

April 26, 2002

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne Brathwaite Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

Lloyd W. Pellman
County Counsel

SHERIFF UNINCORPORATED AREA PATROL - BASIC PATROL SERVICE LEVEL AND MONITORING MECHANISM (ITEM NO. 109, AGENDA OF APRIL 30, 2002)

On November 6, 2001, your Board directed the Chief Administrative Officer (CAO) and County Counsel to prepare a mechanism between the Sheriff's Department and the County of Los Angeles, on behalf of unincorporated residents, for the provision of general law enforcement services equal to the baseline level of service provided in different jurisdictions and report back to your Board on December 4, 2001. At the December 4, 2001 meeting, we presented your Board with two optional mechanisms. At that time, you continued the item until February 19, 2002 and directed that we convene meetings with the Sheriff and representatives of your offices.

On February 19, 2002, we reported that a working committee composed of representatives from your offices and the Sheriff's Department had been convened and agreed that the best "mechanism" was for the group to continue to meet over a period of six months to accomplish four goals:

Goal 1

Sheriff to immediately begin collecting data for unincorporated areas regarding service hours, crime levels, response times, calls for service, and number of arrests. Data to be reported monthly.

Goal 2

Provide comparative database of unincorporated law enforcement and contract city law enforcement. The database will include the data collected through implementation of Goal 1, as well as applying budget and operational data through the use of the contract city consolidated cost model or a similar model.

Goal 3

Using the analytical information, the Sheriff will develop a range of service level options and budgets to address the identified law enforcement needs of unincorporated communities.

Goal 4

Based upon information collected in Goals 1 through 3, the working committee will develop a strategic plan for law enforcement services to unincorporated communities.

On February 19, 2002, your Board continued the matter to April 30, 2002 for a status report. The following is the status of the working committees efforts to date:

1. Two meetings of the working committee have been held since the February report.
2. Beginning the first of March, the Sheriff's Department began collecting the same type of data for unincorporated communities that they collect for contract cities. This includes data on: actual time spent by patrol deputies in designated unincorporated communities, the types of crime committed in these communities, numbers and category of calls for service, response times, and number of arrests. The Sheriff provided the first month of data to the working committee at its April 25, 2002 meeting.
3. The working committee approved a Mission Statement as well as an agenda of work efforts to occur over the next several months (attached).
4. Board office is selecting a major unincorporated community and contract city for which initial service data, crime statistics, budget and staffing information will initially be compared. The comparison will be expanded to all unincorporated communities after the process is tested on the selected communities.

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The next status report on this effort will be provided to the Board in 60 days (July 2, 2002); and the final report will be submitted in September 2002. If you have any questions regarding this matter, please contact us or your staff may contact Lari Sheehan at (213) 974-1174.

DEJ:LWP
LS:os

Attachment

c: Executive Officer, Board of Supervisors
Chief Marvin Dixon, Sheriff's Department

Sheriff Unincorporated Area Law Enforcement Services – Monitoring Mechanism

Background: On November 6, 2001, the Board instructed the CAO and County Counsel to prepare a mechanism between the Sheriff's Department and the County for the provision of general law enforcement services in the unincorporated areas equal to the baseline level of service provided in different contract city jurisdictions.

Mission: Define service levels and associated costs for providing law enforcement services in the unincorporated area. Once service levels are defined, agree to meet annually or more often to review and discuss relevant crime statistics and related data; and establish budget estimates to fund the proposed service levels for the unincorporated areas.

Members: One staff representative from each of the five Board offices, CAO, County Counsel, and the Sheriff.

Frequency of Meetings: Meet once a month over the next six months. Report back to Board on progress in April and final report due in September 2002.

SHERIFF UNINCORPORATED AREA SERVICES MEETINGS

April 4th Meeting

- Review Mission Statement
- Overview of process for monthly meetings
- Report from Sheriff on unincorporated area data collection process and form 575
- Review example of Sheriff's Consolidated Cost Model and sample Contract City Contract with the Sheriff
- Address definition of unincorporated communities by Sheriff station and also by type
- Discuss selection of an unincorporated area and contract city comparison in each Supervisorial District

April 25th Meeting

- Refine comparative tracking formats that Sheriff will utilize for contract cities and unincorporated communities beginning March 1, 2002:
- Operational tracking by program and function (patrol, COPS, YAL, etc.)
- Position deployment by program and function (including training deputies)
- Budget tracking by program and function
- Demographic data for contract cities and unincorporated communities
- Population for contract cities and unincorporated communities
- Community characteristics, (rural, suburban, rural), for contract cities and unincorporated communities
- Crime levels for contract cities and unincorporated communities (Compare to population)
- Crime trends for contract cities and unincorporated communities (Compare to population)
- Response times for contract cities and unincorporated communities (Compare to type of call: routing, priority and emergency) by type of crime

— Calls for service for contract cities and unincorporated communities (Compare to population)

— Numbers and types of arrests for contract cities and unincorporated communities (Compare to population)

Per February 19 Board meeting, submit status report on progress to the Board.

May 23rd Meeting

Review and/or refine sample, tracking reports for a selected unincorporated area and comparative contract city in each Supervisorial District

June 20th Meeting

Review and/or refine tracking reports for **all** contract cities and unincorporated areas in the County

July 18th Meeting

Review operational needs analysis and identify a range of service level options and budgets that would address the law enforcement needs of each unincorporated area.

August 15th Meeting

Discuss process to develop a strategic plan for unincorporated areas, which includes a refinement of the selected alternative proposal or proposals for each unincorporated area.

September Status Report Due to Board