



BOARD OF SUPERVISORS

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THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

June 10, 2004

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

SUBJECT: **NOTICE OF INTENT TO EXERCISE DELEGATED AUTHORITY TO
ACCEPT AMENDMENT NO. 1 TO COOPERATIVE AGREEMENT NO.
R18/CCR921022-03 FOR THE EPIDEMIOLOGIC HIV/AIDS RESEARCH
FOR AFRICAN AMERICAN AND HISPANIC SERVICES**

This is to advise you that the Department of Health Services is exercising the delegated authority approved by the Board of Supervisors on December 17, 2002, authorizing the Director of Health Services, or his designee, to accept grant funds in an amount not to exceed \$500,000 for each budget period through September 29, 2005 and to sign amendments to Notice of Cooperative Agreements (NCA) for increases in funding that do not exceed 30% of the base award, upon review and approval by County Counsel.

The amendment will authorize the acceptance of unobligated carry over funds in the amount of \$45,226 for the Epidemiologic HIV/AIDS Research in African American and Hispanic MSM study. The additional funds will increase the annual award for the September 30, 2003 through September 29, 2004 budget period, from \$499,961 to \$545,187, an increase of approximately 9%. Funds to support this action are awarded by the Centers for Disease Control and Prevention. County Counsel has approved the attached amendment as to form.

If you have questions or need additional information, please let me know.

TLG:ms

Attachments

c: Chief Administrative Office
County Counsel
Executive Officer, Board of Supervisors

04/20/2004

93.943

DEPARTMENT OF HEALTH AND HUMAN SERVICES
PUBLIC HEALTH SERVICE
CENTERS FOR DISEASE CONTROL AND PREVENTION

NOTICE OF COOPERATIVE AGREEMENT

AUTHORIZATION (LEGISLATION/REGULATION)

301(A) AND 317(K)(2)

APR 26 2004

HIV EPIDEMIOLOGY

3. SUPERSEDES AWARD NOTICE DATED 09/11/2003
EXCEPT THAT ANY ADDITIONS OR RESTRICTIONS PREVIOUSLY IMPOSED REMAIN IN EFFECT UNLESS SPECIFICALLY RESCINDED.

4. GRANT NO. R18/CCR921022-03-1
5. ADMINISTRATIVE CODES CCR18

6. PROJECT PERIOD FROM 09/30/2001 THROUGH 09/29/2005

7. BUDGET PERIOD FROM 09/30/2003 THROUGH 09/29/2004

8. TITLE OF PROJECT (OR PROGRAM) EPIDEMIOLOGIC HIV/AIDS RESEARCH IN AFRICAN-AMERICAN AND HISPANIC MSM

9. GRANTEE NAME AND ADDRESS
LOS ANGELES COUNTY DEPT. HEALTH SERVICES
HIV EPIDEMIOLOGY PROGRAM/ LACDHS
600 S. COMMONWEALTH AVE, STE. 1920
LOS ANGELES, CA 90005

10. DIRECTOR OF PROJECT (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)
PAUL SIMON, MD, MOH, DIRECTOR OFFICE OF
HEALTH ASSESSMENT & EPI/ LAC-DHS
313 SOUTH FIGUEROA STREET, SUITE 107
LOS ANGELES, CA 90012

