COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

JAMES A. NOYES, Director

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

May 20, 2004

IN REPLY PLEASE
REFER TO FILE: PM-3

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

FIRE STATION 89 – NEW STATION PROJECT
AWARD CONSTRUCTION CONTRACT
SPECS. 5504R1; C.P. 70778
SUPERVISORIAL DISTRICT 3
4 VOTES

JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND THE FIRE CHIEF THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:

1. Approve the enclosed appropriation adjustment in the amount of $675,000 to increase appropriation and revenue to account for proceeds from the sale of Fire Station 64 to the General Fund of which $324,000 will be allocated for the construction of Fire Station 89 – New Station project (C.P. 70778) and $351,000 will be allocated to the Fire District's Accumulated Capital Outlay Fund – Services and Supplies.

2. Approve the revised total project budget of $5,766,788 for construction of Fire Station 89 – New Station project.

3. Find that MTM Construction Inc. is the apparent lowest responsible and responsive bidder and award a construction contract in the amount of $3,241,000 for the Fire Station 89 – New Station project, subject to the satisfactory and timely completion by the contractor of the consultant services agreement to prepare a baseline construction schedule for the project and receipt by the County of acceptable Faithful Performance and Labor and Materials Bonds and evidence of required contractor insurance.

4. Delegate to the Director of Public Works the authority to determine, in accordance with the applicable contract and bid specifications, whether the contractor has satisfied the above conditions for contract award, and authorize the Director to execute the construction contract, in the form previously approved by County Counsel, to MTM Construction and establish the effective date of the construction contract if the Director determines that the above conditions have been satisfied.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approving the recommended actions will allow for the construction of Fire Station 89 - New Station project.

The new station will consist of a 10,800-square-foot facility that will house one engine company, a paramedic squad, a fueling station, a Battalion Chief's office and garage, a training room, and dormitory quarters for up to ten shift personnel.

On February 17, 2004, your Board adopted plans and specifications for the project and instructed the Executive Officer to advertise for construction bids. On March 17, 2004, seven bids were received, MTM Construction was the apparent lowest responsible bidder meeting the criteria adopted by your Board.

Implementation of Strategic Plan Goals

These actions are consistent with the County's Strategic Plan Goal of Service Excellence. This new fire station will provide additional fire protection and emergency medical services within the City of Agoura Hills and adjoining County unincorporated area.

FISCAL IMPACT/FINANCING

The low bid of $3,241,000 is $408,556 higher than the construction estimate of $2,832,444 approved by your Board on February 17, 2004. The total revised project cost, including plans and specifications, plan check, construction, equipment, consultant services, miscellaneous expenditures, and County services, is $5,766,788, which includes a change order contingency fund increase of $41,444 to equal approximately 10 percent of the bid amount. In addition, the original project budget has been revised to show that the station's bi-fold doors are now included in the construction bid rather than being purchased and installed by County forces thereby saving $126,000. The enclosed budget adjustment will increase appropriation and revenue in the amount of $324,000 to fully fund the revised project costs. The project schedule and budget summary are included in Enclosure A.

In June 2003, your Board authorized the Chief Administrative Office to negotiate the sale amount of Fire Station 64 to the General Fund. The fair market value sale price of Fire Station 64 was $675,000 and was paid to the Fire District from the Asset Development Implementation Fund. The enclosed budget adjustment will increase appropriation and revenue to account for the proceeds from this sale in the Fiscal Year 2003-04 Fire District Accumulated Capital Outlay Fund. The budget adjustment will allocate proceeds of $675,000 to partially fund the new Fire Station 89 project in the amount of $324,000 and the remaining $351,000 will be budgeted in Services and Supplies for future capital projects.

Fire Station 89 - New Station project will be funded with $2,818,788 in development fee revenue collected from the City of Agoura Hills and within the Malibu/Santa Monica Mountains Developer Fee Area of Benefit (Area 1) and $2,948,000 from the Consolidated Fire Protection District Accumulated Capital Outlay Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, MTM Construction is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under Federal income tax laws.

MTM Construction is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

On March 4, 2003, your Board approved a Mitigated Negative Declaration and adopted a Mitigation Monitoring and Reporting Program for the project.

CONTRACTING PROCESS

On February 17, 2004, your Board adopted plans and specifications for the project at an estimated construction cost of $2,832,444, and instructed the Executive Officer to advertise for construction bids. On March 17, 2004, seven bids were received. MTM Construction with a bid of $3,241,000 was the apparent lowest responsible bidder meeting the criteria adopted by your Board. The bid results are summarized in Enclosure B.

MTM Construction's Community Business Enterprises participation data and three-year contracting history with the County are on file with Public Works.

As requested by your Board on February 3, 1998, this contract opportunity was listed on the "Doing Business with the County" website. A copy of the web page solicitation is included in Enclosure C.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact of current County services or projects during the construction of the proposed project.

CONCLUSION

Please return one adopted copy of this letter to the CAO (Capital Projects Division), District, and Public Works.

