County of Los Angeles
Department of Public Social Services

Bryce Yokomizo
Director

August 6, 2002

TO: Each Supervisor

FROM: Bryce Yokomizo, Director

SUBJECT: LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) DEDICATED STAFFING FINAL STATUS REPORT

This is to provide you with the status report requested in your December 5, 2000 motion on LACMTA dedicated staffing's project developments to meet the needs of the Welfare-to-Work (WtW) participants. This is the closing report for dedicated staffing activities during the contract's final months, period ending June 30, 2002. The LACMTA Dedicated Staffing contract was approved by your Board on December 5, 2000 and expired on June 30, 2002.

During the past three months, the LACMTA dedicated staff worked on the following projects:

- LACMTA's consultant for the Shuttles and Vanpools project completed the analysis phase for the project's Statement of Work (SOW). On June 26, 2002, the consultant presented the Supplemental Transportation Services Program (STSP) Working Paper, which is a collection of data used to identify transportation needs and potential solutions. The STSP identifies only existing services that will meet the transportation needs of Los Angeles County while considering the geographical passenger data provided by the CalWORKs Transportation Needs Assessment Survey and input from various transit providers and ad hoc committee meetings. The STSP was created to determine the baseline criteria necessary for LACMTA's consultant to prepare the final SOW and the project's Request for Proposals (RFP).

- LACMTA coordinated with the Housing Authority of the City of Los Angeles to accumulate survey information necessary for the Vehicle Sharing Pilot Program. Survey data was accumulated to determine an accurate WtW participant profile for the residents of the William Mead and Imperial Courts Housing Projects, selected for this pilot project. Analysis for each site was necessary to assist LACMTA in

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establishing a database to determine eligibility criteria, identification of necessary services and the determination of service parameters. Closing data provided for this project included area crime statistics for the William Mead and Imperial Courts Housing Projects.

- LACMTA and my staff co-chaired a special Transportation Inter-Agency Task Force meeting to establish preliminary criteria for the prioritization funding process of the Phase I and II Transportation Plan projects. The meeting results were provided as a reference to assist the committee comprised of the County Administrative Office, New Directions Task Force, Public Social Services Commission and the Community Planning Group in their final recommendations to your Board.

On June 26, 2002, your Board approved the following LACMTA projects from the Transportation Plan, Phase II: Unanticipated Transportation Needs Service (U-TRANS); Enhanced Job Search Transportation combined with Shuttles and Vanpools and Other Supplemental Transit Services to Improve Access to Work, Child Care and Health Care; and Enhanced CalWORKs Transportation Services Delivery System.

Two of the approved projects require a LACMTA/DPSS contract. Summarized below is an update of the following Board approved transportation projects and their status with LACMTA and DPSS:

- U-TRANS will require a LACMTA contract. To date, LACMTA and DPSS have approved the draft U-TRANS contract and LACMTA is revising the budget to include their administrative costs since the Dedicated Staffing contract was not renewed. LACMTA requires a signed contract prior to their continuing with any further U-TRANS development. Implementation is scheduled for November 2002.

- The Shuttles & Vanpools project will require a LACMTA contract which will include their administrative costs. LACMTA stipulates that this contract must be awarded by your Board and LACMTA's board, prior to the closing of the project's RFP to the public. Following contract approval, LACMTA will continue the RFP process by evaluating and selecting a bidder's proposal. Implementation is scheduled for January 2003.

- The Enhanced CalWORKs Transportation Services Delivery System project will call for two LACMTA transportation coordinators funded solely by the LACMTA and is scheduled for implementation in September 2002. No contract is required for this project.

Although the dedicated staffing contract has expired, DPSS and LACMTA will continue to collaborate on Board approved projects to assist WtW participants in overcoming transportation barriers.

BY:ge

c: Executive Officer, Board of Supervisors
Chief Administrative Officer
County Counsel
Los Angeles County Metropolitan Transportation Authority