



LEROY D. BACA, SHERIFF

County of Los Angeles  
Sheriff's Department Headquarters  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169



February 27, 2004

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**EXTENSION OF EXISTING INFORMATION TECHNOLOGY SUPPORT SERVICES  
MASTER AGREEMENT (ITSSMA) WORK ORDER AND INCREASE THE  
MAXIMUM WORK ORDER AMOUNT FOR THE  
JAIL INFORMATION MANAGEMENT SYSTEM (JIMS)**

This letter is to notify your Board of our intent to request the Internal Services Department (ISD) to extend ITSSMA Work Order N10-0010 with Carr Consulting to September 30, 2005, and to increase the total maximum amount from \$458,000 to \$563,000 to continue the specialized, technical consulting services for implementation of a new system within the Sheriff's Department.

**BACKGROUND**

The Sheriff's Department has undertaken a multi-year initiative to improve information technology support to its Custody Divisions through the Department's Custody Automation Plan (CAP). Several CAP system projects have already been developed and placed into production. The remaining major CAP system project still under development is the replacement system for the Automated Justice Information System (AJIS).

AJIS is a mission critical application that handles the booking of arrestees for most law enforcement agencies in the County and also supports inmate management for the Sheriff's Department. Although the system functions as originally designed, it lacks some of the functionality now required. These requirements include, among other needs, improved system interfaces, flexible reporting capability, new and expanded

*A Tradition of Service*

custody functions, and availability of historical data. A replacement of the current technical architecture, including hardware and software, will be necessary to meet the new system requirements.

The replacement for AJIS is the Jail Information Management System (JIMS). JIMS will be developed and implemented in three phases. The first phase addresses the high priority internal information system needs of the Custody Divisions. These include classification, inmate trust fund accounting, agency billing, and five other modules that are scheduled for development and implementation during the 2004 calendar year.

The requested technical consulting services provide for the planning, defining, designing, and monitoring of the implementation of JIMS, which gives new functionality to Custody by replacing the antiquated mainframe AJIS system. Phases Two and Three of JIMS will be developed and implemented in subsequent years, assuming that required funding is available. The current AJIS mainframe system will have been replaced upon completion of all three phases of JIMS.

### **SCOPE OF WORK**

The scope of the amended Work Order includes:

1. Continued business process re-engineering within the Sheriff's Custody Division as new functionality is introduced;
2. Specifications for module customization as defined by user requirements for each of the new modules defined in Phase One;
3. Revisions to the JIMS technical architecture as the project migrates from a mainframe environment to a Web enabled application server environment;
4. Definition and design of required system interfaces for each of the County's criminal justice and law enforcement agencies;
5. Quality assurance review of vendor deliverables and resolution of implementation technical issues; and
6. Future phase project plans for the design, construction, testing, and implementation of JIMS.

### **JUSTIFICATION**

This JIMS project is complex and requires specialized external resources with expertise in the target computing environment. In addition, it also requires experience with jail and other criminal justice systems to augment the Sheriff's Department's technical capabilities. The consultant services requested will provide a continuing resource to ensure that the JIMS project, as identified in the CAP, results in a more comprehensive and effective jail information system that contributes to reducing potential liability for erroneous release or over-detention of inmates. The current contractor has been

successful in the planning and analysis for JIMS design, development, and implementation. The current contractor's successful involvement with the definition and early planning of JIMS will keep the project on schedule and ensure a successful implementation. The current contractor will continue to provide project monitoring, identify user requirements, define technical architecture, and provide technical project management in relation to the new justice system project.

**FISCAL IMPACT**

The current Work Order was established August 7, 2001, for 12 months, with a maximum amount of \$258,000. Subsequent amendments extended the term of the Work Order to August 31, 2004. In addition, the Work Order was amended January 22, 2003, to increase the Work Order amount from \$258,000 to \$458,000. Prior to that amendment, your Board was notified via a letter dated January 8, 2003, that the project would exceed the \$300,000 threshold for prior Board notice.

As of January 15, 2004, the Department has expended \$430,750 of the \$458,000. This Amendment will increase the Work Order from \$458,000 to \$563,000. The contractor's rate remains the same. The current Department budget will provide the funding for the Work Order. No unanticipated net County costs will be incurred.

**CLOSING**

Per the established processing guidelines, if notification from your Board is not received within the two-week review period, the Sheriff's Department will notify ISD to proceed with the work order amendment.

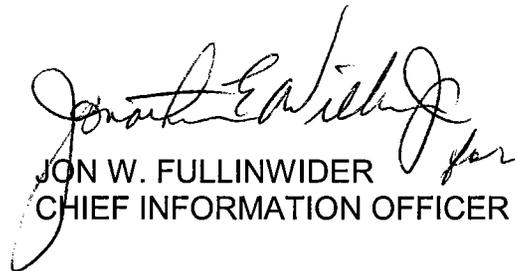
Questions may be directed to Lieutenant David Coleman of the Data Systems Bureau at (562) 465-7946.

Sincerely,

NOTED AND APPROVED:



LEROY D. BACA  
SHERIFF



JON W. FULLINWIDER  
CHIEF INFORMATION OFFICER