Respectfully submitted,

for JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

P. MICHAEL FREEMAN
Fire Chief

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Enc. 3

cc: Auditor-Controller
County Counsel
Department of Public Social Services (GAIN/GROW Program)
Office of Affirmative Action Compliance

May 20, 2004

ENCLOSURE A

FIRE STATION 89 – NEW STATION PROJECT
AWARD CONSTRUCTION CONTRACT
SPECS. 5504 R1; C.P. 70778

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Needs Assessment	N/A
Project Feasibility	N/A
Project Program	N/A
Design Contract Execution Amendment Execution Construction Documents Jurisdictional Approval	 02/09/00* 11/04/03* 11/13/03* 11/28/03*
Construction Bid and Award	06/01/04
Construction Substantial Completion Acceptance	 06/23/05 09/07/05

* Indicates completed activities.

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget	Impact of this Action	Revised Project Budget
Land Acquisition	$ 430,000	-0-	$ 430,000
Construction			
(a) Construction	$2,832,444	$ 408,556	$ 3,241,000
(b) Change Orders	$ 283,244	41,444	$ 324,688
Subtotal	$3,115,688	$ 450,000	$ 3,565,688
Equipment	$ 193,000	($ 126,000)	$ 67,000
Plans and Specifications	$ 323,900	-0-	$ 323,900
Consultant Services	$ 100,700	-0-	$ 100,700
Miscellaneous Expenditures			
(a) Furniture	$ 75,000	-0-	$ 75,000
(b) Utility Connection Fees	$ 41,000	-0-	$ 41,000
(c) Printing/Legal	$ 21,800	-0-	$ 21,800
Subtotal	$ 137,800	-0-	$ 137,800
Jurisdictional Review and Plan Check	$ 35,000	-0-	$ 35,000
County Services	$1,106,700	-0-	$ 1,106,700
Total	$5,442,788	$ 324,000	$ 5,766,788

May 20, 2004

ENCLOSURE B

FIRE STATION 89 – NEW STATION PROJECT
AWARD CONSTRUCTION CONTRACT
SPECS. 5504 R1; C.P. 70778

The new fire station will consist of a 10,800-square-foot facility that will house one engine company, a paramedic squad, a fueling station, a Battalion Chief's office, a training room, and dormitory quarters for up to ten shift personnel.

Bid Opening Date: March 17, 2004

Bid Summary:

The lowest bid was determined as the lowest total of the bid prices on the base contract.

Contractor's Name	Lump Sum Bid	SBE Preference	Final Bid
MTM Construction	$ 3,241,000	$ 50,000	$ 3,191,000
D & M Construction	$ 3,397,555	NO	$ 3,397,555
Wang Milestone Construction	$ 3,473,000	NO	$ 3,473,000
Lexus Construction	$ 3,482,000	NO	$ 3,482,000
Gonzalez Construction	$ 3,920,800	NO	$ 3,920,800
Ruiz Brothers Construction	$ 3,935,000	NO	$ 3,935,000
Sinanian Development	$ 3,989,000	NO	$ 3,989,000

Financial Information:

Public Works' fair construction cost estimate is $2,958,444 including bi-fold doors.

76R 352M 11/83

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 390-14

DEPARTMENT OF FIRE

MAY 5, 2004 19

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

"APPROPRIATION ADJUSTMENT"

4-VOTES
FISCAL YEAR 2003-04

SOURCES:

FIRE DEPARTMENT
CAPITAL PROJECT ACO FUND
SALE OF FIRE STATION 64
OPERATING TRANSFER IN
J13-FR-50099-9911
$ 675,000

USES:

FIRE DEPARTMENT
CAPITAL PROJECT ACO FUND
FIRE STATION 89-AGOURA
BUILDING & IMPROVEMENTS
J13-FR-70778-6014
$ 324,000

FIRE DEPARTMENT
CAPITAL PROJECT ACO FUND
SERVICES & SUPPLIES
J13-FR-50099-2000
$ 351,000

THE APPROPRIATION ADJUSTMENT IS NECESSARY TO ACCOUNT FOR THE PROCEEDS ($675,000) FROM THE ASSET DEVELOPMENT IMPLEMENTATION FUND FROM THE SALE OF FIRE STATION 64. IN ADDITION, THIS ADJUSTMENT IS TO TRANSFER $324,000 TO FIRE STATION 89-NEW STATION PROJECT (CP#70778) TO FULLY FUND AND AWARD THE CONSTRUCTION CONTRACT AND TRANSFER $351,000 TO SERVICES AND SUPPLIES.

MANUEL RIVAS JR., ASSISTANT CHIEF
FINANCIAL MANAGEMENT DIVISION

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR— ACTION

✓ RECOMMENDATION

AUDITOR-CONTROLLER BY Helen Fung

No. 288 MAY 6 2004 ~~19~~

APPROVED AS REQUESTED AS REVISED

MAY 18, 2004 ~~19~~

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 19

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER