



**THOMAS L. GARTHWAITE, M.D.**  
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Fifth District

December 1, 2003

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

SUBJECT: **NOTIFICATION TO EXERCISE DELEGATED AUTHORITY; AMENDMENT TO AGREEMENT WITH COMMUNITY RESEARCH ASSOCIATES - PUBLIC HEALTH PREPAREDNESS AND RESPONSE FOR BIOTERRORISM**

This is to inform you that we are executing Amendment No. 2 to Agreement No. H-207953 between the County of Los Angeles and Community Research Associates (CRA) for the development of the National Pharmaceutical Stockpile (NPS) for Bioterrorism Preparedness.

The purpose of the amendment is to extend the term of the agreement, at no cost to the County, from December 2, 2002 through December 1, 2003 to December 2, 2002 through June 30, 2004. The extension will enable CRA to continue the development of the NPS by incorporating the requirements of the "Guidance on Nationwide Strategic National Stockpile Planning" which will be released by the Centers for Disease Control and Prevention in January 2004.

This action is being effected under the Board's delegated authority of April 16, 2002. As required by the Board's delegated authority, this amendment has been reviewed and approved by County Counsel and Chief Administrative Office.

If you have any questions or require additional information, please let me know.

TLG/jr

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors