



County of Los Angeles
Department of Public Social Services

Bryce Yokomizo
Director

December 26, 2002

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**RECOMMENDATION TO APPROVE AN AMENDMENT TO
LOS ANGELES COUNTY CONTRACT #DPSS 02001
BY AND BETWEEN THE COUNTY OF LOS ANGELES AND
LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE)
FOR THE PROVISION OF
JOB READINESS AND CAREER PLANNING SERVICES
(ALL DISTRICTS - 3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the attached Implementation Plan for the Teen Passport to Success Services Program, Long-Term Family Self-Sufficiency Plan (LTFSS) Project #20.
2. Approve and delegate authority to the Director, Department of Public Social Services (DPSS), to prepare and sign an Amendment to the Job Readiness and Career Planning Services Contract substantially similar to the attached document (Attachment I). The Amendment adds Teen Passport to Success Services Program, LTFSS Project #20, to the Contract and increases the maximum contract sum from \$19,200,000 to \$19,513,502, effective the day after execution by the DPSS Director through June 30, 2003. The additional \$313,502 will be funded by CalWORKs Performance Incentive funds approved by your Board for this purpose.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 26, 2002, your Board approved the funding recommendation of the LTFSS Prioritization Committee to fund the Teen Passport to Success Services Program, LTFSS Project #20, for FY 2002-03. The LTFSS Plan states the County's Job Club contractor will be the service provider for the Teen Passport to Success Services Program. The County's current Job Club provider is LACOE through a contract which went into effect July 1, 2002.

This Amendment is being submitted to your Board at this time as LACOE has had some difficulties in finding and securing agreements with subcontractors to provide services for this project. To prevent further delays, LACOE has agreed to provide direct services in GAIN Region III, at the El Monte Job Club site.

This Amendment to the contract allows DPSS to add the Teen Passport to Success Services Program which provides an opportunity for teenage children of CalWORKs parents participating in the Job Readiness and Career Planning Service Program to engage in structured activities. The activities are designed to help teenagers become self-sufficient adults and to strengthen the family unit through better communication and interpersonal relationships.

Implementation of Strategic Plan Goals

The current contract is consistent with the principles of the Countywide Strategic Plan in providing seamless Welfare-to-Work activities to prepare GAIN participants for employment and job advancement. This is consistent with Goal #1, Strategy #1 to develop user friendly service standards and Strategy #2 to implement a seamless service delivery program.

FISCAL IMPACT/FINANCING

The two-year Job Readiness and Career Planning Services contract with LACOE currently totals \$19.2 million with a maximum of \$9.6 million per year. The proposed increase of \$313,502 to the contract budget is due to implementation of the Teen Passport to Success Services Program, LTFSS Project #20, and will increase the maximum contract amount to \$19,513,502 with a maximum of \$9.713 million for FY 2002-03 and \$9.6 million for FY 2003-04.

The Teen Passport to Success Services Program costs of \$313,502 for FY 2002-03 will be funded exclusively with CalWORKs Performance Incentive funds. Therefore, there is no net County cost impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

LACOE is a public agency that has been providing Welfare-to-Work services locally since 1993. LACOE is subcontracting with the following community-based organizations to provide Teen Passport to Success services:

- Region I: Camp Fire USA
 700 E. Carson Street, Long Beach, CA 90808
- Girls Club of Los Angeles
 205 W. Century Blvd., Los Angeles, CA 90047
- Region II ASSERT, Inc.
 445 W. Palmdale Blvd., Suite #1, Palmdale, CA 93551
- Volunteer Center of Los Angeles
 8134 Van Nuys Blvd., Suite #200, Panorama City, CA 91402
- Region III Community Wellness of Pomona
 1196 Park Ave., Palmdale, CA 91768
- Region IV Woodcraft Rangers of Los Angeles
 2111 Park Grove Ave., Los Angeles, CA 90007
- Region V Institute for Black Parenting
 1299 E. Artesia Blvd., Suite #200, Carson, CA 90746
- Region VI Mexican-American Opportunity Foundation
 401 N. Garfield Blvd., Montebello, CA 90640
- Region VII YMCA of Glendale
 140 N. Louise Street, Glendale, CA 91206
- All Regions Lee Andrews Group
 548 S. Spring Street, Suite #910, Los Angeles, CA 90013

The Honorable Board of Supervisors
December 26, 2002
Page 4

FACTS AND PROVISIONS/LEGAL REQUIREMENTS (continued)

Contractor will not be asked to perform services which will exceed the approved contract amount, scope of work and contract dates.

The contract is a non-Prop A contract and exempt from the Living Wage Ordinance.

The Amendment has been approved as to form by County Counsel.

CONTRACT PROCESS

Not applicable.

IMPACT ON CURRENT SERVICES

The extension of the current contract will not infringe on the role of the County in relationship to its residents and the County's ability to respond to an emergency will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to send one approved copy of this Board letter to the Director, DPSS.

Respectfully submitted,



Bryce Yokomizo
Director

BY:dok

Enclosures

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors