



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

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J. TYLER McCAULEY
AUDITOR-CONTROLLER

October 4, 2004

TO: Audit Committee

FROM: J. Tyler McCauley 
Auditor-Controller

SUBJECT: **SUNSET REVIEW FOR THE LOS ANGELES COUNTY COMMISSION
ON HIV HEALTH SERVICES**

RECOMMENDATION

The Audit Committee recommend to the Board of Supervisors (Board) that the Los Angeles County Commission on HIV Health Services' sunset review date be extended to July 1, 2008.

BACKGROUND

The Commission on HIV Health Services (CHHS or Commission) was established by the Board pursuant to Chapter 3.29 of the Los Angeles County Code. The most recent renewal was approved by the Board at their April 10, 2001 meeting.

To comply with the Health Resources and Services Administration (HRSA) planning requirements and the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act legislative requirements, the CHHS provides planning and evaluation of the County's Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome (HIV/AIDS) service delivery systems to improve the health outcome and the quality of life for people living with HIV/AIDS. The CARE Act provides emergency assistance to localities disproportionately affected by the HIV epidemic and makes financial assistance available to states and other public or private nonprofit entities to develop, organize, coordinate, and operate more effective and cost efficient systems for delivering essential services to individuals and families with the HIV disease. Annual grants to the County are made to the Department of Health Services' (DHS) Office of AIDS Programs and Policies (OAPP).

To be eligible for assistance under the CARE Act, the County was required to establish an HIV health services planning council that reflects the demographics of those areas

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affected. The Commission was established to satisfy this requirement. The Commission's duties include:

- Develop a comprehensive plan to organize and deliver health services described in Section 2604 of the CARE Act that is compatible with any existing state or local plan regarding the provision of health services to individuals with the HIV disease.
- Establish priorities for the allocation of CARE Act funds, review the overall allocation of these funds by the DHS for consistency with the established priorities and the comprehensive plan, without the review of individual contracts, and report to the Board and the HRSA as to whether the allocation is consistent with the established priorities and the comprehensive plan.
- Assess the efficiency of the administrative mechanisms in allocating CARE Act funds to the areas of greatest need.
- Study, advise, and recommend to the Board and the Director of Health Services on matters related to AIDS.
- Provide reports to the Board and the Director of Health Services on matters referred for review.
- Act as the planning council for all HIV/AIDS programs in the DHS or funded by the County.
- Make recommendations to the DHS concerning the allocation of funds other than Title I CARE Act funds expended by the DHS for the provision of HIV/AIDS related services in the County.

The CHHS has 47 members, appointed by the Board and nominated by the following nominating bodies:

- A. Ten representing the general public, two from each Supervisorial district.
- B. Nine representing the AIDS community, one each nominated by:
 1. Case Management Task Force
 2. Counseling and Testing Task Force
 3. Women's Caucus
 4. Housing Task Force
 5. Mental Health Task Force
 6. Adolescent HIV Consortium
 7. Substance Abuse Task Force
 8. HIV/Homeless Task Force
 9. Advocates for the Incarcerated Task Force

- C. Eight members living with HIV/AIDS, one each nominated by the CHHS to represent the following populations:
1. African Americans
 2. Asian/Pacific Islanders
 3. Latinos/Latinas
 4. Women
 5. American Indians
 6. Gay/Bisexual Men
 7. Persons with Hemophilia
 8. Gay/Bisexual Men of Color
- D. Three members nominated by the HIV Prevention Planning Committee, established by the DHS in accordance with the Centers for Disease Control and Prevention Community Planning Initiative. At least one of these members must be a person living with HIV/AIDS.
- E. Ten members, one each nominated by:
1. Department of Health Services, Director of Public Health Program Services
 2. Los Angeles Pediatric AIDS Network
 3. City of Los Angeles
 4. City of Long Beach
 5. City of Pasadena
 6. City of West Hollywood
 7. State of California, by the State Health and Welfare Agency Chief, Office of Aids
 8. Health Care Association of Southern California
 9. Los Angeles County Medical Association
 10. The State of California, to serve as the Medi-Cal representative
- F. One member nominated on an annual rotating basis among the University of California, Los Angeles Medical School; the University of Southern California Medical School; and the Charles Drew Post Graduate Medical School.
- G. Five members living with HIV/AIDS, one from each Supervisorial district nominated by the Commission.
- H. One person with expertise in managed care, nominated by the Commission.

