County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

June 14, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

REQUEST TO AUTHORIZE THE PURCHASING AGENT TO ISSUE A CONFIRMING PURCHASE ORDER TO ALLOW THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT TO PROCESS PAYMENT ON AN OUTSTANDING INVOICE FOR VARIOUS SERVICES AND SUPPLY ORDERS (ALL DISTRICTS) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the purchasing agent to issue a confirming purchase order to JSI Telecom, in the sum of $14,100, to permit the Los Angeles County Sheriff's Department to pay for highly technical and specialized equipment for the Sheriff's Homicide Bureau.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this recommended action is to enable the Department to pay an outstanding invoice in the amount of $14,100. Board approval is required, as this invoice represents a purchase for services/supplies requested and received by Department personnel in violation of the County purchasing guidelines.

This violation was discovered as part of our continuing effort to review and audit all purchases for compliance with County purchasing guidelines. Purchasing violations have been issued and investigations are pending on this violation. Appropriate discipline will be rendered upon conclusion of the investigation. It remains our steadfast commitment to be in full compliance with all policies and protocols relating to purchasing.

Implementation of Strategic Plan Goals

The proposed recommendation supports the County and the Department's Strategic Plan, Goal #1: Service Excellence, providing the public with service that is beneficial and responsive.

FISCAL IMPACT/FINANCING

Funding in the amount of $14,100 has been allocated in the Department's Fiscal Year 2004-05 budget.

FACTS AND PROVISIONAL/LEGAL REQUIREMENTS

The invoice totaling $14,100 is currently more than thirty days (30) past due. The vendors acted in good faith on orders believed to be valid.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this action will allow the Department to effectuate the payment for goods and services that have been received. Failure to approve this request may subject the Department to litigation and may negatively impact the Department's relationship with this vendor.

CONCLUSION

Upon approval by the Board of Supervisors, please return adopted copies of this letter to the Sheriff's Department, Fiscal Administration, Mr. Arthur J. Davis and the Internal Services Department, Purchasing Division, Mr. Joe Sandoval.

Sincerely,

Lee Baca

LEROY D. BACA
SHERIFF