11. APPROVED BUDGET (EXCLUDES PHS DIRECT ASSISTANCE)

PHS GRANT FUNDS ONLY	
TOTAL PROJECT COSTS INCLUDING GRANT FUNDS AND ALL OTHER FINANCIAL PARTICIPATION	
(PLACE NUMERAL ON LINE)	I
SALARIES AND WAGES.....\$	85,360
FRINGE BENEFITS.....\$	30,473
TOTAL PERSONNEL COSTS.....\$	115,833
CONSULTANT COSTS.....	29,990
EQUIPMENT.....	0
SUPPLIES.....	27,616
TRAVEL.....	14,100
PATIENT CARE-INPATIENT.....	0
PATIENT CARE-OUTPATIENT.....	0
ALTERATIONS AND RENOVATIONS.....	0
OTHER.....	99,148
CONSORTIUM/CONTRACTUAL COSTS.....	233,496
TRAINEE RELATED EXPENSES.....	0
TRAINEE STIPENDS.....	0
TRAINEE TUITION AND FEES.....	0
TRAINEE TRAVEL.....	0
TOTAL DIRECT COSTS.....\$	520,183
INDIRECT COSTS (0.00 % OF S&W/TADC) \$	25,004
TOTAL APPROVED BUDGET.....\$	545,187
SBIR FEE.....\$	0
FEDERAL SHARE.....\$	545,187
NON-FEDERAL SHARE.....\$	0

12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

A. AMOUNT OF PHS FINANCIAL ASSISTANCE (FROM 11.U).....\$	545,187
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS..\$	45,226
C. LESS CUMULATIVE PRIOR AWARD(S) THIS BUDGET PERIOD...\$	499,961
D. AMOUNT OF FINANCIAL ASSIST. THIS ACTION \$	0

13. RECOMMENDED FUTURE SUPPORT (SUBJECT TO THE AVAILABILITY OF FUNDS AND SATISFACTORY PROGRESS OF THE PROJECT)

BUDGET YEAR	TOTAL DIRECT COSTS	BUDGET YEAR	TOTAL DIRECT COSTS
A. 4	0	D. 0	0
B. 0	0	E. 0	0
C. 0	0	F. 0	0

14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH)

A. AMOUNT OF PHS DIRECT ASSISTANCE.....\$	0
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS..\$	0
C. LESS CUMULATIVE PRIOR AWARDS FROM THIS BUDGET PERIODS	0
D. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$	0

15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F, OR 45 CFR 92.25, SHALL BE USED IN ACCORDANCE WITH ONE OF THE FOLLOWING ALTERNATIVES: (SELECT ONE AND PUT LETTER IN BOX.)

- A. DEDUCTION
- B. ADDITIONAL COSTS
- C. MATCHING
- D. OTHER RESEARCH (ADD/DEDUCT OPTION)
- E. OTHER (SEE REMARKS)

B

THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE PHS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:
A. THE GRANT PROGRAM LEGISLATION CITED ABOVE. B. THE GRANT PROGRAM REGULATION CITED ABOVE. C. THIS AWARD NOTICE INCLUDING TERMS AND CONDITIONS, IF ANY, NOTED BELOW UNDER REMARKS. D. PHS GRANTS POLICY STATEMENT INCLUDING ADDENDA IN EFFECT AS OF THE BEGINNING DATE OF THE BUDGET PERIOD. E. 45 CFR PART 74 OR 45 CFR PART 92 AS APPLICABLE. IN THE EVENT THERE ARE CONFLICTING OR OTHERWISE INCONSISTENT POLICIES APPLICABLE TO THE GRANT, THE ABOVE ORDER OF PRECEDENCE SHALL PREVAIL. ACCEPTANCE OF THE GRANT TERMS AND CONDITIONS IS ACKNOWLEDGED BY THE GRANTEE WHEN FUNDS ARE DRAWN OR OTHERWISE OBTAINED FROM THE GRANT PAYMENT SYSTEM.

REMARKS (OTHER TERMS AND CONDITIONS ATTACHED - YES NO)

SPONSOR: NATIONAL CENTER FOR HIV PREVENTION
*IDC RATE BASE: SEE ATTACHED

PHS GRANTS MANAGEMENT OFFICER (SIGNATURE) NEALEAN K. AUSTIN (NAME-TYPED/PRINT) GRANTS MANAGEMENT OFFICER (TITLE)

7. OBJ. CLASS. 41.51 18. CRS. EIN: I-956000927-A1 19. LIST NO.: CN-097-A04

0.A	B.	C.	D.	E.
1.A	B.	C.	D.	E.