Each member of the CHHS who disclosed that he/she is living with HIV/AIDS may nominate one alternate. An alternate may attend meetings and vote in the absence of the person whom he/she is designated as an alternate. Members receive no compensation.

The CHHS meets eleven times a year. From October 1, 2000 to March 31, 2004, the CHHS held 40 meetings with an average attendance of 31.2 (66%) members. The OAPP provides support for the CHHS activities. However, staff support is provided by the Executive Office because the CHHS makes recommendations regarding program funding. Staff support from the Executive Office reinforces the Commission's independence when formulating these funding priorities. The OAPP estimates it will incur \$1.85 million in costs for Fiscal Year (FY) 2004-05 to support the CHHS.

JUSTIFICATION

The CHHS' mission is to decrease HIV/AIDS mortality and morbidity by improving the quality and availability of comprehensive HIV/AIDS related services to individuals and families in need. In addition, the CHHS evaluates service effectiveness, informs the public about the availability of services, and handles service system grievances.

During this review period, the Commission's accomplishments included:

- Developed a Comprehensive Care Plan and a new HIV/AIDS Care Assessment Project that outline the direction and implementation of HIV/AIDS services and are more responsive to changes in funding levels.
- Adopted a Patient Bill of Rights and a Board approved grievance process further empowering service users.
- Acquired autonomy from the OAPP, securing independent facilities and staff in 2004 to make the CHHS operations more effective and efficient.
- Was an integral part of the annual application process for CARE Act funds resulting in a \$34.7 million grant to the County for FY 2004-05.

For the next evaluation period, the CHHS will complete the transition away from the OAPP, continue to monitor and revise the Comprehensive Care Plan, and actively participate in securing the Ryan White CARE Act Reauthorization in 2005. The Commission will also continue oversight of the allocation and use of funds.

Please call me if you have any questions.

JTM:MMO:IDC:mr
Attachments

- c: Violet Varona-Lukens, Executive Officer
Robin A. Guerrero, Chief, Board Operations
Jim Corbett, Manager, Commission Services
Craig Vincent-Jones, Executive Director, Commission on HIV Health Services
Nettie DeAugustine, Co-Chair, Commission on HIV Health Services
Alvaro Ballesteros, Co-Chair, Commission on HIV Health Services

COMMISSION SUNSET REVIEW
LOS ANGELES COUNTY COMMISSION ON HIV HEALTH SERVICES
REVIEW COMMENTS

Mission. (Does the mission statement agree with the Board of Supervisors' purpose and expectations?)

Stated mission is as set forth in the ordinance creating the Commission.

CONCUR

Section 1. Relevancy. (Is the mission still relevant and in agreement with the Board of Supervisors' purpose and expectations?)

The CHHS' mission is to decrease HIV/AIDS mortality and morbidity by improving the quality and availability of comprehensive HIV/AIDS related services to individuals and families in need. In addition, the CHHS evaluates service effectiveness, informs the public about the availability of services, and handles service system grievances. **RELEVANT**

Section 2. Meetings and Attendance. (Are required meetings held and is attendance satisfactory?)

The CHHS meets eleven times a year. From October 1, 2000 to March 31, 2004, the CHHS held 40 meetings with an average attendance of 31.2 (66%) members.

SATISFACTORY

Sections 3 and 4. Accomplishments and Results. (Are listed accomplishments and results significant?)

During this review period, the Commission's accomplishments included:

- Developed a Comprehensive Care Plan and a new HIV/AIDS Care Assessment Project that outline the direction and implementation of HIV/AIDS services and are more responsive to changes in funding levels.
- Adopted a Patient Bill of Rights and a Board approved grievance process further empowering service users.
- Acquired autonomy from the OAPP, securing independent facilities and staff in 2004 to make CHHS operations more effective and efficient.
- Was an integral part of the annual application process for CARE Act funds resulting in a \$34.7 million grant to the County for FY 2004-05.
SIGNIFICANT

Section 5. Objectives. (Are the objectives compatible with the mission and goals and relevant within the current County environment?)

For the next evaluation period, the CHHS will complete the transition away from the OAPP, continue to monitor and revise the Comprehensive Care Plan, and actively participate in securing the Ryan White CARE Act Reauthorization in 2005. The Commission will also continue oversight of the allocation and use of funds. **RELEVANT**

Section 6. Resources. (Are the resources utilized by the entity in support of the entity's activities warranted in terms of the accomplishments and results?)

Members receive no compensation. The OAPP provides support for the CHHS activities. However, staff support is provided by the Executive Office because the CHHS makes recommendations regarding program funding. Staff support from the Executive Office reinforces the Commission's independence when formulating these funding priorities. The OAPP estimates it will incur \$1.85 million in costs for FY 2004-05 to support the CHHS. **WARRANTED**

Section 7. Recommendation.

EXTEND THE SUNSET REVIEW DATE FOR THE LOS ANGELES COUNTY COMMISSION ON HIV HEALTH SERVICES TO JULY 1, 2008.

**LOS ANGELES COUNTY COMMISSION ON HIV HEALTH SERVICES
ATTENDANCE RECORD**

Commissioner	Nominated By	12/31/00	3/31/01	6/30/01	9/30/01	12/31/01	3/31/02	6/30/02	9/30/02	12/31/02	3/31/03	6/30/03	9/30/03	12/31/03	3/31/04	Totals	% Attend
Number of Meeting per Quarter		3	3	3	3	3	3	3	4	1	3	3	2	3	3	40	
Oscar De La O	1st District	1	2	3	1	2	2	1								12	57%
Vanessa I. Talamantes	1st District	1	1	2	2	3	3	3	3	1	0	1	2	2	2	26	65%
Wilbert C. Jordan, M.D.	2nd District	1	3	2	3	3	3	2	2	1	2	3	1	1	1	28	70%
Carrie Bee Broadus	2nd District	2	3	2	2	3	3	2	3	1	3	2	2	2	2	32	80%
Marc W. Hauptert	3rd District			1	2	3	2	3	4	1	3	3	2	3	2	29	85%
Judith Dillard	3rd District	0	2	1	3	3	3	2								14	67%
Jayne C. Adams	3rd District														2	2	67%
Julie Jaskol	3rd District	3														3	100%
Herman Molina	3rd District								3	1	3	2				9	82%
Jennifer Andrews	4th District	3	3	3	2	3	3	3	3	1	0	0				24	75%
Whitney J. Engeran III	4th District										2	3	2	3	3	13	93%
Michael W. Lewis	4th District	3	2	3	3	2	3	2	3	1	2	3	2	3	2	34	85%
LaQuetta M. Shamblee	5th District	2	3	1												6	67%
Genevieve M. Clavreul	5th District					0	2	3	2	1	2	3				13	65%
Raymond H. Johnson	5th District	2	2	3	3	3	3	3	1	0	0	0				20	63%
John C. Griggs	5th District												2	2	2	6	75%
Kevin J. Van Vreede	Case Mgt Task Force						2	3	4	1	2	3	2	3	3	23	92%
Jane Price	Case Mgt Task Force	2	3	3	1	0										9	60%
Andrew Ma	Counseling & Testing Task Force	3	3	3	3	3	3	3	4	1	3	3	2	3	3	40	100%
Elizabeth C. Marte	Women's Caucus						2	3	1	1	2	1	2	3	3	18	72%
Janis A. Martin	Women's Caucus	3	2	3	3	3										14	93%
Tony Zimbardi	Mental Health Task Force	3	3	3	2	2	3	2	3	1						22	85%
Fontaine A. Shockley, Jr.	Mental Health Task Force												1	1	0	2	25%
Alexis Rivera	Adolescent HIV Consortium						2	2	0	0	0	0	0	0	0	4	16%
Victor Sanchez	Adolescent HIV Consortium	3														3	100%
Ruben Acosta	HIV Drug & Alcohol Task Force													3	3	6	100%
Chris Wade	HIV Drug & Alcohol Task Force	1	3	2	2	3	2	0	0	1	0	0				14	44%
Donald A. Price	HIV Drug & Alcohol Task Force	2	0	0	0	0										2	13%

