



LEROY D. BAC/

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



December 2, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**APPROVE AGREEMENT WITH SYSCON JUSTICE SYSTEMS, LTD.
FOR CUSTOMIZATION AND IMPLEMENTATION OF THE
JAIL INFORMATION MANAGEMENT SYSTEM (JIMS) PHASE 1
(ALL DISTRICTS) (3 VOTES)**

**CIO RECOMMENDATION: APPROVE (X) APPROVE WITH MODIFICATION ()
DISAPPROVE ()**

IT IS RECOMMENDED THAT YOUR BOARD:

- 1 Approve and instruct the Chair to sign the attached Proposed Sole Source Agreement (Agreement) with Syscon Justice Systems, Ltd. (Syscon) for the customization and implementation of the Jail Information Management System (JIMS) Phase One for the County of Los Angeles Sheriff's Department (Department) for an amount not to exceed \$1,438,769, to be effective upon your Board's approval and continue for nine (9) months after the System's Final Acceptance Date (as defined below), with an option to extend the Agreement for five (5) additional one-year periods, upon your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this recommended action is to establish a sole source Agreement with Syscon to design, develop, and install up to eight functional modules to enhance the jail management system currently being developed within the Department's Custody Operations and Correctional Services Divisions.

A Tradition of Service

Approval of this Agreement will allow the Department to update, consolidate, expand, and improve functionality for all components of its inmate and custody management systems. Technology has advanced to make the current systems outdated and limited in their functionality.

The new JIMS is included in the Department's Custody Automation Plan (CAP) and the Fiscal Year 2002-2003 initiatives of the Department's Business Automation Plan (BAP).

Implementation of Strategic Plan Goals

The recommended action supports the County's Strategic Plan Goal Number 3: Organizational Effectiveness: Ensure that service delivery systems are efficient, effective, and goal-oriented, by enabling the Department to accurately, efficiently and effectively track and process inmates through the jails and foster collaboration between the County and other law enforcement and justice-related agencies.

FISCAL IMPACT/FINANCING

This Agreement will have no net County cost. The cost of acquisition, implementation, and initial maintenance of the JIMS, Phase One, is an amount not to exceed \$1,438,769. The funding for this Agreement is available in the Inmate Welfare Fund and will be paid for out of the Inmate Welfare Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This Agreement is with Syscon Justice Systems, Ltd. for customization, implementation, and maintenance of software modules for management of inmates in the Sheriff's custody. The term of the Agreement commences on the date the Agreement is authorized by your Board and will continue until nine months after the date the County accepts the customized modules (referred to in the Agreement as the "System Final Acceptance Date"). Thereafter, the Board may elect to renew the proposed Agreement for up to five additional one-year periods.

The custody systems, currently in use within the Department, manage a daily population of approximately 17,000 inmates. These systems were developed over the last 20 years and have become more difficult and costly to infuse with new technology. Implementation of JIMS will provide an integrated software application to efficiently and effectively manage the needs of the County's custody environment.

In 2002, through the contracting process described in the next section, the Department purchased and installed its first Syscon inmate management product. At that time, the

Department had an immediate need to add the inmate trust accounting functionality to the core product provided by Syscon to replace the then-current inmate trust accounting system. In 2003, Syscon was hired utilizing an Internal Services Department (ISD) purchase order to improve functioning of the Department's stand-alone inmate trust accounting financial subsystem and integrate this function into Syscon's core jail management product.

During this time frame, the Department developed a three-phased implementation plan to examine the various custody stand-alone systems, determine future enhancements for these systems, and integrate their functions as modules within the core jail management software. The Agreement is for Phase One of this three-phased plan.

The Department will evaluate the need for the additional two phases with Syscon and develop additional agreements with the vendor if it is in the County's best interest to do so. The Department will return to your Board to continue with Phases Two and Three pending funding in subsequent fiscal years. However, if continuation funding is not available for the continuation to the next phase, each Project Phase can result in a stand-alone system, linking to the older system.

The Chief Information Office (CIO) has reviewed the JIMS project, its software acquisition, and is working closely with the Department in achieving its automation objectives. The CIO and the Department agree the Syscon contractual relationship is a sole source relationship based on the earlier software evaluation and acquisition and Syscon's ownership of the software code. The JIMS software is proprietary to Syscon and is only available through Syscon and not through third-party retailers. Because the software is proprietary and Syscon does not license modification of its software to third parties, customization can only be accomplished by Syscon. The CIO has approved the Agreement and recommends Board approval. On August 11, 2003, Advanced Notice of Syscon's status as a sole source was sent to your Board.

Under the requested Agreement, Syscon will not be asked to perform services that exceed the approved contract amount, materially alter the scope of work, or extend beyond the term of the Agreement unless approved by your Board. The Contractor is in compliance with all Board, Chief Administrative Office, and County Counsel requirements.

County Counsel has reviewed and approved the Agreement as to form. In addition, in accordance with your Board's policy, outside counsel, along with County Counsel, assisted in the drafting and negotiation of this proposed Agreement. Syscon has signed this Agreement.

CONTRACTING PROCESS

Syscon was selected during the competitive solicitation described below.

During Fiscal Year 2001-2002, the Department sought commercial-off-the-shelf software solutions to update the Department's inmate management system. In addition to Syscon, four other vendors responded to the solicitation. The Department and ISD conducted a detailed evaluation of the products, the vendors and associated costs. Syscon was the only vendor that offered a totally web-based product as well as meeting other technical requirements.

The other vendors all failed to meet one or more of the significant requirements of the solicitation, had higher costs/prices than Syscon, and required more customization than the Syscon product. Syscon offered the lowest cost product with the best functional and technical fit of all the jail management software vendors that responded. Syscon was selected as the highest rated vendor, resulting in ISD/Purchasing issuing a purchase order to Syscon for the inmate management software. Subsequent purchase orders were issued to obtain customization and implementation of the inmate trust accounting system, which required immediate implementation, and to develop plans and estimates for customization and implementation of other modules.

The Proposed Agreement is neither a Proposition A, nor cafeteria concession agreement. The provisions of the County's Living Wage Program (County Code chapter 2.201) are therefore not applicable. The Agreement fixes the maintenance fees in extension years and limits increases in the hourly labor rate at which Syscon may charge for professional services to the cost of living adjustments set forth by your Board.

IMPACT ON CURRENT SERVICES

Approval of this Agreement will provide the Department with an improved mechanism to more effectively use information technology to manage the inmate population. The current manual functions performed within the Department will be automated and existing automated functions performed by stand-alone systems will be enhanced and integrated into JIMS. The new system will result in a more efficient and secure jail environment.

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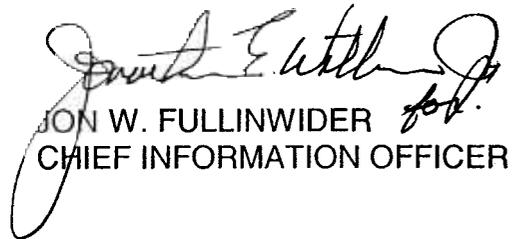
CONCLUSION

Upon approval by your Board, please return an adopted copy of this action and two original executed copies of this Agreement to the Department, Contracts Administration Unit, for further processing.

Respectfully submitted,

Reviewed by:


LERoy D. BACA
SHERIFF


JON W. FULLINWIDER
CHIEF INFORMATION OFFICER

TO VIEW A COPY OF
ANY ATTACHMENTS RELATED
TO THIS DOCUMENT
PLEASE CONTACT:
SHERIFF'S HEADQUARTERS BUREAU
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