NOTICE OF COOPERATIVE AGREEMENT (Continuation Sheet)	Page 2 of 3		Date Issued:
	Award No. U65/CCU921022-03-1		

TERMS AND CONDITIONS OF THIS AWARD

NOTE 1: The purpose of this amended Notice of Award is to carryover funds in the amount of \$45,226. Unobligated funds from budget period Year 02 shall be carried forward to budget period Year 03, as requested in your letter dated March 30, 2004, and in accordance with 45 CFR 74.25, Revision of Budget and Program Plans.

NOTE 2: Based on the above, the revised approved budget is as follows:

Budget Categories	Original Award	Carryover	Revised Award
Salaries & Wages	\$ 79,162	\$ 6,198	\$ 85,360
Fringe Benefits	28,260	2,213	\$ 30,473
Equipment	-	-	\$ -
Supplies	27,616	-	\$ 27,616
Travel	14,100	-	\$ 14,100
Other	64,148	35,000	\$ 99,148
Contracts	233,496	-	\$ 233,496
Consultants	29,990	-	29,990
Total Direct Costs	\$ 476,772	\$ 43,411	\$ 520,183
Indirect Costs	23,189	1,815	\$ 25,004
Total Costs	\$ 499,961	\$ 45,226	\$ 545,187

NOTE 3: This amount will be subject to reduction if the actual unobligated balance is less.

NOTE 4: The grantee's letter dated March 30, 2004, providing concurrence with this action is incorporated by reference and made a part thereof.

NOTE 5: All other terms and conditions remain the same.

NOTE 6: Please reference your award number on all correspondence.

NOTICE OF COOPERATIVE AGREEMENT (Continuation Sheet)	Page 3 of 3	Date Issued:
	Award No. U65/CCU921022-03-1	

NOTE 7: CDC CONTACT LIST:

GRANTS MANAGEMENT OFFICER:

Nealean K. Austin
 Grants Management Officer
 Centers for Disease Control and Prevention (CDC)
 Acquisition and Assistance Branch A
 Procurement and Grants Office
 2920 Brandywine Road, Suite 3000, MS E-15
 Atlanta, Georgia 30341-4146
 770-488-2722 telephone
 770-488-2670 fax
 Email: neal@cdc.gov

CONTRACT SPECIALIST:

Betty Vannoy
 Contract Specialist
 Centers for Disease Control and Prevention (CDC)
 Acquisition and Assistance Branch A
 Procurement and Grants Office
 2920 Brandywine Road, Suite 3000, MS E-15
 Atlanta, Georgia 30341-4146
 770-448-2897 telephone
 770-488-2670 fax
 Email: bbv9@cdc.gov

CDC PROJECT OFFICER:

Gary Marks
 Project Officer
 Centers for Disease Control and Prevention (CDC)
 Division of HIV/AIDS Prevention (DHAP)
 1600 Clifton Road, MS E-58
 Atlanta, Georgia 30333
 404-639-5261 telephone
 404-639-6127 fax
 Email: gdm8@cdc.gov

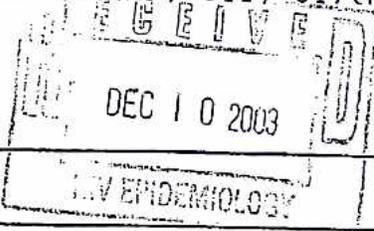
COUNTY OF LOS ANGELES - DEPARTMENT OF HEALTH SERVICES
 HIV EPIDEMIOLOGY PROGRAM
 Epidemiological HIV/AIDS Research in African-American and Hispanic
 Men Who Have Sex With Men
 Announcement 01138
 September 30, 2003 - September 29, 2004