Commissioner	Nominated By	12/31/00	3/31/01	6/30/01	9/30/01	12/31/01	3/31/02	6/30/02	9/30/02	12/31/02	3/31/03	6/30/03	9/30/03	12/31/03	3/31/04	Totals	% Attend
Number of Meeting per Quarter		3	3	3	3	3	3	3	4	1	3	3	2	3	3	40	
Richard W. Eastman	HIV/Homeless Task Force						2	3	4	1	3	3	2	3	3	24	96%
William A. Buycks	HIV/Homeless Task Force													0	0	0	0%
Maria L. Robles	HIV/Homeless Task Force						2	1	0	1	2	0				6	35%
Julie Lewis	HIV/Homeless Task Force		1													1	33%
Chris Perry	Advocates for the Incarcerated Task Force						1	2	4	1	3	2	2	3	2	20	80%
William M. Burdon	Advocates for the Incarcerated Task Force	2	2	3	0	3										10	67%
Rebecca Johnson-Heath	Commission	0	2	2	3	3	3	2	2	1	1	1	2	2	3	27	68%
Starla White	Commission													1	2	3	50%
Johnnie G. Blue	Commission	3	3	2												8	89%
Nancy Shearer	Commission	1	1	3	0	3										8	53%
Dani Mejia	Commission													3	2	5	83%
John N. Caranto	Commission			0	0	0	0	0	0	1	2	1	2	2	1	9	26%
William Fuentes	Commission													3	3	6	100%
Rodolfo Zamudio	Commission	2	3	2	2	3	1	2	2	0	1	3				21	66%
Carla Bailey	Commission						3	2	3	1	2	3	2	1	2	19	76%
Brenda Calderon	Commission							0	0	0	1	0	0	1		2	11%
Irene Gonzalez	Commission	0	1	1	0	0										2	13%
Michael R. White Bear Claws	Commission	2	2	3	1	3	3	2	0	1	2	2				21	66%
Mark Parra	Commission													1	2	3	50%
Danielle Glenn-Rivera	Commission	0	0	0	2	3	3	2	3	1	1	1	1	0		17	46%
Terry R. Grand, Ph.D.	Commission	2	3													5	83%
Alexander R. Gonzales	Commission				2	3	3	2	2	1	2	3	0	1	0	19	61%
Terence Alessandro	Commission				1	3	3	0	0	0	0	0				7	30%
Richard R. Hamilton	Commission					3	3	2	1	0	3	2	2	2	2	20	71%
Paul Scott	Commission						3	2	3	1	2	2	1	2	2	18	72%
Charles David Carter	Commission													3	3	6	100%
Kevin C. Spears	Commission	3	3	3	1	0										10	67%
Edric Mendia	HIV Prevention Planning Committee						2	3	3	1	2	2	2	1	2	18	72%

