USC Healthcare Network) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
5083A	~~61~~	69	CENTRAL SERVICES TECHNICIAN II
5100A	~~287~~	286	NURSING ATTENDANT II
5101A	~~123~~	116	NURSING ATTENDANT III

SECTION 24. Section 6.81.010 (Internal Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
6601A	~~25~~	24	CONSTRUCTION & REPAIR LABORER
1138A	~~4~~	5	INTERMEDIATE CLERK

SECTION 25. Section 6.86.010 (Department of Mental Health) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
8697A	~~187~~	186	CLINICAL PSYCHOLOGIST II
8712A	~~26~~	27	SR COMMUNITY MENTAL HEALTH PSYCH

SECTION 26. Section 6.86.010 (Department of Mental Health) is hereby amended to change only the item number of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
~~0688A~~ 0700A	1	CHIEF,ACCOUNTING DIVISION,MH

SECTION 27. Section 6.108.010 (Department of Public Social Services) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
~~1890A~~	~~1~~	~~PERSONNEL ASSISTANT~~

SECTION 28. Section 6.108.010 (Department of Public Social Services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
9181A	~~848~~	816	ELIGIBILITY SUPERVISOR
9179A	~~6070~~	5891	ELIGIBILITY WORKER II
9177A	~~156~~	367	ELIGIBILITY WORKER III
1140A	~~205~~	206	SENIOR CLERK

SECTION 29. Section 6.109.010 (Department of Public Works) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
~~7453A~~	~~5~~	~~ROAD SHOP SUPERINTENDENT~~
~~7446A~~	~~1~~	~~SHOP SUPERINTENDENT,FLOOD~~

SECTION 30. Section 6.109.010 (Department of Public Works) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
7446A	6	SHOP SUPERINTENDENT,PUBLIC WORKS

SECTION 31. Section 6.109.010 (Department of Public Works) is hereby amended to change only the title of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1028A	1	~~CHF,DIVISION ADMINISTRATIVE OPNS,PW~~ CHIEF,ADMINISTRATIVE OPERATIONS,PW

SECTION 32. Section 6.120.014 (Sheriff's Department – General Support Services) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
~~6928A~~	~~1~~	~~BUSINESS MACHINES TECHNICIAN SUPVR~~
~~6926A~~	~~5~~	~~SENIOR BUSINESS MACHINES TECHNICIAN~~

SECTION 33. Section 6.120.014 (Sheriff's Department – General Support Services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
6930A	5	BUSINESS EQUIPMENT TECH,SHERIFF
6931A	1	SUPVG BUSINESS EQUIP TECH,SHERIFF

SECTION 34. Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the classifications added to Section 6.28.050 of the County Code.

[ReclassNo1-0104]

SECTION 35. This ordinance shall be published in The Daily Commerce a newspaper printed and published in the County of Los Angeles.

Gloria Molina

Chair Pro Tem

ATTEST:

Violet Varona-Lukens

Executive Officer - Clerk of the Board of Supervisors of the County of Los Angeles

I hereby certify that at its meeting of September 21, 2004, the foregoing ordinance was adopted by the Board of Supervisors of said County of Los Angeles by the following vote, to wit:

	Ayes		Noes
Supervisors	Yvonne B. Burke	Supervisors	None
	Zev Yaroslavsky		
	Michael D. Antonovich		
	Gloria Molina		

Effective Date: September 21, 2004

Operative Date: _____

Violet Varona-Lukens

Executive Officer - Clerk of the Board of Supervisors of the County of Los Angeles

I hereby certify that pursuant to Section 25103 of the Government Code, delivery of this document has been made

VIOLET VARONA-LUKENS
Executive Officer
Clerk of the Board of Supervisors

By _____ Deputy

Cert Form(Rev 04/04

APPROVED AS TO FORM:

OFFICE OF THE COUNTY COUNSEL

By _____

Raymond G. Fortner, Jr.
Chief Deputy County Counsel