	Annual Salary	% of Time	# of Mos	Total Budget	Change	Revised Budget
I. Personnel						
Epidemiologist/Principal Investigator						
Trista Bingham	\$67,224	50%	12	\$33,612		\$33,612
Hire: 6/13/97						
Staff Analyst						
Sheila McCray	73,284	20%	12	14,657		14,657
Hire: 1/13/84						
Data Conv. Supervisor I	38,616	50%	3	4,827		4,827
Mary Carmen Vitale	38,616	90%	9	26,066		26,066
Hire: 12/09/97						
Information Systems Analyst II						
Eulogio Venegas	61,980	20%	6	0	6,198	6,198
Total Salaries				79,162	6,198	85,360
Employee Benefits @ 35.6991%				28,260	2,213	30,473
Total Full-Time Personnel				107,422	8,411	115,833
II. OPERATING EXPENSES						
Office Supplies				2,200	5,000	7,200
Laboratory Supplies				9,275	0	9,275
Clinic Supplies				1,000	0	1,000
Laboratory Expenses				7,141	0	7,141
Promotional Items				8,000	0	8,000
Van Maintenance and Insurance				7,000	0	7,000
Gasoline				3,500	0	3,500
Travel				3,600	0	3,600
Participant Reimbursements				40,000	0	40,000
Parking				4,468	0	4,468
Space				19,680	0	19,680
Computers				0	10,000	10,000
Transcription				0	20,000	20,000
Total Services and Supplies				105,864	35,000	140,864
Consultant Costs:						
George Ayala, Psy.D.				20,000	0	20,000
Community Consultant (Bienestar)				4,995	0	4,995
Community Consultant (Wall Las Memorias)				4,995	0	4,995
Total Consultant Costs				29,990	0	29,990
Sub-Contracts:						
Simpson & Simpson Personnel Services				233,496	0	233,496
IV. INDIRECT COSTS @ 29.2934% of total salaries				23,189	1,815	25,004
V. TOTAL BUDGET				\$499,961	\$45,226	\$545,187

SUPERSEDES AWARD NOTICE DATED 08/06/2003
 DEPT THAT ANY ADDITIONS OR RESTRICTIONS EVIDENTLY IMPOSED REMAIN IN EFFECT UNLESS SPECIFICALLY RESCINDED.

GRANT NO. 1162/CCU906253-12-4	5. ADMINISTRATIVE CODES CCU62
PROJECT PERIOD 01/01/1991 THROUGH 06/30/2004	
BUDGET PERIOD 01/01/2003 THROUGH 06/30/2004	

PUBLIC HEALTH SERVICE
 CENTERS FOR DISEASE CONTROL AND PREVENTION
 NOTICE OF COOPERATIVE AGREEMENT
 AUTHORIZATION (LEGISLATION/REGULATION)
 PHS ACT, SECT 301(A), 311, 317(K)(3)



TITLE OF PROJECT (OR PROGRAM)
HIV/AIDS SURVEILLANCE & SEROPREVALENCE
 GRANTEE NAME AND ADDRESS
 LOS ANGELES COUNTY DEPT OF HEALTH SVCS
 OFFICE OF AIDS PROGRAMS AND POLICY
 600 S. COMMONWEALTH AVE, SUITE 1920
 LOS ANGELES, CA 90005

10. DIRECTOR OF PROJECT (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)
 PAUL SIMON, M.D. MPH
 OFFICE OF HLTH ASSESSMENT & EPIDEMIOLOG
 313 N. FIGUEROA RM 127
 LOS ANGELES, CA 90012

APPROVED BUDGET (EXCLUDES PHS DIRECT ASSISTANCE)

PHS GRANT FUNDS ONLY
 TOTAL PROJECT COSTS INCLUDING GRANT FUNDS AND ALL OTHER FINANCIAL PARTICIPATION

PLACE NUMERAL ON LINE) I

SALARIES AND WAGES.....\$	1,822,924
RANGE BENEFITS.....\$	613,362
TOTAL PERSONNEL COSTS.....\$	2,436,286
CONSULTANT COSTS.....	50,000
EQUIPMENT.....	20,200
SUPPLIES.....	61,710
TRAVEL.....	24,000
INPATIENT.....	0
OUTPATIENT.....	0
ALTERATIONS AND RENOVATIONS.....	0
OTHER.....	703,178
CONSORTIUM/CONTRACTUAL COSTS.....	2,187,885
GRANTEE RELATED EXPENSES.....	0
GRANTEE STIPENDS.....	0
GRANTEE TUITION AND FEES.....	0
GRANTEE TRAVEL.....	0
TOTAL DIRECT COSTS.....\$	5,483,259
INDIRECT COSTS (0.00 % OF S&W/TADC) \$	543,331
TOTAL APPROVED BUDGET.....\$	6,026,590