Commissioner	Nominated By	12/31/00	3/31/01	6/30/01	9/30/01	12/31/01	3/31/02	6/30/02	9/30/02	12/31/02	3/31/03	6/30/03	9/30/03	12/31/03	3/31/04	Totals	% Attend
Number of Meeting per Quarter		3	3	3	3	3	3	3	4	1	3	3	2	3	3	40	
Kathleen Watt	HIV Prevention Planning Committee													3	3	6	100%
Vicky Ortega	HIV Prevention Planning Committee						2	3	2	1	2	2	1	2	3	18	72%
Juan Carlos Ledesma	HIV Prevention Planning Committee	3	1	3	2	1										10	67%
Dean M. Goishi	HIV Prevention Planning Committee	2	1	0	0											3	25%
Anna Long, Ph. D.	Department of Health Services, Director of Public Health Program Services	2	3	2	3	0	2	2	3	0	3	1	1	2	3	27	68%
Charles L. Henry	Department of Health Services, Director of AIDS Programs	2	2	3	2	0	2	3	2	1	1	3	0	2	3	26	65%
Marcy Kaplan	LA Pediatric AIDS Network	1	3	3	3	0	3	3	3	1	3	2	1	2	3	31	78%
Wendy Schwartz	Mayor, City of LA													1	3	4	67%
Ferd Eggan	Mayor, City of LA	3	1	0												4	44%
Mary K. Lucey	Mayor, City of LA	1	2	3	3	0	2	0	0	1	0	0				12	38%
Nettie DeAugustine	City of Long Beach	3	1	3	3	3	3	3	4	1	1	2	2	1	1	31	78%
John Palomo	City of Pasadena	2	2	3	2	3	3	1	3	0	3	3	2	1	3	31	78%
Thomas R. West	City of West Hollywood	2	2	3	1	3	3	3	3	1	3	2				26	76%
Dav id M. Giugni	City of West Hollywood													3	3	6	100%
Michael H. Montgomery	State Health and Welfare Agency Chief, Office of AIDS	1	1	2	1	2	1									8	44%
Dana Pierce-Hedge	State Health and Welfare Agency Chief, Office of AIDS									1	1	2	1	1	2	8	53%
Gary M. Olney	Health Care Assoc. of SC			1	1	1										3	33%
Nancy Eugenio	LA County Medical Association				1	3	3	3	3	1	1	1	0	0	0	16	52%
Gunther Freehill	Fiscal Agent for Title II	3	3	3	3	3	3	3	3	1	2	3	2	2	2	36	90%
Fariba S. Younai	Charles R. Drew University of Medicine & Science							0	2	1	3	2	2	2	2	14	64%
Adrian Aguilar	Commission						2	1	1	1	1	2	1	2	1	12	48%
Robert K. Butler	Commission						2	3	4	1	2	3	2	3	3	23	92%
Martin Elias Peredo	Commission	1	3	2	2	0										8	53%
Mark L. Briggs	Commission	3	3	2	0	2										10	67%

Commissioner	Nominated By	12/31/00	3/31/01	6/30/01	9/30/01	12/31/01	3/31/02	6/30/02	9/30/02	12/31/02	3/31/03	6/30/03	9/30/03	12/31/03	3/31/04	Totals	% Attend	
Number of Meeting per Quarter		3	3	3	3	3	3	3	4	1	3	3	2	3	3	40		
Alexander R. Gonzales	Commission	1	3	1	2	3										10	67%	
Howard R. Jacobs	Commission	3	2	3	3	3	3	2	2	0	3	3				27	84%	
Martha Louise Trone	Commission												2	1		3	50%	
Richard Corian	Commission						2	1	0	1	3	2	0	0		9	36%	
Michael E. Gray	Commission													3	2	5	83%	
Bradley G. Land	Commission						2	3	4	1	3	3	2	3	3	24	96%	
Artimus Jenkins	Commission	0	3	2	0	0										5	33%	
Dean G. Page	Commission								0	1	2	3	1	3	2	12	63%	
Alvaro Ballesteros	Commission				1	3	3	3	4	1	3	3	2	3	2	28	90%	
Ruth M. Davis	State of California												2	3	1	6	75%	
Ashraf Malik	State of California								3							3	75%	
Totals		83	92	93	77	93	114	99	109	40	91	94	60	101	102	1248		
																Average Attendance per Meeting		31.2