



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

February 13, 2004

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Yvonne Brathwaite Burke
Supervisor Michael D. Antonovich

From: 
David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District
YVONNE BRATHWAITE BURKE
Second District
ZEV YAROSLAVSKY
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

QUARTERLY REPORT ON TRANSFERS OF APPROPRIATION

At the July 28, 1992 Board of Supervisors' meeting, the Chief Administrative Office was instructed to provide quarterly reports on all approved "action budget adjustments" (transfers of appropriations within budget units up to \$250,000 per quarter). The attached report lists such action budget adjustments for the period October 1 through December 31, 2003.

If you have any questions or require additional information regarding these transfers, please contact me, or your staff may contact Jacqueline White of my office at (213) 974-1155.

DEJ:DIL
JW:AHW:vyg

Attachment

c: Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller

**APPROVED TRANSFERS OF APPROPRIATION (ACTION BUDGET ADJUSTMENTS)
OCTOBER 1 THROUGH DECEMBER 31, 2003**

BUDGET ADJ. NO.	DESCRIPTION	JUSTIFICATION
102	Transfer of appropriation (\$43,000) from the Board of Supervisors – Services and Supplies to the Department of Parks and Recreation – Services and Supplies.	Use of Fifth District discretionary funds, by the Department of Parks and Recreation, for the purchase and installation of flooring at Val Verde Park.
103	Transfer of appropriation (\$50,000) from the Board of Supervisors – Services and Supplies to the Department of Parks and Recreation – Services and Supplies.	Use of Fifth District discretionary funds, by the Department of Parks and Recreation, for continued operations at Castaic Lake from September 1, 2003 through September 7, 2003.
124	Transfer of appropriation (\$1,000) from the Board of Supervisors – Services and Supplies to the Department of Parks and Recreation – Services and Supplies.	Use of Fifth District discretionary funds, by the Department of Parks and Recreation, for a new sign at Stephen Sorenson Park.
128	Transfer of appropriation (\$140,000) within the Department of Community and Senior Services – Salaries and Employee Benefits to Other Charges.	To provide funding for an unanticipated judgment and damages (\$90,000) settlement against the department, and for a \$50,000 pending judgment settlement proposal. Savings in Salaries and Employee Benefits are due to hiring delays and vacancies.
137	Transfer of appropriation (\$162,000) within the Museum of Art – Salaries and Employee Benefits to Services and Supplies (\$158,000) and Other Charges (\$4,000).	To provide funding for the increased costs of contracted services resulting from the deletion of County positions, and to fund increased costs of occupational health services (OHS), discretionary services, utilities, and special assessments in FY 2003-04. Savings in Salaries and Employee Benefits are due to attrition and vacancies.
152	Transfer of appropriation (\$9,000) within the Department of the Ombudsman – Salaries and Employee Benefits to Services and Supplies.	To provide funding for the upgrade of the department's personal computers to Pentium 4. Savings in Salaries and Employee Benefits are due to vacancies.
155	Transfer of appropriation (\$15,000) from the Department of Parks and Recreation – Services and Supplies to the Board of Supervisors – Services and Supplies.	To reverse Budget Adjustment No. 14 – to transfer Fifth District discretionary funds back to the Board of Supervisors since the Department of Parks and Recreation will no longer be involved in the enforcement of the off-road recreation rules project.
163	Transfer of appropriation (\$100,000) within the Information Technology Fund (ITF) – Services and Supplies to Fixed Assets.	To provide funding for the cost of purchasing fixed assets hardware to upgrade and consolidate the Human Relations Commission's (HRC) ITF Database Project. The HRC received an ITF grant in May 2003.
164	Transfer of appropriation (\$10,000) from the Board of Supervisors – Services and Supplies to the Department of Parks and Recreation – Services and Supplies.	Use of Fifth District discretionary funds, by the Department of Parks and Recreation, for general improvements at Farnsworth County Park.
172	Transfer of appropriation (\$30,000) within the Department of Health Services' Children's Medical Services – Salaries and Employee Benefits to Fixed Assets.	To provide funding for the purchase of a new server for additional office spaces located in El Monte. Savings in Salaries and Employee Benefits are due to hiring delays and vacancies.

Note: Transfers of Appropriation related to the Productivity Investment Fund have been exempted from this report.