12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

A. AMOUNT OF PHS FINANCIAL ASSISTANCE (FROM 11.U).....\$	6,026,590
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS...\$	2,986,690
C. LESS CUMULATIVE PRIOR AWARD(S) THIS BUDGET PERIOD...\$	2,533,090
D. AMOUNT OF FINANCIAL ASSIST. THIS ACTION \$	506,810

13. RECOMMENDED FUTURE SUPPORT (SUBJECT TO THE AVAILABILITY OF FUNDS AND SATISFACTORY PROGRESS OF THE PROJECT)

BUDGET YEAR	TOTAL DIRECT COSTS	BUDGET YEAR	TOTAL DIRECT COSTS
A. 0	0	D. 0	0
B. 0	0	E. 0	0
C. 0	0	F. 0	0

14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH)

A. AMOUNT OF PHS DIRECT ASSISTANCE.....\$	0
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS...\$	0
C. LESS CUMULATIVE PRIOR AWARDS FROM THIS BUDGET PERIODS	0
D. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$	0

15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F, OR 45 CFR 92.25. SHALL BE USED IN ACCORDANCE WITH ONE OF THE FOLLOWING ALTERNATIVES: (SELECT ONE AND PUT LETTER IN BOX.)

- A. DEDUCTION
 - B. ADDITIONAL COSTS
 - C. MATCHING
 - D. OTHER RESEARCH (ADD/DEDUCT OPTION)
 - E. OTHER (SEE REMARKS)
- B**

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OTHER TERMS AND CONDITIONS ATTACHED YES NO

SPONSOR: NATIONAL CENTER FOR HIV PREVENTION
 *IDC RATE BASE: SEE ATTACHED

GRANTS MANAGEMENT OFFICER: (SIGNATURE) <i>Carlos M. Smiley</i>	(NAME-TYPED/PRINT) CARLOS M. SMILEY	(TITLE) GRANTS MANAGEMENT OFFICER		
CLASS. 41.51	18. CRS. EIN: I-956000927-A1	19. LIST NO.: CO-020-L04		
FY-CAN	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT. ACTION FIN. ASST	AMT. ACTION DIR. ASST
14-11515 04-9212466	a. CCU906253	c. CCU62	d. 339,081	e. 0
14-11515 04-9213040	b. CCU906253	c. CCU62	d. 106,500	e. 0
14-11515 04-9213036	b. CCU906253	c. CCU62	d. 61,229	e. 0



**COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
Public Health**

THOMAS L. GARTHWAITE, M.D.
Director of Health Services and Chief Medical Officer

JONATHAN E. FIELDING, M.D., M.P.H.
Director of Public Health and Health Officer

HIV Epidemiology Program

GORDON BUNCH, M.A., Director
600 South Commonwealth Avenue, Suite 1920
Los Angeles, California 90005
TEL (213) 351-8196 • FAX (213) 487-9386

www.lapublichealth.org



BOARD OF SUPERVISORS

Gloria Molina
First District

Yvonne Brathwaite Burke
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

FAX TRANSMISSION COVER SHEET

DATE: April 5, 2004

TO: Penelope Ornales

PHONE: FAX: 213.250.2958

SENDER: Gordon Bunch

YOU SHOULD RECEIVE 2 PAGE(S), INCLUDING THIS COVER SHEET. IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CONTACT (213) 351-8190.

COMMENTS:

For your review. Amendment #4 to the Surveillance and Seroprevalence NCA.