



*"To enrich lives through effective and caring service"*



**Stan Wisniewski**  
Director

**Kerry Silverstrom**  
Chief Deputy

May 10, 2005

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**AMENDMENT TO CONTRACT NO. 74870 FOR THE  
MARINA DEL REY WATER SHUTTLE SERVICE  
(FOURTH DISTRICT)  
(3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the attached amendment to Contract No. 74870 and instruct the Chair to sign the proposed amendment with Pacific Adventure Cruises, Inc. (Pacific) to extend the Marina del Rey water shuttle service through September 30, 2005.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

For the last three summers, the Department has operated a water shuttle service in Marina del Rey on Fridays, Saturdays, and Sundays, and other selected days (i.e., concert days and holidays) beginning the Friday before Memorial Day through Labor Day, providing residents and visitors with water transportation between six points in the Marina. Pacific has been the service provider all three summers, currently pursuant to a two-year contract, ending September 5, 2005.

In monitoring patronage, we have observed that demand for the water shuttle service on Fridays and the entire month of June, presumably due to cloudy and cool weather, was low. Conversely, customers have inquired why we haven't continued the water shuttle service into September, typically a warmer month and still within many visitors' vacation

periods. Consequently, we are recommending that the water shuttle service on all Fridays and during the month of June be substantially curtailed to operate as an as-needed taxi service, with one vessel (requiring only one operator and one dock assistant) on Fridays and two vessels (requiring two operators and two dock assistants) on Saturday and Sunday. The savings generated from this modified operation would be sufficient to extend full service past the current expiration date of September 5, 2005. Approval of the contract amendment will enable the Department to continue to provide water shuttle service in Marina del Rey through September 30, 2005.

#### Implementation of Strategic Plan Goals

The water shuttle service provided by the contractor promotes and furthers the Board-approved Strategic Plan Goal of Service Excellence, by meeting the Departmental objective to facilitate enhanced use of Marina facilities and providing a transportation alternative.

#### **FISCAL IMPACT/FINANCING**

As the water shuttle service will be curtailed on Fridays and during the entire month of June, the resultant extra service dates during September will not cause any increase in the annual contract amount of \$311,821.

The contractor bills for the water shuttle service at fixed hourly rates. To compensate the contractor in case the service area/hours covered by the contract are expanded after the start date of the contract, the Director may by written notice to the contractor increase the maximum compensation by up to 20 percent during the term of the contract. Should the service area/hours increase or decrease, compensation will be based on the quoted hourly rates. Under no circumstances will the contract amount be exceeded.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The water shuttle service includes six docking locations in the Marina at Fisherman's Village, Burton Chace Park, Marina Beach/Parcel 91 Dock, the Fire Station dock, the Dolphin Marina dock and Marina Harbor dock. Passengers pay a \$2 fee per trip. To commence May 27, 2005, the service will be provided on Fridays (taxi service only), from 5:00 p.m. to 11:00 p.m., Saturdays, 11:00 a.m. to 12:00 a.m. (midnight), Sundays, from 11:00 a.m. to 10:00 p.m., the four Marina Concert Thursday nights, from 5:00 p.m. to 11:00 p.m., and two Monday holidays, Memorial Day (May 30, 2005) and Labor Day (September 5, 2005), from 11:00 a.m. to 10:00 p.m. Should additional changes be desired, the contract authorizes the Director to modify the schedule, staffing and working hours upon reasonable notice.

Commencing in July (but for Friday service which will remain on an as-needed basis), the contractor will provide three water shuttles operating simultaneously, with a fourth vessel

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to be held in reserve. The contractor will provide one operator per vessel unless another is required and one docking assistant at each of the six docking locations.

The amendment has been approved as to form by County Counsel.

### **CONTRACTING PROCESS**

The Board approved Contract No. 74870 on May 18, 2004.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

As the Department is currently providing this water shuttle service and the amendment will not increase the annual cost, there is no impact on any current services or projects.

### **CONCLUSION**

Instruct the Executive Officer to send two executed copies of the amendment to the Department of Beaches and Harbors.

Respectfully submitted,

Stan Wisniewski, Director

SW:hh

Attachments (1)

C: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

AMENDMENT 1 TO CONTRACT NO. 74870

THIS AMENDMENT is made and entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 2005.

WHEREAS, Contract No. 74870 was entered into between the County of Los Angeles and Pacific Adventure Cruises ("Contractor") on May 18, 2004, to provide water shuttle service in Marina del Rey (the "Contract"); and

WHEREAS, the term of the Contract is from May 28, 2004, through September 5, 2005; and

WHEREAS, experience has shown that Friday nights and the traditionally cooler month of June attract less patrons for the water shuttle service; and

WHEREAS, requests have been received for extended September service and the weather during the entire month of September has traditionally been sunny and warmer; and

WHEREAS, in light of the above, it is the desire of the parties to revise operations and to extend the Contract term by this Amendment to reflect consumer demand, which will be done at the direction of the Director pursuant to the existing provisions of the Contract.

NOW, THEREFORE, it is mutually agreed as follows:

1. Section 1.3.3 of the Contract shall be amended by extending the expiration date of the Contract to September 30, 2005.
2. All other terms and conditions contained in said Contract shall remain in full force and effect and are hereby reaffirmed.

IN WITNESS WHEREOF, the County has, by order of its Board of Supervisors, caused this Amendment to be subscribed by the Chair of such Board and the seal of said Board to be affixed and attested by the Clerk thereof, and the Contractor has subscribed its name by and through its duly authorized officers, as of the day, month, and year hereinabove first written.

Pacific Adventure Cruises, Inc

By: \_\_\_\_\_

Steven Kofahl, President

COUNTY OF LOS ANGELES

By: \_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:

Violet Varona Lukens  
Executive Officer-Clerk of  
the Board of Supervisors

By: \_\_\_\_\_

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.  
County Counsel

By: \_\_\_\_\_  
Deputy