



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

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Chief Administrative Officer

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

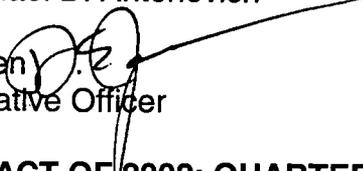
ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

October 1, 2004

To: Supervisor Don Knabe, Chairman  
Supervisor Gloria Molina  
Supervisor Yvonne B. Burke  
Supervisor Zev Yaroslavsky  
Supervisor Michael D. Antonovich

From: David E. Janssen   
Chief Administrative Officer

**TRIAL COURT FACILITIES ACT OF 2002: QUARTERLY UPDATE**

On November 12, 2002, your Board instructed my office to report on the implementation of SB 1732 and to provide quarterly updates thereafter. SB 1732 is the legislation which requires the transfer of county courthouses to the State. This is the seventh quarterly report on the subject and covers July through September 2004 activities.

***Implementation of SB 1732***

County staff have been meeting and participating in the biweekly conference calls with the California State Association of Counties (CSAC). Significant issues under discussion include:

- The counties are currently reviewing a new version of the County Facilities Annual Payment (CFP) form and instructions. This new version includes a revised utilities calculation which is intended to give credit to counties for utility upgrades. We have identified several issues related to the calculation of utility cost, insurance cost, and leased parking, which have been discussed with CSAC.
- The Administrative Office of the Courts (AOC) has prepared a health life and safety checklist, which will be used to evaluate fire protection and life safety features of existing court buildings. After reviewing the checklist with ISD and DPW, we became quite concerned about the potential additional costs, including improvements that may be required by the State, and are continuing to discuss the issue before agreeing to a final version.

- On August 26, 2004, the AOC provided a Working Schedule which prioritizes the transfer of the Trial Courts statewide. This schedule was based on input from counties and ease of transfer. After review, we have found the new working schedule consistent with our County priority Trial Court Facilities ranking, which gives priority to those courts with least likelihood of seismic issues.
- The AOC is proposing that transfer occur on quarterly dates: January 1, April 1, July 1, and October 1. We have expressed our concerns to CSAC that this proposal will result in potential delay and increases to the CFP, thereby providing a windfall to the State. We understand that the AOC is willing to work with counties to address this concern.
- The AOC is drafting a Courthouse Construction Fund (CCF) form that permits counties to submit to the AOC a request for approval for use of Courthouse Construction funds after January 1, 2004. The AOC is also seeking to amend Government Code Section 76100 to allow for a more broad use of the CCF. We don't believe there are any issues relative to use of the CCF in this County.
- The AOC is contacting counties to set up technical seismic meetings to discuss counties' responses to preliminary seismic reports. Some buildings' ratings were changed as a result of such meetings. San Diego County has issued an RFP for a structural engineering consultant to critique the AOC's seismic report studies and update the retrofit cost estimates. San Diego will be using the information for their negotiations with the AOC. We believe it is premature for this County to explore this option.
- The AOC issued an RFQ to pre-qualify architectural firms for ten demonstration projects to renovate, expand, and add to existing courthouses. The counties were completely unaware of the AOC's plans. Two of the ten proposed demonstration projects are Los Angeles County facilities. We expressed our frustration with the process through CSAC and will work to ensure that County departments are not displaced by these State projects.
- In early July, the counties, through CSAC, submitted a revised implementation procedures document to the AOC, which intends to seek the approval of the Judicial Council in October 2004.

Each Supervisor  
October 1, 2004  
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County staff continue to participate in the bi-weekly conference calls with CSAC and to meet the AOC representatives on a regular basis.

We will report back with the next quarterly report in January 2005.

DEJ:JSE  
MV:AT:rr

c: Executive Officer, Board of Supervisors  
Auditor-Controller  
County Counsel  
Internal Service Department  
Department of Public Works