



COUNTY OF LOS ANGELES  
TREASURER AND TAX COLLECTOR



MARK J. SALADINO  
TREASURER AND TAX COLLECTOR

500 WEST TEMPLE STREET  
437 KENNETH HAHN HALL OF ADMINISTRATION  
LOS ANGELES, CALIFORNIA 90012

February 14, 2005

TELEPHONE  
(213) 974-2101

TELECOPIER  
(213) 626-1812

TO: Supervisor Gloria Molina, Chair  
Supervisor Yvonne B. Burke  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

FROM: Mark J. Saladino  
Treasurer and Tax Collector 

SUBJECT: MULTIPLE REFUNDS ISSUED IN ERROR

Recently, refunds in the form of County warrants were issued to 43 taxpayers who overpaid unsecured taxes for a previous tax year. However, we discovered that the automated system generated multiple warrants in the same amounts, to the same payees, in error. The Auditor-Controller has issued stop payment orders on all of the warrants as of Thursday, February 10, 2005.

My staff is in the process of contacting each of the 43 taxpayers by telephone and/or letter to inform them of the situation. We will also inform them that a valid (substitute) refund warrant will be mailed to them within five business days and that they will be reimbursed for any bank charges resulting from the original stop payment order.

My staff is working with the Auditor-Controller to ensure that all affected internal systems associated with generating refunds are modified to prevent any reoccurrences.

If your office receives any inquires from the affected taxpayers, please refer them to Donna Doss, Assistant Treasurer and Tax Collector. Ms. Doss can be reached at (213) 974-2077. Please contact me at (213) 974-2101, if you have any questions or concerns.

MJS:TY:st  
S2.04/BOS.REFUNDS

c: Chief Administrative Officer  
Auditor-Controller