COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

JAMES A. NOYES, Director

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IN REPLY PLEASE
REFER TO FILE: T-6

September 18, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

WILMINGTON AVENUE TRAFFIC SIGNAL SYNCHRONIZATION PROJECT
AWARD OF CONSULTANT SERVICES AGREEMENT
SUPERVISORIAL DISTRICT 2
3 VOTES

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works, or his designee, to execute a consultant services agreement with Albert Grover and Associates to prepare plans, specifications, and estimates, and provide construction assistance services for the Wilmington Avenue Traffic Signal Synchronization Project and to establish the effective date following the Board of Supervisors' approval. The agreement will be for a not-to-exceed fee of $335,040 to be financed with Los Angeles County Metropolitan Transportation Authority (MTA) Grant Funds and County Proposition C Local Return Funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board award and authorize the Director of Public Works, or his designee, to execute a consultant services agreement with Albert Grover and Associates for the preparation of construction documents and to provide for construction support and as-built plan preparation for the proposed Wilmington Avenue Project located in the Cities of Compton, Carson, and the unincorporated County area and to establish the effective date following your Board's approval.

Construction documents and jurisdictional approvals are tentatively scheduled for February 2004. We will subsequently return to your Board to adopt plans and specifications, as well as advertise the project for construction bids.

The recommended agreement will provide design and construction support services for the Wilmington Avenue Project in support of Public Works' Traffic Signal Synchronization Program. The project includes Wilmington Avenue from Imperial Highway to Sepulveda Boulevard. As part of our efforts to proceed with traffic signal synchronization on Countywide arterials of regional significance, Public Works has successfully used consulting firms to perform design work of a similar nature on other projects.

Implementation of Strategic Plan Goals

This action meets the County's Strategic Plan Goals of Service Excellence and Organizational Effectiveness. Completion of this project will reduce congestion, vehicle emissions and operating costs, travel time, and enhance motorist and pedestrian safety.

FISCAL IMPACT/FINANCING

There will be no impact to the County's General Fund. The project will be financed with Proposition C Discretionary Grant Funds for the Gateway Cities Traffic Signal Forum, which was made available by the MTA under their 1999 Call for Projects, and County matching funds included in the Fiscal Year 2003-04 Proposition C Local Return Fund Budget. The estimated total cost of the project, including the design contract, is $1,959,000. The MTA is providing approximately 79 percent of the funds and the County will finance the remaining 21 percent with matching funds.

The recommended agreement for the design of this project is for a not-to-exceed fee of $335,040, including $58,340 for unforeseen additional work which may arise during the term of the agreement. Additional work within this allowance will not be performed without prior written authorization from the Director of Public Works, or his designee.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard agreement in the form previously approved by County Counsel will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included.

As required by the Board, language has been incorporated into the agreement stating that the consultant shall notify its employees, and shall require each subconsultant to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws. The agreement also contains provisions requiring the contractor to comply with the Safely Surrendered Baby Law.

As requested by the Board on August 12, 1997, and as a threshold requirement for consideration of a contract award, Albert Grover and Associates is willing to consider Greater Avenues for Independence/General Relief Opportunity for Work Program participants for future employment.

Albert Grover and Associates is in full compliance with the County of Los Angeles Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required to award a consultant services agreement for design services. The appropriate environmental documentation will be completed prior to returning to your Board to request authorization to adopt and advertise plans and specifications to construct the project.

CONTRACTING PROCESS

On April 10, 2002, Public Works issued a request for proposals to 31 firms to develop a select list of qualified consultants to provide as-needed traffic design services and 19 firms submitted proposals for review and evaluation. An evaluation committee, consisting of Public Works engineering staff, evaluated the proposals. These evaluations were based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender.

Based on the review and evaluation of these proposals, the committee developed a select list of eight qualified firms. The firms selected were Van Dell and Associates; Transtech Engineers; Willdan Associates; Kimley-Horn and Associates; Meyer, Mohaddes Associates, Inc.; Katz, Okitsu and Associates; and Albert Grover and Associates. As stated in the request for proposals, Public Works shall select consultants from the select list of qualified consultants for each project in order of established evaluation ranking. Albert Grover and Associates is the next firm on the list.

Participation by Community Business Enterprise (CBE) in the project is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith effort to utilize CBEs. Albert Grover and Associates is aware of Public Works' CBE Outreach Program, and their proposed CBE participation is on file with Public Works.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreement, as this agreement is for non-Proposition A services.

As requested by the Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, the request for proposal to develop the select list of qualified consultants was posted on the "Doing Business With The County" website. Enclosed is a copy of the website posting for your reference.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects during the performance of the recommended consultant services.

CONCLUSION

At such time as this recommendation is approved, please return one copy of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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Enc.

cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN Program)

Award information has not been added at this time.

Bid Information

Bid Number : AED0000002
Bid Title : TRAFFIC DESIGN SERVICES - Development of Select Lists
Bid Type : Service
Department : Public Works
Commodity : ENGINEERING -TRAFFIC AND TRANSPORTATION
Open Date : 4/10/2002
Closing Date : 5/2/2002 5:00 PM
Bid Amount : N/A
Bid Download : Not Available
Bid Description : The Los Angeles County Department of Public Works (Public Works) is inviting proposals from qualified firms to provide various traffic engineering services.
The objective of this solicitation is to assemble two separate select lists of up to eight of the most qualified firms that demonstrate the highest level of experience and capability to provide the requested services.

Public Works may need Consultant assistance in one or both of the services listed below. Consultants may submit proposals for one or more of the service(s) described herein. A separate proposal is required for each Service. Consultants must clearly identify the Service for which a proposal package is being submitted. The services are: A) Traffic Design, and B) Traffic Signal System Design.

If you have any questions regarding this Request for Proposals or would like a copy, email Mr. Morelos at dmorelos@dpw.co.la.ca.us, or send a fax to (626) 979-5311.

Amendment Date : 4/15/2002 April 15, 2002

TRAFFIC DESIGN SERVICES
DEVELOPMENT OF SELECT LISTS

Notice to Proposers "A"

This Notice to Proposers forms part of the Request for Proposals (RFP) and clarifies certain portions thereof:

A. REQUEST FOR PROPOSALS

1.Refer to Page 1, Section 1.2 Proposals.

A. Delete paragraph in its entirety and replace with the following paragraph.

1.2 Proposals

Proposers are requested to submit proposals offering various traffic engineering services in accordance with Section 2, and in a format specified in Section 8 of this Request for Proposals (RFP).

Kindly notify your subconsultants to this effect.

If you have any questions regarding this project, please email Mr. Dennis Morelos at dmorelos@ladpw.org or send fax to (626) 979-5311.

Contact Name : Dennis Morelos
Contact Phone# : (626) 458-2180
Contact Email : dmorelos@ladpw.org
Last Changed On : 4/11/2002 2:50:02 PM

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