County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

February 17, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

APPROVE SUBMISSION OF GRANT APPLICATION TO THE OFFICE OF EMERGENCY SERVICES (ALL DISTRICTS) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff to submit a grant application to the Office of Emergency Services (OES) requesting a maximum of $70,227 in federal funding, with no local match required.

2. Instruct the Chairman of the Board of Supervisors to provide a wet signature on the following grant application documents: three (3) Certification of Assurance of Compliance forms (Attachment 1) and three (3) Additional Signature Authorization forms (Attachment 2).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Los Angeles County Sheriff's Department has received an invitation from the OES to submit a Fiscal Year 2003-2004 Coverdell Request for Application (RFA). Upon submitting this RFA to the OES, the Department will become eligible to receive $70,227 in federal grant funding. These funds, which are intended to support the Department's on-going Paul Coverdell National Forensic Sciences Improvement Act (NFSIA) grant program, shall be utilized by the Department to secure continued education and training programs for the Department's full-time forensic scientists.

In complying with the objective of this funding opportunity, should the Department be selected for this award, the allocation will be used to send members of the Department's full-time forensics staff to educational and training seminars aimed at improving the quality, timeliness, and credibility of Departmental investigations and evidence examinations. In addition to these positive outcomes, the Department's forensic scientists will also be afforded the opportunity to learn modern, industry-specific skills and techniques that will allow for more efficient and effective investigations.

The curriculum of the educational and training seminars to be participated in by the Department will include both theoretical and practical components. These components will be established and developed by the California Attorney General's Forensic Science Task Force and the National Institute of Justice. These organizational characteristics of the seminars will ensure that the curriculum is valid and reliable and will assist the Department in maintaining its American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB) accreditation.

Implementation of Strategic Plan Goals

The NFSIA grant program supports two goals within the County of Los Angeles' Strategic Plan. Specifically, with the support of this potential funding source, the Department will realize the achievement of Goal #2: Workforce Excellence, as well as Goal #3: Organizational Effectiveness. With the grant funds being directed at educating and training the Department's full-time forensic scientists, not only will the scientists be provided with valuable professional skills and techniques, but as a result, the Department will be afforded the opportunity to more efficiently and effectively complete forensic investigations.

FISCAL IMPACT/FINANCING

The NFSIA grant program will potentially provide $70,227 in federal grant funding to the Department. Under this program, the County is not required to contribute any matching funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This proposed program will be effective for one (1) year. The application documents have been reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Should the Department be selected to receive the aforementioned grant award, there will be no negative impact on the Department's current services and/or projects.

CONCLUSION

Upon approval by your Board, the Department requests that your Board please provide four (4) individually adopted copies of this action and three (3) originally executed copies of the attached Certification of Assurance of Compliance and Additional Signature Authorization forms to the Sheriff's Department. The Department's contacts for this requested Board action are Karen J. Anderson, Grants Manager, at (323) 526-5408, or Richard F. Martinez, Grants Coordinator, at (323) 526-5299.

Respectfully submitted,

LEROY D. BACA
SHERIFF

Attachment 1

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Leroy D. Baca, Sheriff, hereby certify that:
(official authorized to sign grant award; same person as line 13 on Grant Award Face Sheet)

GRANTEE: County of Los Angeles

IMPLEMENTING AGENCY: Los Angeles County Sheriff's Department

PROJECT TITLE: Coverdell Forensic Sciences Improvement Act Program

is responsible for reviewing the *Grantee Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by the Office of Emergency Services (OES) including, but not limited to, the following areas:

I. Equal Employment Opportunity – (*Grantee Handbook* Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of Race, Religious Creed, Color, National Origin, Ancestry, Disability (mental and physical) including HIV and AIDS, Medical Condition (cancer and genetic characteristics), Marital Status, Sex, Sexual Orientation, Denial of Family Medical Care Leave, Denial of Pregnancy Disability Leave, or Age (over 40). ***OES- funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.***

Please provide the following information:

A.A. Officer: Randall J. Olson

Title: Lieutenant

Address: 4700 Ramona Boulevard, Monterey Park, California 91754

Phone: (323) 526-5671

Email: rjolson@lasd.org

II. Drug-Free Workplace Act of 1990 – (*Grantee Handbook* Section 2152)

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug free workplace.

III. California Environmental Quality Act (CEQA) – (*Grantee Handbook* Section 2153)

The State of California requires all OES funded projects to obtain written certification that the project is not impacting the environment negatively.

IV. Lobbying – (*Grantee Handbook* Section 2154)

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – (*Grantee Handbook* Section 2155)

(This applies to federally funded grants only.)

OES funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The Applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The Applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The Applicant is also required to maintain said written authorization on file and readily available upon demand.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the grantee may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the grantee has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [line 13 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Lee Baca

Authorized Official's Typed Name: Leroy D. Baca

Authorized Official's Title: Sheriff

Date Executed: 2/4/04

Federal ID Number: 95-6000927

Executed in the City/County of: County of Los Angeles

AUTHORIZED BY:

- City/County Financial Officer
- City Manager
- Governing Board Chair

Signature: _____

Typed Name: Don Knabe

Title: Chairman of the Board of Supervisors

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(official authorized to sign grant award; same person as line 13 on Grant Award Face Sheet)

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AUTHORIZED BY:

- City/County Financial Officer
- City Manager
- Governing Board Chair

Signature: _____

Typed Name: Don Knabe

Title: Chairman of the Board of Supervisors

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AUTHORIZED BY:

- City/County Financial Officer
- City Manager
- Governing Board Chair

Signature: _____

Typed Name: Don Knabe

Title: Chairman of the Board of Supervisors

Attachment 2

ADDITIONAL SIGNATURE AUTHORIZATION

Grant Award #: _____

Applicant: Los Angeles County Sheriff's Department

Project Title: Coverdell Forensic Sciences Improvement Act Program

Grant Period: March 1, 2004 to February 28, 2005

The following persons are authorized to sign for:

Project Director	**Financial Officer**
Signature	Signature
Name	Name
Signature	Signature
Name	Name
Signature	Signature
Name	Name
Signature	Signature
Name	Name
Signature	Signature
Name	Name

Approved By:

Project Director: Lee Baca — 2/4/04 Date

Financial Officer: _____ Date

Regional/Local Planning Director: _____ Date

ADDITIONAL SIGNATURE AUTHORIZATION

Grant Award #: _____

Applicant: Los Angeles County Sheriff's Department

Project Title: Coverdell Forensic Sciences Improvement Act Program

Grant Period: March 1, 2004 to February 28, 2005

The following persons are authorized to sign for:

Project Director	**Financial Officer**
Signature	Signature
Name	Name
Signature	Signature
Name	Name
Signature	Signature
Name	Name
Signature	Signature
Name	Name
Signature	Signature
Name	Name

Approved By:

Project Director: Lee Baca — 2/4/04 Date

Financial Officer: _____ Date

Regional/Local Planning Director: _____ Date

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Grant Award #: _____

Applicant: Los Angeles County Sheriff's Department

Project Title: Coverdell Forensic Sciences Improvement Act Program

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Project Director	**Financial Officer**
Signature	Signature
Name	Name
Signature	Signature
Name	Name
Signature	Signature
Name	Name
Signature	Signature
Name	Name
Signature	Signature
Name	Name

Approved By:

Project Director: Lee Baca — 2/4/04 Date

Financial Officer: _____ Date

Regional/Local Planning Director: _____ Date