COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

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December 8, 2005

TO: Mayor Michael D. Antonovich
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Supervisor Zev Yaroslavsky
Supervisor Don Knabe

FROM: J. Tyler McCauley JTM 5N
Auditor-Controller

David E. Janssen
Chief Administrative Officer

Marvin J. Southard, D.S.W.
Director of Mental Health

SUBJECT: **MENTAL HEALTH SERVICES ACT—FISCAL MONITORING SYSTEM**

On November 15, 2005, your Board instructed us to implement a fiscal monitoring system to ensure that Mental Health Services Act (MHSA) funds are sufficiently detailed in the County's central financial records, the electronic Countywide Accounting Purchasing System (eCAPS). We have developed a new chart of accounts specific for use in eCAPS to address the Board's desire for expenditure and program details relative to the Community Services and Support Plan component of the MHSA.

The accounting model is displayed in the series of attachments to this memo and provides the following descriptive information:

- the four (4) targeted populations, cross-cutting programs, specific services within each population, and one-time programs; and
- a glossary that provides descriptive information for each of the services.

There are future MHSA components that will require accounting details similar to the Community Services and Support Plan. It is our intention to develop the necessary accounting models for those programs as they receive approval from the State and your Board.

If you have any questions regarding the above subject, please contact Dr. Southard at (213) 738-4601, or your staff may contact Miles Yokota, Administrative Deputy for the Department of Mental Health, at (213) 738-2891. If you have any questions pertaining to eCAPS, your staff may contact John Naimo, Assistant Auditor-Controller, at (213) 974-8484.

MJS:DES:JTM:ks

Attachments

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH

eCAPS CHART OF ACCOUNTS – SERVICE TYPES DESCRIPTIONS

CHILDREN

Full Service Partnerships (FSPs)
An approach for providing mental health services and supports through a "whatever it takes" commitment to children and families on their particular pathway to recovery and wellness. Services and supports plan must operationalize five (5) fundamental concepts*.

Family Support Services
Mental health services for parents, caregivers and/or other family members of children who are enrolled in full service partnerships but who do not themselves meet full service partnership criteria. Such services must be essential to the achievement of the outcomes of the child or children enrolled in full service partnerships.

Integrated Mental Health/Co-Occuring Disorder (COD) Services
The integration of co-occurring disorder models of treatment to serve both children who have caregivers with co-occurring disorders and children who themselves have co-occurring disorders.

Family Crisis Services (Respite Care)
Support services designed to provide temporary relief for families from the stress and family strain that results from the constant caring for a disabled child or adult.

TRANSITION AGE YOUTH (TAY)

Full Service Partnerships (FSPs)
An approach for providing mental health services and supports through a "whatever it takes" commitment to transitional age youth on their particular pathway to recovery and wellness. Services and supports plan must operationalize five (5) fundamental concepts*.

Drop-In Centers
Mental Health Center's that have a safe and trusting environment with extended hours of operation that includes evenings and weekends where highly transient TAY with mental health issues can walk in and receive services and additional supports.

TAY Housing Services
A network of housing specialists to help TAY access housing options ranging from emergency shelters to permanent housing, may include access to housing subsidies, supports, and services for which particular youth may qualify.

Probation Camp Services
Providing juveniles not prepared to transition from Probation Camps into full service partnerships, with recovery promoting mental health services in the Camps.

ADULTS

Full Service Partnerships (FSPs)
An approach for providing mental health services and supports through a "whatever it takes" commitment to adults on their particular pathway to recovery and wellness. Services and supports plan must operationalize five (5) fundamental concepts*.

Wellness/Client-Run Centers
Self-help, peer support, medication monitoring, and other wellness services to adults in FSP's and others with severe and persistent mental illness.

Institutes for Mental Disease (IMD) Step-Down Facilities
Supportive, on-site mental health services for individuals transitioning from IMD's, psychiatric facilities, etc. to a stable community placement and/or prepare for more independent living. Program to include 24/7 capabilities for emergencies and specialize programming, individual and group treatment, medication support, crisis intervention, case management, and vocational rehabilitation services.

Housing Services
Network of housing specialists that provide housing placement services to homeless individuals and families, individuals living in institutional settings, i.e. Adult Residential Facilities (ARF), Sober Living Homes, and other community placements who seek a more independent living situation.

Jail Transition & Linkage Services
Services designed to outreach and engage/enroll incarcerated individuals receiving services from Jail Mental Health or others with mental illness referred by mental health court workers, attorneys, and family members, into appropriate levels of services and supports prior to release from jail.

OLDER ADULTS

Full Service Partnerships (FSPs)
An approach for providing mental health services and supports through a "whatever it takes" commitment to older adults on their particular pathway to recovery and wellness. Services and supports plan must operationalize five (5) fundamental concepts*.

System Transformation Team
Team duties include identification, dissemination, and evaluation of promising, values-driven, evidence-based clinical services for older adults.

Field Capable Clinical Services
Mental health services delivered by interdisciplinary teams of professionals trained to work with older adults in community locations preferred by the client including homes, senior/public housing complexes, senior centers, mental health clinics, and primary care physicians' offices.

Service Extenders
Paid and/or volunteer peer counselors and family members who will address concerns for older adults and their families including: isolation of the home bound elderly; loss of support system due to the death and disability of family and peers; disorientation and cognitive decline; and difficulties for family members who require mental health information and emotional support to cope with the changing circumstances of their loved one(s).

Training
Training will provide education to professionals, peers, family members, and community partners regarding values-driven and promising clinical services that support client-selected goals.

CROSS CUTTING

Service Area Navigator Teams
Community based teams that will help people quickly identify and access both the professional and community-based services and supports they need to advance their recovery and strengthen their capacity for wellness through engagement, information technology, follow-up, collaboration and linkage.

Alternative Crisis Services
Services designed to reduce the need for inpatient and emergency room psychiatric services through the development of 23-hour Urgent Care Centers, enhanced coordination of crisis residential, acute indigent inpatient services and Institutes for Mental Disease (IMD) programs, enriched residential services designed to treat, and house adult clients for two to six (2-6) months after being discharged from IMDs, and residential and bridging services to assist emergency room and inpatient hospital staff in developing appropriate discharge plans for clients with varying levels of outpatient treatment needs.

Planning, Outreach and Engagement
Outreaching and engaging a variety of communities across the County that will result in greater community involvement in local planning efforts, particularly to communities under-served by mental health.

Administration
Costs incurred by the County Department of Mental Health for the overall administration of the Mental Health Services Act - Community Services and Supports Plan.

ONE-TIME FUNDED

Housing Trust Fund
A fund designated for the development of new affordable, permanent, and supportive housing to be used to leverage other local, State, and Federal financial resources.

Training and Workforce Development
Assisting people in obtaining bachelors and masters degrees in social work and other related mental health fields, providing training in public mental health settings and outreaching to individuals to encourage them to enter the mental health field.

Outreach and Engagement
Activities designed to outreach and engage a variety of communities across the County to create greater community involvement.

Planning and Outcome
Technical and human infrastructure dedicated to track MHSA mandated outcomes; support the ongoing stakeholder process and all related activities.

Infrastructure
A system including technology, transportation, critical clinic refurbishments, the purchase of modular buildings, and flexible funding to supplement infrastructure as needed by the County Department of Mental Health.

Reserve
No longer applicable

Notes:

*** Five operational concepts: (1) work with the individual and family to provide appropriate services and supports to assist individual/family in achieving goals identified in plan; (2) individualized service plans that are person/child-centered with sufficient information to allow them to make informed choices about services; (3) single point of responsibility for each individual, Personal Service Coordinators (PSC) for adults and case managers for children and youth who will provide intensive services with personal attention and be available for response to individual 24/7; (4) PCSs/Case Managers must be culturally competent and aware of community resources of client's racial ethnic community; and (5) services should include linkage to all needed support services.**

COUNTY OF LOS ANGELES
DEPARTMENT OF MENTAL HEALTH
PROPOSED eCAPS ACCOUNT DETAIL
MENTAL HEALTH SERVICES ACT
COMMUNITY SERVICES & SUPPORT - UNIT #41503
SPECIAL REVENUE FUND

Unit #	Program
Children	
32011	Full Service Partnership-FSP
32012	Family Support-FSP
32013	Integrated Mental Health/Co-Occurring Disorder-FSP
32014	Integrated Mental Health/Co-Occurring Disorder-SD
32015	Respite Care-FSP
32016	Respite Care-SD
Transitional Aged Youth	
32021	Full Service Partnership
32022	Drop-In Center-FSP
32023	Drop-In Center-SD
32024	Housing Service-FSP
32025	Housing Service-SD
32026	Probation Camps-FSP
32027	Probation Camps-SD
Adults	
32031	Full Service Partnership-FSP
32032	Wellness/Client-Run/Centers-FSP
32033	Wellness/Client-Run/Centers-SD
32034	IMD Step-Down Facilities-FSP
32035	IMD Step-Down Facilities-SD
32036	Housing Service-FSP
32037	Housing Service-SD
32038	Jail Transition & Linkage Service-FSP
32039	Jail Transition & Linkage Service-SD

Legend:
- FSP - Full Service Partnership
- SD - System Development
- OE - Outreach and Engagement

COUNTY OF LOS ANGELES
DEPARTMENT OF MENTAL HEALTH
PROPOSED eCAPS ACCOUNT DETAIL
MENTAL HEALTH SERVICES ACT
COMMUNITY SERVICES & SUPPORT - UNIT #41503
SPECIAL REVENUE FUND

Unit #	Program
Older Adults	
32041	Full Service Partnership-FSP
32042	Transformation Design Team-SD
32043	Field-Capable Clinical Services-FSP
32044	Field-Capable Clinical Services-SD
32045	Service Extenders-FSP
32046	Service Extenders-SD
32047	Training-FSP
32048	Training-SD
Cross-Cutting	
32051	Service Area Navigator Teams-SD
32052	Alternative Crisis Services-FSP
32053	Alternative Crisis Services-SD
32054	Planning, Outreach, Engagement-OE
32055	Administration-FSP
32056	Administration-SD
One-Time	
32061	Housing Trust Fund-FSP
32062	Housing Trust Fund-SD
32063	Training & Workforce Development-FSP
32064	Training & Workforce Development-SD
32065	Outreach & Engagement-FSP
32066	Outreach & Engagement-O&E
32067	Planning & Outcomes-FSP
32068	Planning & Outcomes-SD
32069	Infrastructure-FSP
32070	Infrastructure-SD
32071	Reserve-FSP
32072	Reserve-SD

Legend:
FSP - Full Service Partnership
SD - System Development
OE - Outreach and Engagement