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COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
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April 29, 2004

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

SUBJECT: **NOTICE OF INTENT TO AMEND INFORMATION TECHNOLOGY SUPPORT SERVICES MASTER AGREEMENT WORK ORDERS N05-0051 AND N05-0052 TO INCREASE LENGTH OF SERVICE AND FUNDING**

This is to advise you of our intent to request the Internal Services Department to amend and extend the Information Technology Support Services Master Agreement (ITSSMA) Work Orders N05-0051 and N05-0052 with Illuminous Enterprises, Inc. The amendment will extend the terms of each work order from June 30, 2004 to September 30, 2005, with an option to extend the Work Orders further to September 30, 2006, if the final ITSSMA option year extension is exercised. The proposed amendment will increase the total maximum Work Order amounts from $1,351,478 to $2,040,194 for the extension period that ends September 30, 2005. This is for enhancements to the Treatment Court and Probation eXchange (TCPX) automated information system, designed to support the reporting and statistical needs of the Substance Abuse and Crime Prevention Act (SACPA) of 2000, also known as Proposition 36.

BACKGROUND

Proposition 36, which was passed by the California voters in November 2000, amended existing drug sentencing laws to require that criminal defendants, convicted of non-violent drug offenses, be placed in drug treatment as a condition of probation instead of incarceration.

The Countywide Criminal Justice Coordination Committee (CCJCC) Proposition 36 Implementation Task Force was named as the lead advisory body, and the Department of Health Services Alcohol and Drug Program Administration was designated as the County's lead agency.

These groups are responsible for the development of policy and procedures for implementing and monitoring Proposition 36 among all involved County departments and the Superior Court.

The Treatment Court and Probation eXchange (TCPX) System

In July 2001, the TCPX System was developed to support the reporting and statistical needs of the Superior Court, Probation Department, and the Department of Health Services Alcohol and Drug Program Administration for the implementation of Proposition 36. This included providing real-time client referral/workflow applications from the above agencies to the community-based treatment providers, as well as providing for automated reporting back to the Court and other appropriate agencies.

Phases I and II of the TCPX project, completed during the first years of Proposition 36 implementation, have provided a computerized mechanism via internet/intranet for:

- Establishing electronic referrals from the Court to the Community Assessment Services Centers (CASCs);
- Recording defendant treatment assessment information;
- Assigning treatment provider(s) based on the participants' needs;
- Standardizing all reports required for participant tracking including progress reports and treatment plans;
- Electronically submitting all participant tracking reports to the courts;
- Providing preliminary statistical information;
- Electronically interfacing to the Court's Trial Court Information System (TCIS);
- Reporting of statistical data based on preliminary County and State requirements;
- Electronically submitting Proposition 36 Probation reports to the Court;
- Capturing and reporting admission statistics for parolees and out-of-County participants;
- Allowing electronic access to all Proposition 36 client reports by the Public Defender and District Attorney; and
- Producing preliminary statistical reports and graphs for program admissions, demographics, terminations, and completions.

The Work Orders were originally executed for the period of July 25, 2001 to March 30, 2002, for a total of $294,120. Your Board was previously notified on February 22, 2002, that the project would exceed $300,000 and the Work Orders were amended to extend the period of performance from March 30, 2002 to June 30, 2003, and the total Work Orders amount to $870,120. Pursuant to a subsequent Board notice on April 24, 2003, the Work Orders were extended until June 30, 2004, and increased to a total of $1,351,478.

SCOPE OF WORK

The requested Work Order extensions will allow for additional consultant support to enhance the TCPX System through September 30, 2005.

An extension of the terms of the work orders and the additional funds will allow for necessary TCPX enhancements over the next fifteen months including:

- Modifying existing statistical reports to reflect the changes in reporting requirements as developed by the California State Department of Alcohol and Drug Programs;
- Improving efficiency and optimizing system performance;
- Building the enterprise network and reporting system to allow TCPX usage as a data warehouse for creating linkages and capturing information from other resources such as the criminal justice and other systems within the County; and
- Enhancing the system to create support for countywide client referrals, workflow tracking, performance measurements, and outcome evaluations.

JUSTIFICATION

The State Department of Alcohol and Drug Programs has mandated specific reporting guidelines for Proposition 36. The TCPX automated information system was developed to assist the County of Los Angeles in tracking their Proposition 36 participants and providing information to the State in a timely manner. The State and County Departments involved in the monitoring of Proposition 36 participants have developed additional business requirements which need to be integrated into the current system. Failure to incorporate these changes will seriously impede the County's ability to comply with new State requirements, as well as monitor the success rates of Proposition 36 program participants.

The Proposition 36 Implementation Task Force intends to demonstrate the success of the Proposition 36 program in Los Angeles County. The TCPX system is the enterprise system that will allow for participant monitoring and outcome evaluation information to assist in generating future funding for the collaborative environment of Los Angeles County criminal justice and drug treatment systems. Extending the existing Work Orders and retaining the services of the current consultants will ensure that those agencies responsible for the implementation and on-going operation of Proposition 36 can continue to respond to the needs of the State and the County in an expeditious manner. State funding of this program will end in 2006 and the Department of Health Services Alcohol and Drug Program Administration is examining knowledge transfer to staff for ongoing operations after that point.

FISCAL IMPACT

The current Work Order(s) expire on June 30, 2004, and this action will extend the term through September 30, 2005, and allow for an additional one year extension until September 30, 2006, if: 1) The ITSSMA is extended until that date; and 2) The total funding of these Work Orders is increased from $1,351,478 to $2,034,194. The consultants' hourly rates remain the same for this extension and the subsequent extension period.

The funding for TCPX is supported through the County's Proposition 36 allocation with no Net County Cost.

Funds received pursuant to the County's allocation for Proposition 36 provide the necessary financial resources to expand and enhance the Systems used for reporting and statistical gathering of data between the Court, Probation Department, and the Department of Health Services Alcohol and Drug Program Administration.

CLOSING

Per the established ITSSMA guidelines, there is a two-week time frame for Board review and comment from the date of this memo. If no comments are received, we will notify ISD to proceed with the amendments to the aforementioned Work Orders.

If you have any questions or need more information, please contact Carol Morris Lowe, Planning Director, Alcohol and Drug Program Administration, at (626) 299-4198.

TLG:cml

NOTED AND APPROVED:

Jon W. Fullinwider Chief Information Officer	Date