



THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
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February 16, 2005

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

SUBJECT: **AGREEMENT WITH COMMUNITY RESEARCH ASSOCIATES - PUBLIC HEALTH PREPAREDNESS AND RESPONSE FOR BIOTERRORISM**

This is to advise you that the Department of Health Services (Department) is exercising the delegated authority, authorized by your Board on October 12, 2004, to enter into an agreement with Community Research Associates, Inc. (CRA), in the amount of \$290,000, 100% offset by the Federal Centers for Disease Control and Prevention (CDC), effective February 15, 2005, through June 30, 2005.

The agreement with CRA will allow the Department to expand the County of Los Angeles' Strategic National Stockpile Plan and to develop the Cities Readiness Initiative, a pilot program required by CDC, to aid the cities in increasing their capacity to deliver medicines and medical supplies during a large-scale public health emergency.

This agreement has been reviewed and approved by County Counsel and the Chief Administrative Office.

If you have any questions or require additional information, please let me know.

TLG/jr
05:4009

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors