



County of Los Angeles
Department of Public Social Services

Bryce Yokomizo
Director

September 9, 2003

TO: Each Supervisor

FROM: Bryce Yokomizo, Director

SUBJECT: **REQUEST FOR PROPOSALS (RFP) FOR TERMINAL OPERATOR SERVICES FOR THE STATEWIDE FINGERPRINT IMAGING SYSTEM (SFIS)**

This is to inform you that my Department is reletting the Request for Proposals (RFP) for the Statewide Fingerprint Imaging System (SFIS) Terminal Operator Services. The original RFP resulted in receipt of only one viable proposal. We anticipate a new solicitation will result in receipt of additional qualifying proposals. The relet will be on an extremely fast track, as the current contract expires on December 31, 2003.

In June 2003, my Department released an RFP for Terminal Operator Services for the provision of 43 skilled clerks (and skilled back-up clerks to cover absences) to operate SFIS fingerprint imaging workstations currently located in 31 DPSS offices. In response to the RFP, we received six proposals and five were disqualified as a result of proposer omissions in the area of establishing the minimum mandatory requirements. The cost of the only acceptable proposal received was higher priced than our current costs and did not result in adequate competition to ensure reasonable prices in accordance with County resources. By reletting the RFP we believe we will receive additional qualifying proposals that will best meet the needs of the County.

We anticipate releasing the RFP on September 10, 2003, and filing a contract with your Board in December 2003. Because of the limited time available to complete the solicitation process, we may request an extension of one month to the current contract to ensure no interruption of services as the result of this relet.

BY:ro

c: Executive Officer, Board of Supervisors
Chief Administrative Officer
County Counsel
Auditor-Controller